

# SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

## June Agenda

June 26, 2023,

### REGULAR MEETING 7:00 P.M.

**I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT**

**II. ANNOUNCEMENT OF NOTICE**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

**III. FLAG SALUTE**

**IV. MISSION STATEMENT**

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

**V. OATH OF OFFICE**

**VI. ROLL CALL**

ANDOVER	JANE BYRON
BYRAM	MARY ANN RISLEY
FRANKLIN	KATHLEEN CLOHESSEY
FRELINGHUYSEN	KIMBERLY NEUFFER
GREEN	MARIE BILIK
HAMBURG	ROBERT JONES
HARDYSTON	RON HOFFMAN
KITTATINNY	DEBRA COOK
LAFAYETTE	LISA CARLSON
NEWTON	JOANIE FAYE
SPARTA	WALTER KNAPP
STANHOPE	GIL MOSCATELLO
SUSSEX-WANTAGE	NICK D'AGOSTINO
VERNON	CARL CONTINO
WALLKILL VALLEY	VIRGINIA JONES

**VII. APPROVAL OF THE MINUTES**

Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, to approve the following minutes:

June 5, 2023 Regular Meeting  
June 5, 2023 Executive Session

Voice vote:

**VIII. PRESIDENT’S COMMENTS:**

**IX. CORRESPONDENCE**

- 1. Letter to Senator Gopalx

**X. COMMITTEE REPORTS-**

Personnel & Negotiations – Met on June 22, 2023  
Buildings and Grounds / Finance - None  
Programs and Services / Policy -None

**X. SUPERINTENDENT’S REPORT**

**Presentation by Project Search: Interns and Supervisor John O’Hara  
Teachers: Amy Anjum and Collette Duprex**

It has been an incredible month filled with celebrations of student achievement, student graduation and program completions. Superintendent was honored to have both Senator Oroho attend the Project Search graduation and be our guest speaker, as well as Senator Booker sending certificates to all graduating interns. It was such a pleasure to watch, listen and attend the graduation ceremony where the growth of the interns is made apparent through their graduation speeches. Multiple people in the audience made a point to speak with me regarding Supervisor John O’Hara and how his influence in the program has seen such remarkable outcomes. I credit this to his full immersion in the program as Supervisor and teacher. He has established phenomenal working relationships with the AHS staff. We couldn’t be more proud of the interns and staff.

As well as attending the NHA graduation and awards ceremony. The students who participated in graduation, moving up ceremonies and transition programs were held to high standards. The awards given to students were creative and dynamic.

Dr. Farley and the NHA staff did an amazing job with decorations, food and the ceremony itself.

Non Public programming has fastidiously come to an end and all the final programming requirements of the program are being managed. End of year reports, anticipated services for next year and state report completion are currently being worked on.

We had 1 staff member retire. Tami Glander has been a part-time nurse with Sussex County ESC for 17 years. Congratulations to her on her retirement!

It has been an amazing year!

## **Northern Hills Academy**

### **Curriculum**

- Technology Proposal
  - Interactive whiteboards - Newline proposal finalized and will be shared with Finance Committee for approval
- Summer Reading - Challenge the students to read books for certificates and Breakfast with the Principal

### **Personnel**

- Interviewed and hired:
  - Five additional paras (ESY)
  - Additional staff substitute certified for classroom coverage
- Conducted Culture & Climate survey
  - Follow up with interviews/focus groups
  - Share results with Personnel Committee and the Board
  - Share follow up and actions related to survey results

### **Instructional Supervision**

- Attended Stronge IRR-Calibration Refresher & Recertification Training for staff evaluation
- One additional
- CPR training for most staff members 6/20-6/21
- Successful Team Building activities for staff on 6/21

### **Community Involvement**

- Successful Graduation ceremony! Over 70 guests attended.
- Planned Stop & Shop partnership with a district manager for 23-24
  - Donations and food/supplies for school events

### **Facilities/Safety**

- Preparing Drill schedule and run throughs for ESY
- Labeled the outside windows and doors as per Safety Plan
- Reconfigured classrooms for ESY - currently 7 classrooms for 41 students

## **Project Search**

### **Graduation:**

- 6 interns graduated on June 14, 2023
- 40 guests and Atlantic Health Staff, Project Search staff
- Guest Speaker: Senator Oroho
- 100% of interns have sustainable employment upon graduation
  - 3 interns placed at Mineral Springs
  - 2 interns placed at Atlantic Health
  - 1 intern placed at Shoprite

### **Planning:**

- Hackettstown program:

- John O'Hara meeting with the team at Hackettstown and identifying needs for the classroom, meeting with Department Heads to determine intern rotation availability and meeting with the CEO to review the mission.
- Teachers planning instructional review of curriculum and preparing to train with Project Search International

**Marketing:**

- Identifying marketing plan for summer
- Collaborating with AHS marketing team

**XI. BUSINESS ADMINISTRATOR'S REPORT**

The business office is in transition. Significant staff changes have been worked through. A part-time administrative assistant has been hired to continue to move our program forward. She did a quick assessment of where the commission stood with accounts payable and accounts receivable. She has found some errors and is collaborating with Erin to ensure they are fixed before the year end closure. In addition, she has made sure that the payroll is processed correctly.

Contracts and job descriptions are currently being worked on.

Ancillary contracts were reviewed and districts were notified if they haven't completed. Without the ancillary contracts being signed by our public school districts, we are unable to provide services to those districts.

Billing is being completed and supports are in place so no billing is missed. Final tuition billings for 2022-2023 have been updated. Tuition contracts for students and interns have been submitted to districts for ESY 2023, RSY 2023-2024 and for Project Search.

Attached in the agenda is a list of contracts that Sussex County Educational Services Commission intends to renew, award, or permit to expire.

**XII. PUBLIC PARTICIPATION**

**XIII. RESOLUTION FOR EXECUTIVE SESSION (Closed)**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_,** to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at \_\_\_\_\_ p.m.:

*WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and*

*WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.*

*NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on June 26, 2023 for the purpose of Personnel.*

*BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.*

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to close the Executive Session, all voiced in favor at \_\_\_\_\_ p.m.:

The Board entered into Regular Session entered into Regular Session at \_\_\_\_\_ p.m.

**XIV. BOARD ACTION ON AGENDA ITEMS:**

**A. PERSONNEL**

1. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approves the settlement and agreement with Employee ID# 47429758 in accordance with the terms and conditions therein.
  
2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors rescind the hiring of the following staff members for the 2023-2024.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Gabriel Barrientos	Paraprofessional	1	\$15.25 per hour	5.15.23-6.30.23	Para position approved at previous meeting
Justin Simmons	PT NP Teacher	2	\$32.65 per hour	9/1/23-06/30/24	Teacher position approved at May 2023 BOE meeting

3. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors accept the following resignations:

Jackie Klinger - Confidential Administrative Assistant to the BA - Effective 6/30/23  
 Justin Simmons - Part Time Non Public Teacher - Effective 6/30/23

4. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part-time paraprofessionals up to 28 hours, for the 2023-2024 ESY program pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Hannah Romano	Para-professional	1		7/5/23- 8/15/23	

Sofia Furlano	Para-professional	1		7/5/23- 8/15/23	
Keely Schmerber	Para-professional	7	\$17.95	7/5/23- 8/15/23	\$.35 substitute certificate  \$.35 Associates Degree (pending paperwork)
Amber Gall	Para-professional	9	\$19.20	7/5/23- 8/15/23	
Karyn Burrafato	Para-Professional	16	\$23.50	7/5/23-8/15/23	
Michael Millar	Para-professional	2	\$15.80	7/5/23-8/15/23	
Gianna Wilson	Para-Professional	7	\$17.95	7/5/23-8/15/23	
Dianne Kane	Para-Professional	10	\$19.65	7/5/23-8/15/23	
Donna Cross	Para-Professional	5	\$17.05	7/5/23-8/15/23	

5. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following substitute teacher for ESY 2023-2024 pending paperwork completion.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Keely Schmerber	Para-professional/ Substitute Teacher	7	\$17.95	7/5/23- 8/15/23	additional \$5.00 per hour when subbing
Michael Millar	Para-professional Substitute Teacher	2	\$15.80	7/5/23-8/15/23	additional \$5.00 per hour when subbing

6. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors rescind the hiring of the following for ESY 2023-2024:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
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Alasandra Russo-Martino	School Psychologist	10MA+ 30	\$400.27 per diem	7/5/23-8/15/23	
Vanessa Bisco	Speech Therapist	12MA	\$399.72 per diem	North Warren up to 30 days	

7. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following teachers for ESY 2023-2024

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Amy Anjum	Project Search Teacher	10 MA	\$383.97 per diem	7/1/23-8/30/23	up to 15 days
Colette Duprex Aluotto	Project Search Teacher	15 BA	\$404.35 per diem	7/1/23-8/30/23	up to 15 days
Vanessa Bisco	Speech Therapist	12 MA	\$57.11 per hour	7/1/23-8/30/23	Up to 48 hours

8. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part-time paraprofessionals up to 28 hours, for the 2023-2024 school year program pending completion of all paperwork.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Keely Schmerber	Para-professional	7	\$17.95	9/1/23-6/30/24	\$.35 substitute certificate  \$.35 Associates Degree (pending paperwork)
Amber Gall	Para-professional	9	\$19.20	9/1/23-6/30/24	
Karyn Burrafato	Para-Professional	16	\$23.50	9/1/23-6/30/24	
Gianna Wilson	Para-Professional	7	\$17.95	9/1/23-6/30/24	
Dianne Kane	Para-Professional	10	\$19.65	9/1/23-6/30/24	

9. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following certificated staff for extended school year 2023-2024 pending completion of paperwork.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Danielle Morgenroth	LDTTC	MA 15	\$445.11 per diem rate	7/1/23-8/30/23	up to 15 days

10. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following certificated staff for the school year 2023-2024 pending completion of paperwork.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Danielle Morgenroth	LDTTC	15	\$81,900	9/1/23-06/30/23	

11. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the job transfer for Lindy Powell from Office Clerk to Confidential Administrative Assistant to the Business Administrator effective July 1, 2023.

12. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of the Directors approve the following for the 2023-2024 school year:

NAME	POSITION	2023-2024S ALARY	EFFECTIVE DATE	NOTES
Kathleen Fugaro	Confidential Administrative Assistant to Superintendent	\$56,454	July 1, 2023- June 30 2024	
Lindy Powell	Confidential Administrative Assistant to the Business Administrator	\$55,682	July 1, 2023- June 30 2024	
Barbara Talmadge	PT Administrative Assistant	\$23.46 per hour	July 1, 2023- June 30 2024	
Corrie Pisciotano	Confidential Administrative Assistant to Principal	\$55,682	July 1, 2023- June 30 2024	

13. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors rescind the hiring of the following 2023 ESY part time paraprofessionals not to exceed 28 hours a week:

NAME	POSITION	STEP	SALARY	NOTES
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Ella Stites	Part time Paraprofessional	2	\$15.80 per hour	
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14. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors accept the resignation of Samantha Sovelove effective June 30,2023 who was on an unpaid leave of absence for the 2022-2023 school year.

15. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following revised job descriptions:

- a. Teacher of the Handicapped/Teacher of Students with Disabilities
- b. Part time- Teacher Services to Non-Public School Students
- c. Part-Time Nurse
- d. Occupational Therapist
- e. Principal
- f. Para-Professional
- g. Para-Professional with Substitute Certificate
- h. School Social Worker

16. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the payout of sick days for Tami Glander on the amount of \$2,762.50.

17. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the payout of sick days for Karra Hansen-Mueller on account of retirement in the amount of \$5,000.

18. **RESOLVED**, upon the recommendation of the Superintendent to approve Melissa Kincaid as a part time office clerk for the 2023-2024 school year at \$32 per hour up to 14 hours a week.

MOVE:		2ND:	
Andover	Byram	Franklin	Frelinghuysen
Green	Hamburg	Hardyston	Kittatinny
Lafayette	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Walkkill Valley	

Motion pass Yay / Nay

**B. FINANCE**

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

June 15th & 20th Payroll	\$ 305,152.86
June (Fund 10)	\$ 38,968.39

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the revised consultant rate of BCBA for the 2023-2024 school year at \$100 per hour.
  
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Athletic and Field Trip Transportation contract with Sussex County Coop for the 2023-2024 school yer, as attached.

MOVE:		2ND:	
Andover	Byram	Franklin	Frelinghuysen
Green	Hamburg	Hardyston	Kittatinny
Lafayette	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass      Yay / Nay

**C. PROGRAMS AND SERVICES**

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following professional development activities:

Staff Member	Date	Workshop	Location	Cost	Transportation/ Mileage Cost
Lindy Powell	6.29.23	One Person HR	online	Pryor Registration Subscription	0
Corrie Pisciotano	7.12.23	I-9 Immigration Law Compliance 2023	online	Pryor Registration Subscription	0
Lindy Powell	7.12.23	I-9 Immigration Law Compliance 2023	online	Pryor Registration Subscription	0
Kathleen Fugaro	7.12.23	I-9 Immigration Law Compliance 2023	online	Pryor Registration Subscription	0
Andrea Romano	6.27.23	Meeting Special Education Needs with Limited Resources.	Online	N/A	0
Corrie Pisciotano	7.25.23	Certification Regulatory Amendments	online	DOE	0
Andrea Romano	7.25.23	Certification Regulatory Amendments	online	DOE	0
Kathleen Fugaro	7.25.23	Certification Regulatory Amendments	online	DOE	0
Andrea Romano	6.29.23	NJ Department of Education - School Behavioral Threat Assessment & Management (BTAM)	online	DOE	0

		Training			
Greg Farley	6.29.23	NJ Department of Education - School Behavioral Threat Assessment & Management (BTAM) Training	online	DOE	0
Erin McMeen	TBD	NJ Department of Education - School Behavioral Threat Assessment & Management (BTAM) Training	online	DOE	0
Wade Dendy	TBD	NJ Department of Education - School Behavioral Threat Assessment & Management (BTAM) Training	online	DOE	0
Lindy Powell	7.19.23	HR Management Institute: Laying the Foundation for a Sound HR System	online	NJPSA/FEA	\$475 for 3 Workshop Series
Lindy Powell	8.8.23	HR Building Trust and Protecting Employee Rights	online	NJPSA/FEA	Included in 3 day cost
Lindy Powell	8.15.23	Learning and Growing From the Real Word Changes	online	NJPSA/FEA	Included in 3 day cost
Corrie Pisciotano	6.29.23	NJ Department of Education - School Behavioral Threat Assessment & Management (BTAM) Training	online	DOE	0
Lindy Powell	7.14.23	FMLA Compliance	online	Fred Pryor subscription	0

2. **RESOLVED**, that the following appointment be made for the period of July 1, 2023– June 30, 2024:

WHEREAS, there exists a need for an LDTC consultant, and

WHEREAS, the funds are available for these purposes, and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 18A:18A-5 requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Gerard Andrewlavage be appointed to provide LDTC Services at a rate \$55 an hour for hourly services, \$240 for Initial or reevaluation assessment, \$150 for annual reviews, \$55 for evaluation planning meeting and \$160 for additional – per case for case manager (initials and reevaluations

only) for a maximum amount not to exceed \$100,000 for the period of July 1, 2023 – June 30, 2024.

These appointments are made without Competitive bidding as “Professional Services” under the provisions of N.J.S.A. 18A:18A-5. because such services are recognized professions licenses and regulated by law not allowing for competitive bids.

#### **Notice of Award of Professional Services**

The Sussex County Educational Services Commission Board of Directors have awarded the following FY 2023-2024 contracts for a maximum amount not to exceed \$100,000 without competitive bidding for professional services pursuant to N.J.S.A. 18A:18A-5 at its June 26, 2023 regular meeting:

Gerard Andrewlavage - LDTC

This contract and board resolution authorizing this professional service is available for public inspection in the Office of the Board Secretary.

3. **RESOLVED**, that the following appointment be made for the period of July 1, 2023– June 30, 2024:

WHEREAS, there exists a need for an BCBA consultant, and

WHEREAS, the funds are available for these purposes, and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 18A:18A-5 requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Elizabeth Arniella be appointed to provide BCBA Services at a rate \$100 an hour for hourly services for a maximum amount not to exceed \$100,000 for the period of July 1, 2023 – June 30, 2024.

These appointments are made without Competitive bidding as “Professional Services” under the provisions of N.J.S.A. 18A:18A-5. because such services are recognized professions licenses and regulated by law not allowing for competitive bids.

#### **Notice of Award of Professional Services**

The Sussex County Educational Services Commission Board of Directors have awarded the following FY 2023-2024 contracts for a maximum amount not to exceed \$100,000 without competitive bidding for professional services pursuant to N.J.S.A. 18A:18A-5 at its June 26, 2023 regular meeting:

Elizabeth Arniella - BCBA

This contract and board resolution authorizing this professional service is available for public inspection in the Office of the Board Secretary.

4. **RESOLVED**, that the Sussex County Educational Services Commission approve the submission of the Statement of Assurance for Security Drills for the 2022-2023 school year.

5. **RESOLVED**, that the following appointments be made for the period July 1, 2023, through June 30, 2024, or until a replacement is named:

WHEREAS, there exists a need for medical, OT/PT/Speech services consulting services,

WHEREAS, there are funds available for these purposes, and,

WHEREAS, 18A:18A-5 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Performance Pedatrics be appointed to provide OT/PT/Speech Services at a rate of \$85 per hour for the period of time of July 1, 2023- June 30, 2024 for a maximum not to exceed \$300,000.

These appointments are made without competitive bidding as “Professional Services” under the provisions of N.J.S.A. 18A-18A-5 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

**BE IT FURTHER RESOLVED** that a brief notice of this action shall be printed in the New Jersey Herald as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount and that the resolution and terms of their appointment are on file in the office of the Board of Education in the following form:

6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following ancillary agreements for the 2023-2024 school year:

Hamburg	Sussex-Wantage
Montague	Stillwater
Sparta	Walkill Valley
Sussex Charter	

MOVE:		2ND:	
Andover	Byram	Franklin	Frelinghuysen
Green	Hamburg	Hardyston	Kittatinny
Lafayette	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Walkill Valley	

Motion pass     Yay / Nay

**E. BUILDINGS AND GROUNDS**

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the submission of the lead testing statement of assurance for the 2022-2023 school year.

MOVE:		2ND:	
Andover	Byram	Franklin	Frelinghuysen
Green	Hamburg	Hardyston	Kittatinny

Lafayette	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass      Yay / Nay

**XV. OLD BUSINESS:**

**NEW BUSINESS:**

**XVI. PUBLIC PARTICIPATION**

**XVIII. RESOLUTION FOR EXECUTIVE SESSION (Closed)**

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_,** to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at \_\_\_\_\_ p.m.:

*WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and*

*WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.*

*NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on June 26, 2023 for the purpose of Superintendent Evaluation.*

*BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.*

**Motion by \_\_\_\_\_, seconded by \_\_\_\_\_,** to close the Executive Session, all voiced in favor at \_\_\_\_\_ p.m.:

The Board entered into Regular Session entered into Regular Session at \_\_\_\_\_ p.m.

**XVI. ADJOURNMENT**

There being no further business to come before the Board, the Meeting was called to adjourn by \_\_\_\_\_ and Seconded by \_\_\_\_\_, all voiced in favor.

**At    P. M.**

**Important dates:**

**NEXT BOARD MEETING**

**Important dates:**

**Regular Board of Directors Meeting:**

**August 21, 2023 at 7 PM**