

**Sussex County Educational Services Commission
ITINERANT PROGRAMS**

18 Gail Court
Sparta, New Jersey 07871
Phone: 973-579-6980; Fax: 973-579-1086

Andrea Romano
Superintendent

Anthony DeFelice
District Accountant/Board Secretary

SUBSTITUTE NURSE REQUEST FORM

TODAY'S DATE: _____

DISTRICT: _____

NURSE'S NAME: _____ **SCHOOL:** _____

DATE(S) REQUESTED: _____

FULL DAY: _____ **HALF DAY:** _____ **HOURS:** _____

REQUESTED/APPROVED BY: _____

SCESC:

SUBSITUTE ASSIGNED: _____

DISTRICT NOTIFIED: ___ YES ___ NO **DATE:** _____

PAYROLL NOTIFIED: ___ YES ___ NO **DATE:** _____

APPROVED

BY: _____ **DATE:** _____