

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

May Minutes

May 1, 2023

REGULAR MEETING 7:00 P.M.

I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT

Mr. Moscatello called the meeting to order at 7:03 pm.

II. ANNOUNCEMENT OF NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

III. FLAG SALUTE

Mr. Moscatello led the salute to the flag.

IV. MISSION STATEMENT

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

V. ROLL CALL

ANDOVER	JANE BYRON	PRESENT
BYRAM	MARY ANN RISLEY	PRESENT
FRANKLIN	KATHLEEN CLOHESSEY	PRESENT
GREEN	MARIE BILIK	PRESENT
HAMBURG	ROBERT JONES	PRESENT
HARDYSTON	RON HOFFMAN	PRESENT
KITTATINNY	DEBRA COOK	ABSENT
LAFAYETTE	LISA CARLSON	PRESENT
LENAPE VALLEY	RICHARD KUNCKEN	ABSENT
NEWTON	JOANIE FAYE	PRESENT
SPARTA	WALTER KNAPP	PRESENT
STANHOPE	GIL MOSCATELLO	PRESENT
SUSSEX-WANTAGE	NICK D'AGOSTINO	PRESENT
VERNON	CARL CONTINO	ABSENT
WALLKILL VALLEY	VIRIGINIA JONES	PRESENT

ALSO PRESENT: Andrea Romano - Superintendent
Erin Siipola - Business Administrator / Board Secretary
Greg Farley - Principal
Brian Wittman - Teacher
Lisa Christiansen - School Nurse
Melanie Radice - Paraprofessional
Christine Lombardo - Paraprofessional
Family members of staff members being recognized.

VI. PRESENTATION

Governor's Educators of the Year Program

Teacher of the Year - Brian Wittman
Educational Specialist of the Year - Lisa Christiansen
Paraprofessionals of the Year - Melanie Radice and Christine Lombardo

Ms. Romano and Dr. Farley congratulated the Educators of the year and briefly spoke about each one of their accomplishments.

Staff members and families left the meeting.

VII. APPROVAL OF THE MINUTES

Motion by Ms. Risley, Seconded by Ms. Carlson, to approve the following minutes:

April 3, 2023 Regular Meeting

Voice vote: All voiced in favor. Abstain - Ms. Bilik, Mr. D'Agostino

VIII. PRESIDENT'S COMMENTS:

Mr. Moscatello reported there were two committee meetings Personnel & Finance. Things seem to be in good order.

IX. CORRESPONDENCE

1. Sussex County Chamber of Commerce Letter
2. Donation Letter from Mr. Patel, Mt. Arlington Pharmacy
3. Diamonds in the Sky Celebration Dinner Dance - Abilities of Northwest Jersey Inc. -Erin Quinn

X. COMMITTEE REPORTS-

Personnel & Negotiations – Met on April 18, 2023 - Will be discussed in executive session.
Buildings and Grounds / Finance - Met on April 18, 2023 - The committee met and went through finance stats. Itinerant programming is continuing to grow and Sussex ESC continues to get requests. NHA is losing two students but there are more tours scheduled. Enrollment is holding steady. Over spring break windows were installed, the septic was pumped and mulch was put down. Tick treatment is in the process of getting scheduled.

XI. SUPERINTENDENT'S REPORT

Overall the month of April was about programs. Non Public and Itinerant Programs have been working without a single focal point person for several months. The Administrative Assistants have been working collaboratively with the Superintendent to ensure operations were as normal, but without the hands on specific approach, some areas needed more attention. Non Public annual consultation meetings have occurred in several districts. They will need to be completed in May for all school districts. Itinerant programs are still popular with school districts. Our nursing services contracts have exploded.

Project Search: April was a very busy month for Project Search. Both programs at Hackettstown and Newton were busy with meeting potential students and providing activities for new interns. The interns for the current year are successfully in their 3rd rotation.

Superintendent attended the Abilities of NWNJ Diamond in the Sky Gala supporting Abilities, Project Search and graduate intern Erin Quinn. The evening was a beautiful night honoring Atlantic Health Systems, Project Search and the individual achievement of Erin Quinn.

Northern Hills Academy: The month of April was highlighted by Autism Awareness. All of our students and staff completed multiple activities throughout the month on spreading autism awareness. The Kittatinny High School Student Council came to our Autism Walk on April 28, 2023. Students participated in many activities like face painting, craft making, ice cream sundaes and the walk.

Other highlights:

Curriculum

- Completing requisitions of online learning platforms for 2023.
- DLM and NJSLA Testing window opens May 1st
 - Chromebooks prepared by Planet
 - Classes and individuals to complete testing by May 16th
- Finalizing formal and informal observations and evaluations
- Aris Curriculum school classroom visit to Weehawken (planned for May)
 - Teachers want to see and experience the curriculum in action
 - Continued monthly meetings with representatives regarding implementation
- Work-Based Learning and Community-Based Instruction Parent Presentation
 - April 19 in the Multi-Purpose Room
 - Michelle Mongey, John O'Hara, Dr. Greg Farley

Technology

- Completing schematic for interactive boards to enhance instruction
 - Gathering classroom physical information and student profiles for board placement
 - Wall mounts, mobile stand, tabletop
 - Non-proprietary, modular camera,
 - Future proof
 - Hands-on Newline panel presentation (at NHA)
 - Seeing a variety of boards to ensure choice meets our students' needs

Operations

- Intakes, Five (5)
 - Accepted four (4)
 - New classroom opened - four students
- Drills and Safety
 - Working with School Resource Officer, Officer Paige

XII. BUSINESS ADMINISTRATOR'S REPORT

The business office has been following up on past due invoices from districts. We have begun going through the open purchase orders and following up with vendors on invoices or closing them out.

We are going to be holding our open enrollment for our health insurance later this month. We have a meeting with Brown & Brown scheduled for Thursday to go over everything for open enrollment.

XIII. PUBLIC PARTICIPATION

There was no public participation.

XIV. EXECUTIVE SESSION

Motion by Ms. Carlson, seconded by Ms. Risley, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at 7:40 p.m.:

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on May 1, 2023 for the purpose of Personnel.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

Motion by Ms. Carlson, seconded by Ms. Faye, to close the Executive Session, all voiced in favor at 7:52 p.m.:

XV. BOARD ACTION ON AGENDA ITEMS:

A. PERSONNEL

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept with regret the resignation of Lisa Christiansen effective May 11, 2023.

2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission rescind the following part time paraprofessionals for the 2022-2023 school year, not to exceed 28 hours a week.

NAME	POSITION	STEP	22-23 SALARY	Effective Date
Lisa Ferrante	Part-time Paraprofessional	7	\$17.80 per hour	April 4, 2023 - June 30, 2023
Devin Ferrante	Part-time Paraprofessional	1	\$15.25 per hour	April 4, 2023 - June 30, 2023

3. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following substitute teachers for the 2022-2023 school year, not to exceed 28 hours a week.

NAME	POSITION	STEP	22-23 SALARY	Effective Date
Carolyn Ackerson	Long Term Substitute Teacher	1BA	\$54,000 (Pro-rated)	4/17/2023-6/30/2023

4. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of Amy Anjum as a full time Project Search teacher, step 10MA, in the amount of \$69,350 (prorated), effective May 16 -June 30, 2023.

5. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following tenured certificated staff members for employment for the 2023-2024 school year:

NAME	POSITION	STEP	23-24 SALARY	NOTES
Vanessa Bisco	Speech Therapist	12MA	\$73,550	Itinerant
Shaun Colavita	Speech Therapist	6MA	\$65,050	Nonpublic/NHA/Itinerant
Dawn DiLascio	Social Worker	15MA	\$78,900	Nonpublic/NHA/Itinerant
Stephanie DeFelice	Teacher	11BA	\$67,550	NHA
Kathleen Grennan	LDTC	15MA	\$78,900	Nonpublic/NHA/Itinerant
Brian Wittman	Teacher	9BA	\$63,250	NHA

6. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following non-tenured certificated staff members for employment for the 2023-2024 school year:

NAME	POSITION	STEP	23-24 SALARY	NOTES
Tessa Bedkowski	Teacher	9BA	\$63,250	NHA
Elizabeth Boyle	Speech Therapist	10MA	\$70,650	NHA
Wade Dendy	Social Worker	15MA	\$78,900	NHA
Christine Lombardo	Teacher	2BA	56,450.00	NHA
Ashley Ell	Speech Therapist	4MA	\$62,800	NHA
Chloe Deluca-Knighton	Teacher	4BA	\$58,300	NHA
Kelly Edsall	School Psychologist	15 MA30	\$81,900	Nonpublic/ Itinerant
Anna Gelpke	Speech Therapist	5MA	\$63,950	NHA
Lia Kondos	Physical Therapist	15 MA+30	\$81,900	NHA / Itinerant
Dawn Kuncken	Physical Therapist	15 MA+30	\$81,900	NHA / Itinerant
Rebecca Nitka	Speech Therapist	4MA	\$62,800	NHA
Rachel Tucker	Occupational Therapist	3MA	\$61,750	NHA / Itinerant
Collette Duprex	Teacher	15BA	\$74,400	Project Search
Amy Anjum	Teacher	10MA	\$70,650	Project Search
Laura Steiner	Teacher	13BA	\$70,350	NHA

7. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following part-time, non-public, tenured certificated staff members for employment for the 2023-2024 school year, not to exceed 28 hours a week, pending grant fund entitlements:

NAME	POSITION	STEP	23-24 SALARY	NOTES
Kristen Dempsey	Part-time Non-public Teacher	6	\$34.89 per hour	
Catherine Kohansby	Part-time Non Public Teacher	12	\$39.14 per hour	

8. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following part-time, non-public,

non-tenured certificated staff members for employment for the 2023-2024 school year, not to exceed 28 hours a week, pending grant fund entitlements:

NAME	POSITION	STEP	23-24 SALARY	NOTES
Nanette Turner	Part-time Non Public Teacher	3	\$33.21 per hour	
Donna Iannelli	Part-time Non Public Teacher	15	\$42.29 per hour	
Justin Simmons	Part-time Non Public Teacher	2	\$32.65 per hour	

9. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following non certified staff for the 2023-2024 school year:

NAME	POSITION	STEP	23-24 SALARY	NOTES
Noah McGowan	COTA	2BA	\$56,450	
Erin McMeen	Nurse	7BA	\$61,950	

10. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the hiring of the following full time certified staff for the 2023-2024 school year:

NAME	POSITION	STEP	23-24 SALARY	NOTES
Samantha Bakelum	Speech Therapist	4MA	\$62,800	Itinerant
Veronika Banach	Social Worker	4MA	\$62,800	Itinerant/Non Public
Alasandra Russo-Martino	School Psychologist	10 MA+30	\$73,650	Itinerant / Nonpublic

11. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following non-public part-time nurses for the 2023-2024 school, pending grant funding, not to exceed 28 hours a week.

NAME	POSITION	STEP	RATE PER HOUR
Donna Grossman	Part-time Nurse	14	\$41.14

Laura Norton	Part-time Nurse	15	\$42.29
Patricia Campbell	Part-time Nurse	15	\$42.29
Dorothy Domasky	Part-time Nurse	15	\$42.29
Anne Fowler	Part-time Nurse	15	\$42.29
TBD	Part-time Nurse	Not to exceed step 15	Not to exceed \$42.29 per hour
TBD	Part-time Nurse	Not to exceed step 15	Not to exceed \$42.29 per hour

12. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve Greg Farley as a nontenured principal for the 2023-2024 school year at a salary of \$107,100.
13. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve John O'Hara, a non-tenured Supervisor of Structured Learning Experience for the 2023-2024 school year at a salary of \$96,149.
14. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve Erin Siipola as a tenured business administrator / board secretary for the 2023-2024 school year at a salary of \$148,404 (\$113,404 SCEESC - \$35,000 Lafayette), pending Department of Education approval.
15. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the following certified staff for 2023 ESY program:

NAME	POSITION	STEP	SALARY	NOTES
Vanessa Bisco	Speech	12MA	\$399.72 per diem	North Warren Up to 30 days
Elizabeth Boyle	Speech	10MA	\$383.96 per diem	Up to 30 days
Stephanie DeFelice	Teacher	11	\$367.11 per diem	
Chloe DeLuca-Knighton	Teacher	4	\$316.84 per diem	
Dawn DiLascio	Social Worker	15MA	\$428.80 per diem	Up to 15 days
Wade Dendy	Social Worker	15	\$428.80 per diem	Up to 15 days
Kelly Edsall	School Psychologist	15 MA30	\$445.10 per diem	Up to 15 days
Brian Wittman	Teacher	9	\$343.75 per diem	
Laura Steiner	Teacher	13	\$382.33 per diem	
Christine Lombardo	Teacher	2	\$306.79 per diem	

Shaun Colavita	Speech	6MA	353.53 per diem	Up to 15 days
Ashley Ell	Speech	4MA	\$341.30 per diem	Up to 30 days
Anna Gelpke	Speech	5MA	\$347.55 per diem	Up to 30 days
Kathy Grennan	LDTTC	15MA	\$428.80 per diem	Up to 15 days
Lia Kondos	Physical Therapist	15 MA+30	\$445.10 per diem	Up to 30 days
Dawn Kuncken	Physical Therapist	15MA+30	\$445.10 per diem	Up to 30 days
Samantha Bakelum	Speech Therapist	4MA	\$341.30 per diem	Up to 30 days
Veronica Banach	Social Worker	4MA	\$341.30 per diem	Up to 15 days
Alasandra Russo-Martino	School Psychologist	10MA+30	\$400.27 per diem	Up to 15 days
Joyce DiGioia	P/T Nurse	Step 15	\$42.29 per hour	
Rachel Tucker	Occupational Therapist	3MA	\$335.59 per diem	

16. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following certified staff for the 2023 ESY Program:

NAME	POSITION	STEP	SALARY	NOTES
Rebecca Nitka	Speech Therapist	4MA	\$341.30 per diem	

17. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following non certified staff to work the 2023 ESY program:

NAME	POSITION	STEP	SALARY	NOTES
Noah McGowan	COTA	2BA	\$306.79 per diem	
Erin McMeen	Nurse	7BA	\$336.68 per diem	

18. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the following part time paraprofessionals for the 2023 ESY program, not to exceed 28 hours a week:

NAME	POSITION	STEP	SALARY	NOTES
Carolyn Ackerson	Part time	14	\$22.50 per	

	Paraprofessional		hour(includes .35 sub teacher & .50 Bachelors Degree	
Donna Cross	Part time Paraprofessional	5	\$17.05 per hour	
Barbara DeLorenzi	Part time Paraprofessional	10	\$19.65 per hour	
Judith Deskins	Part time Paraprofessional	12	\$20.65 per hour	
Gail Fiasco	Part time Paraprofessional	11	\$20.15 per hour	
Meliza Guzman	Part time Paraprofessional	5	\$17.40 per hour (includes .35 (associates degree)	
Carol Hakkenberg	Part time Paraprofessional	12	\$20.65 per hour	
Kelsey Hintzen	Part time Paraprofessional	14	\$21.65 per hour	
Morgan Kervatt	Part time Paraprofessional	4	\$16.60 per hour	
Jamie Overbey	Part time Paraprofessional	9	\$19.05 per hour	
JoAnne Krystofiak	Part time Paraprofessional	13	\$21.15 per hour	
Janet Magistro	Part time Paraprofessional	6	\$17.50 per hour	
Chris Malone	Part time Paraprofessional	2	\$15.80 per hour	
Cameron Mastenbrook	Part time Paraprofessional	2	\$15.80 per hour	
Kate Mazzella	Part time Paraprofessional	2	\$15.80 per hour	
Chance Mengara	Part time Paraprofessional	11	\$20.15 per hour	
Meghan Murphy	Part time Paraprofessional	9	\$19.75 per hour (includes .35 per hour associate's degree +.35 sub cert)	
Julia Nangle	Part time Paraprofessional	1	\$15.40 per hour	

Kerry Santiago	Part time Paraprofessional	16	\$23.50 per hour	
Elizabeth Williams	Part time Paraprofessional	5	\$17.05 per hour	

19. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the following substitute teachers for the 2023-2024 ESY school year not to exceed 28 hours per week.

Name	Position	Step	23-24 Salary	Notes
Carolyn Ackerson	Sub Teacher	14	\$22.50 + \$5 per hour	
Hema Patel	Sub Teacher	5	\$17.05 + \$5 per hour	
Meghan Murphy	Sub Teacher	9	\$19.75 + \$5 per hour	

20. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the following substitute paraprofessionals for the 2023-2024 ESY school year not to exceed 28 hours per week.

Name	Position	Step	23-24 Salary	Notes
Loren Klotz	Sub-Para	5	\$17.05 per hour	
Michelle Kozlowski	Sub-Para	9	\$19.05 per hour	

21. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve an FMLA leave of absence for employee #87664702 from on or about June 1, 2023 to on or about September 1, 2023.

22. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the unpaid leave of absence for Lia Kondos on or about July 30, 2023 through on or about November 15, 2023. ***Added**

23. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following staff members for the Green Team (crisis team) as per the criteria set by SCESC and the Collective Bargaining Agreement 2022-2025: ***Added**

NAME	Position	Stipend	MEMO
Noah McGowan	COTA	\$100.00 (prorated: begin in May 2023)	To be paid out at the end of 2022-2023 school year as per

			CBA.
Christine Lombardo	Paraprofessional	\$100.00 (prorated: begin in May 2023)	To be paid out at the end of 2022-2023 school year as per CBA.

MOVE: Ms. Risley		2ND: Ms. Faye	
Andover Aye	Byram Aye	Franklin Aye	Green Aye
Hamburg Aye	Hardyston Aye	Kittatinny	Lafayette Aye Abstain #4
Lenape Valley	Newton Aye	Sparta Aye	Stanhope Aye
Sussex-Wantage Aye	Vernon	Wallkill Valley Aye	

Motion is carried.

B. FINANCE

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

April Payroll	\$ 327,989.67
May Bills (Fund 10)	\$ 117,518.80
May Bills (Fund 20)	\$ 3,475.00

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for March 2023 (as attached).
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for March 2023.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget increase in the amount of \$12,130 for March 2023.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the submission of the NJSIG Safety Grant 2023 program application.
6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the 2023-2024 Timesheet Schedule, as attached.
7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the submission of the REAP Grant.
8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors hereby renews its health and dental insurance plans with the Public Employer Trust for the 2023-2024 school year, per the terms of its proposal dated April 11, 2023; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to execute the applicable plan documents on behalf of the Commission.

9. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the renewal of Ameriflex as the Board's COBRA and retiree billing services administrator for the period of June 1, 2023 through May 31, 2024.

10. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following 2023-2024 consultant rates as follows:

- Hourly Services: \$55.00 per hour
- Annual Review: \$150.00
- Initial or Re-evaluation Assessment: \$240.00
- Eligibility Planning Meeting: \$55 per hour
- Additional Per Case for Case Manager: \$160.00
(Initials and Re-evaluation only)
- BCBA: \$90.00 per hour

11. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept the donation from Mr. Patel, Mt. Arlington Pharmacy,, in the amount of \$100.00.

MOVE: Mr. Hoffman		2ND: Mr. Jones	
Andover Aye	Byram Aye	Franklin Aye	Green Aye
Hamburg Aye	Hardyston Aye	Kittatinny	Lafayette Aye
Lenape Valley	Newton Aye	Sparta Aye	Stanhope Aye
Sussex-Wantage Aye	Vernon	Wallkill Valley Aye	

Motion is carried.

C. PROGRAMS AND SERVICES

1. **RESOLVED**, that the Sussex County ESC Board of Directors approve the following professional development activities:

Staff Member	Date	Workshop	Location	Cost	Transportation/ Mileage Cost
Andrea Romano	May 17- May 19, 2023	NJASA Spring Conference	Atlantic City, NJ	Hotel \$ TBD Membership NJASA	N/A- as per Superintendent Contract
Andrea Romano	May 2, 2023	A Special Education Administrator's Guide to Supporting Teachers in Designing More Engaging SDI	online	0	N/A
Andrea Romano	May 9, 2-023	UDL Best Practices that Reduce Barriers to Learning (What You Need to Know as a Special Education Administrator)	online	0	N/A
Vanessa Bisco	5.22.23	Is This Autism	Hackettstown, NJ	\$90	21 miles

Anna Gelpke	4.24.23 - 4.28.23	4 Step Sensory Solution	online	0	0
Andrea Romano *Added	5/9/23	Supporting Students and Staff in the Autism Classroom by Creating an Inclusive Environment	online	\$0	N/A
Stephanie DeFelice *Added	5/9/23	Supporting Students and Staff in the Autism Classroom by Creating an Inclusive Environment	online	\$0	N/A
Anna Gelpke *Added	5/15/23	ASHA & CF Supervisor Ethics Classes	online	\$144	N/A

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the 2023-2024 Standing Order's from school physician Dr. Porter.
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve Warren Hills Regional to join as a member district.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve Tri - County Behavioral Care for School Clearance Assessment and Substance Evaluation & Treatment Contract for the 2023-2024 school year, as attached.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept the official release of the 2021-2022 District and School Grade Report as attached, with a score of 76/78.
6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the revised rate sheet for the 2023-2024 school year, as attached.
7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve Wielkotz & Company for the 2022-2023 audit in the amount of \$16,750.00.

MOVE: Mr. Knapp		2ND: Ms. Risley	
Andover Aye	Byram Aye	Franklin Aye	Green Aye
Hamburg Aye	Hardyston Aye	Kittatinny	Lafayette Aye
Lenape Valley	Newton Aye	Sparta Aye	Stanhope Aye
Sussex-Wantage Aye	Vernon	Wallkill Valley Aye	

Motion is carried.

D. POLICY

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the second reading of the following policies and regulations:

P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)

P & R 5310 Health Services (M) (Revised)
P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01 Federal Awards/Funds Internal Controls – Allowability Of Costs (M) (New)
P 6115.04 Federal Funds – Duplication of Benefits (M) (New)
P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440 School District Security (M) (Revised)
P 9100 Public Relations (Abolished)
P 9140 Citizens Advisory Committees (Revised)
R 9140 Citizens Advisory Committee (M) (Abolished)

MOVE: Ms. Faye		2ND: Ms. Carlson	
Andover Aye	Byram Aye	Franklin Aye	Green Aye
Hamburg Aye	Hardyston Aye	Kittatinny	Lafayette Aye
Lenape Valley	Newton Aye	Sparta Aye	Stanhope Aye
Sussex-Wantage Aye	Vernon	Walkkill Valley Aye	

Motion is carried.

E. BUILDINGS AND GROUND

XVI. OLD BUSINESS

NEW BUSINESS:

XVII. PUBLIC PARTICIPATION

There was no public participation.

XVIII. OTHER BOARD ACTION

XIX. EXECUTIVE SESSION

Motion by Ms. Carlson, seconded by Ms. Risley, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at 8:02 p.m.:

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on May 1, 2023 for the purpose of Superintendent Evaluation.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

Motion by Ms. Carlson, seconded by Ms. Risley, to close the Executive Session, all voiced in favor at 8:24 p.m.:

XXI. ADJOURNMENT

There being no further business to come before the Board, the Meeting was called to adjourn by Ms. Risley, and Seconded by Mr. D'Agostino, all voiced in favor.

At 8:25 P. M.

Respectfully submitted,



Erin Siipola
Business Administrator / Board Secretary

Important dates:

NEXT BOARD MEETING:

Important dates:

**Reorganizational / Regular Board of Directors Meeting:
June 5, 2023 at 7 PM – Representative Assembly Meeting**

All member districts must attend