

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

October Agenda

October 3, 2022

REGULAR MEETING 7:00 P.M.

I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT

II. ANNOUNCEMENT OF NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

III. FLAG SALUTE

IV. MISSION STATEMENT

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

V. ROLL CALL

ANDOVER	MARIA DUNBAR
BYRAM	MARY ANN RISLEY
FRANKLIN	KATHLEEN CLOHESSEY
GREEN	MARIE BILIK
HAMBURG	ROBERT JONES
HARDYSTON	RON HOFFMAN
KITTATINNY	MOIRA DOUGLAS
LAFAYETTE	LISA CARLSON
LENAPE VALLEY	RICHARD KUNCKEN
NEWTON	JOANIE FAYE
SPARTA	PATRICK MCKERNAN
STANHOPE	GIL MOSCATELLO
SUSSEX-WANTAGE	NICK D'AGOSTINO
VERNON	RUSS ROGERS
WALLKILL VALLEY	VIRIGINIA JONES

VI. OATH OF OFFICE

VII. APPROVAL OF THE MINUTES

Motion by _____, Seconded by _____, to approve the following minutes:

September 12, 2022 Regular Meeting
September 12, 2022 Executive Session

Voice vote:

VIII. PRESIDENT'S COMMENTS:

IX. CORRESPONDENCE

1. Project Search Letter
2. NHA Fall Fest

X. COMMITTEE REPORTS-

Personnel & Negotiations – Met on October 3, 2022
Buildings and Grounds / Finance - Met on September 27, 2022
Programs and Services / Policy -None

XI. SUPERINTENDENT'S REPORT

XII. BUSINESS ADMINISTRATOR'S REPORT

We had to replace a window on the back door that broke. Sasse Glass came and replaced it quickly.

We are looking to get a second option on the windows that need to be repaired or replaced. I have been unable to get the recommended company from the Architects to commit to a day. If we do not hear from them within the next couple of days, I will ask for another recommendation of a window company.

We are scheduling the fall start up for the HVAC with R.Poust. They will also be changing the filters as part of the fall start up.

XIII. PUBLIC PARTICIPATION

XIV. RESOLUTION FOR EXECUTIVE SESSION (Closed)

Motion by _____, seconded by _____, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at _____ p.m.:

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on October 3, 2022 for the purpose of Personnel.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

Motion by _____, seconded by _____, to close the Executive Session, all voiced in favor at _____ p.m.:

The Board entered into Regular Session entered into Regular Session at _____ p.m.

XV. BOARD ACTION ON AGENDA ITEMS:

A. PERSONNEL

- 1. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors accept with regret the following resignations:

NAME	POSITION	EFFECTIVE DATE	MEMO
Brittany Kinsora	Part time Paraprofessional	9.22.22	
Sara Femiano	Supervisor	TBD	

- 2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following staff members for the Green Team (medical emergency team) as per the criteria set by SCESC and the Collective Bargaining Agreement 2022-2025:

NAME	Position	Stipend	MEMO
Melanie Radice	Paraprofessional	\$100	Retroactive to 9/6/22

MOVE:		2ND:	
Andover	Byram	Franklin	Green
Hamburg	Hardyston	Kittatinny	Lafayette
Lenape Valley	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass Yay

B. FINANCE

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

September Payroll	\$ 294,892.71
October (Fund 10)	\$ 54,688.68
October Bills (Fund 20)	\$ 305.00

MOVE:		2ND:	
Andover	Byram	Franklin	Green
Hamburg	Hardyston	Kittatinny	Lafayette
Lenape Valley	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass Yay

C. PROGRAMS AND SERVICES

- RESOLVED**, that the Sussex County ESC Board of Directors approve the following professional development activities:

Staff Member	Date	Workshop	Vendor	Location	Cost	Transportation/ Mileage Cost
Erin Siipola	9.22.22	How to Plan a Budget	Fred Pryor	Online Webinar	Part of Fred Pryor Annual Subscription	N/A
Erin Siipola	10.4.22	FMLA Compliance	Fred Pryor	Online Webinar	Part of Fred Pryor Annual	N/A

					Subscription	
Shaun Colavita	10.17.22 - 10.19.22	Prompt Technique Intro	Morris Union Jointure	MUJC, New Providence, NJ	\$875.00	TBD
Erin Siipola	11.1.22	Training the Trainer	Fred Pryor	Online Webinar	Part of Fred Pryor Annual Subscription	N/A
Rachel Moore	11.13.22 - 11.15.22	Bridging: Technique to Intervention	The Prompt Institute	Online Webinar	\$499.00	0
Erin Siipola	11.17.22	Fiscal Procurement & ESSER Funds Monitoring Findings	NJASBO	Whippany	\$125.00	TBD
Andrea Romano	9.29.22	Superintendent Leadership Panel: The Threat of Low Teacher Morale on District Success	AESA	Webinar	\$0.00	N/A

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors enter into contracts for ancillary educational services under Public Itinerant Programming with the following districts for the 2022-2023 school year:

Byram School District
High Point Regional

3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors rescind the following workshops for the 2022-2023 school year:

Staff Member	Date	Workshop	Vendor	Location	Cost	Transportation/Mileage Cost
Shaun Colavita	10.17.10.19.22	Prompt Technique Intro	Morris Union Jointure Commission	MUJC, New Providence, NJ	\$775.00	TBD

4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Memorandum of Agreement with Law Enforcement for the 2022-2023 school year.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the field trip to the YMCA for swimming on 10/3/22 and 10/7/22.

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Lenape Valley	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass Yay

D. BUILDINGS AND GROUNDS

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Comprehensive Maintenance Plan and M-1, as attached
2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve Jan Pro from 12/1/22 -. 6/30/023 to clean 1 week per month for 40 hours at a cost of \$1,320 per month.

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Lenape Valley	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass Yay

XVI. OLD BUSINESS:

NEW BUSINESS:

XVII. PUBLIC PARTICIPATION

XVIII. ADJOURNMENT

There being no further business to come before the Board, the Meeting was called to adjourn by _____ and Seconded by _____, all voiced in favor.

At P. M.

Important dates:

NEXT BOARD MEETING

Important dates:

Regular Board of Directors Meeting:

November 7, 2022 at 7 PM