

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION**

**October Minutes**

**October 2, 2023**

**REGULAR MEETING 7:00 P.M.**

**I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT**

Mr. Moscatello called the meeting to order at 7:02 pm.

**II. ANNOUNCEMENT OF NOTICE**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

**III. FLAG SALUTE**

Mr. Moscatello led the salute to the flag.

**IV. MISSION STATEMENT**

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

**V. OATH OF OFFICE**

Mrs. Siipola administered the Oath of office to Ms. Qarmout.

**VI. ROLL CALL**

ANDOVER	JANE BYRON
BYRAM	MARY ANN RISLEY
FRANKLIN	KATHLEEN CLOHESSEY
FRELINGHUYSEN	KIMBERLY NEUFFER
GREEN	MARIE BILIK
HAMBURG	ROBERT JONES
HARDYSTON	RON HOFFMAN
KITTATINNY	DEBRA COOK
LAFAYETTE	LISA CARLSON
NEWTON	LISA QARMOUT
SPARTA	WALTER KNAPP

STANHOPE  
SUSSEX-WANTAGE  
VERNON  
WALLKILL VALLEY

GIL MOSCATELLO  
NICK D'AGOSTINO  
CARL CONTINO  
VIRIGINIA JONES

ALSO PRESENT: Andrea Romano - Superintendent  
Erin Siipola - Business Administrator / Board Secretary

## VII. APPROVAL OF THE MINUTES

Motion by Ms. Bilik, Seconded by Mr. D'Agostino, to approve the following minutes:

August 21, 2023 Regular Meeting

Voice vote: All voiced in favor. Motion is carried.

## VIII. PRESIDENT'S COMMENTS:

Mr. Moscatello stated Sussex ESC had a great school opening. At the time of the school opening Sussex ESC was fully staffed. Two Project Search locations are open in Newton and Hackettstown. Northern Hills Academy opened school with 53 students. The Administration had to ask some students to leave because they were beyond our ability to control. Ms. Romano tried to set up committees, but was unable to get everyone together.

## IX. CORRESPONDENCE

## X. COMMITTEE REPORTS-

Personnel & Negotiations – none  
Buildings and Grounds / Finance - None  
Programs and Services / Policy -None

## XI. SUPERINTENDENT'S REPORT

The first month of school has been busy with catching up on all requirements and attendance at all initial monthly meetings. Sussex County ESC has met with the Sparta Police to complete the MOA process and attended the Superintendent Roundtable to have the paperwork signed by Prosecutor Annmarie Taggart. Roundtable also shared many new educational opportunities in Sussex County. Sparta School District will be offering an Organizational Threat Assessment workshop with NJDOE and SCESC will participate.

The first Child Study Team Director's meeting was held where we reviewed all new special education issues and discussed topics around the required paperwork by NJDOE. SCESC offered all of the professional development training topics for special education and hot topics under special education.

Superintendent has been working closely with the staff at NHA to determine best practices for several very aggressive autistic students. The school districts are working collaboratively with us to determine

behavioral plans that are safe for students and staff. Unfortunately several students have had to be terminated for safety issues.

Non- Public billing has thoroughly been reviewed by the Superintendent and Business Administrator for set up for the 2023-2024 school year. Speech billing was examined and areas of concern regarding billing should be corrected. Unfortunately this means that student services were reviewed and the number of services will be decreased as funding dictates. Meetings with school districts and non public schools have been held to review the new procedures under billing.

## **Northern Hills Academy**

### **Curriculum**

- Implementing DREAMS initiative for evidence-based programs in our school
  - Kickoff at Orientation
- Developing Resiliency with Engaging Approaches to Maximize Success
  - NJDOE/DOH Trauma informed program for our students
  - Implementing Nurtured Heart Approach
  - Minding Your Mind - Mindfulness initiative for staff and students
  - NJ4S - New Jersey Statewide Student Support Services
  - Conducting additional Culture & Climate survey this Fall as a part of the requirements for DREAMS
- Pre-Educational Transition Services implementation
  - Planning on expanding from six (6) students to thirteen (13) students
  - Additional students applying to Abilities of Northwest New Jersey
  - Creates a potential pathway from Northern Hills Academy to Project SEARCH

### **Instructional Supervision**

- 2023-2024 Orientation - all staff provided Crisis Prevention Institute training
- Goal setting for Professional Development Plans due October 31

### **Community Involvement**

- Parent Meeting 9/20 with 4 families represented
  - Discussion of program, curriculum, fundraising, PTA/PTO
- Back to School Night - 28 families attended

### **Facilities/Safety**

- School cleaned and ready for the 2023-2024 school year
- Eight classrooms, 53 students currently on rolls
  - Continuing tours and intakes for students
- Changed Social Worker office to Room 107 to accommodate student needs
- Speech Rooms 117 and 119

### **October 2023**

- Professional Development October 9, 2023
  - DREAMS overview
  - Nurtured Heart Approach
  - Mindfulness
  - Champion Team meeting
- Curriculum
  - Math/ELA exploration of platforms (computer based) for student assistance

- Committee meetings:
  - Professional Development
  - School Improvement Panels (SciP)
  - Technology
  - Safety
  - Student Activities
  - District Evaluation Advisory Committee

**Project Search Newton Medical Center and Hackettstown Hospital**

The interns are in the classroom for the month of September being introduced to the protocols of the hospital, PRIDE Essentials (all staff required to complete for the hospital), and participating in the PS curriculum learning about proper workplace relationships. The hospital department supervisors will be coming into each class to introduce themselves and explain what they will be expecting the interns to do while in their department. Our skills trainer Norm, Azhar from HR and I have been working on adding departments for our interns to participate in and we have now added Radiology to our department list.

We are excited that we were able to open the Hackettstown location making new connections with the hospital staff every day. We are thrilled with the space provided to us for our classroom and the furniture being ordered for us. The space looks great!

The new staff is getting ready to conduct their first Employment Planning Meeting sending zoom invites with the interns and prepping them on proper meeting procedures. Our first Employment Planning meeting will be the first week in October and our official start date for the interns to enter their first rotation is October 10th. Each student has completed their VocFit assessment which will assist the instructor and intern in choosing a department that will best suit their abilities. The interns are now getting more comfortable separating from school to the workplace.

The hospital has included us in their free food truck festival and free ice cream events. Atlantic Health is holding a Disability Mentor Day on October 18th. The interins will explore departments that are not available to us at this time. This is a great way for us to market the program and possibly open up more departments to us - Atlantic Health will be bringing Hackettstown to Newton to participate. We have been selected to run the Rolling Resilience snack cart one day a week which helps the interns with hospital navigation, communication skills and makes the program more visible throughout the hospital.

John O'Hara is excited to present Project SEARCH success outcomes in Atlantic City with our Superintendent Andrea Romano and some Atlantic Health employees.

**Current Enrollment 2023-2024**

Newton Medical Center	Hackettstown Medical Center * 1st year program*
Interns	Interns
__2__ Students __1__ Adults	__2__ Students __2__ Adults

**XII. BUSINESS ADMINISTRATOR'S REPORT**

The business office has been working on processing all new hire paperwork. All the pension enrollments have been completed to date. Health Insurance enrollments are completed.

The enrollment process for any part time staff members that are eligible for the \$300 FSA contribution has been completed. Lindy has met with the new staff members and explained the FSA account to them.

There is an IRS regulation where employers can only contribute up to \$500 in a calendar year to an FSA account. Due to this, all eligible employees were given \$200 from 7/1/23 - 12/31/23 and then will receive another \$100 on 1/1/24. Brown & Brown did not realize this IRS regulation at the time we set up the account. This is the only year it will be a problem because of us contributing \$300 in March 2023. All impacted employees have been notified of this.

We have run into a number of obstacles when transitioning accounts to Lindy which have been time consuming to resolve. The most significant obstacle has been with AmeriHealth and is close to being resolved. We had to schedule a meeting with Brown & Brown to get them to assist in resolving the issues with AmeriHealth.

There was a glitch with the payroll merges between R&L and CDK . We were not able to download DAT files on our computer. The problem has been resolved and we are now in the process of reconciling our accounts to CDK. The monthly reports will be on the November agenda for approval.

**XIII. PUBLIC PARTICIPATION**

There was no public participation.

**XIV. BOARD ACTION ON AGENDA ITEMS:**

**A. PERSONNEL**

1. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors accept the resignation of the following staff:

NAME	POSITION	EFFECTIVE DATE	NOTES
Hema Patel	Para-Professional	9.22.23	
Kaci Phlegar	Para-Professional	9.1.23	
Kelly Edsall *Added	School Psychologist	10.8.23	

2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part-time paraprofessionals up to 28 hours, for the 2023-2024 RSY program pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
------	----------	------	--------	----------------	-------

Nicholas Short	Part time Paraprofessional	8	\$18.40 per hour	9/1/23 - 6/30/24	Position approved in August 2023
Hannah Romano *** ADDED***	Part-Time Paraprofessional	1	\$15.40 per hour	10/3/23-June 30, 2024	Returning College student
Jennifer Reasoner *** ADDED***	Part time Paraprofessional	8	\$18.40	10/3/23 - 6/30/24	
Sheyla Gutierrez *** ADDED***	Part time Paraprofessional	1	\$15.40 per hour	10/3/23 - 6/30/24	
TBD	Part time Paraprofessional	Not to exceed step 16	Not to exceed \$23.50 per hour	9/1/23 - 6/30/24	
TBD	Part time Paraprofessional	Not to exceed step 16	Not to exceed \$23.50 per hour	9/1/23 - 6/30/24	
TBD	Part time Paraprofessional	Not to exceed step 16	Not to exceed \$23.50 per hour	9/1/23 - 6/30/24	
TBD	Part time Paraprofessional	Not to exceed step 16	Not to exceed \$23.50 per hour	9/1/23 - 6/30/24	
TBD	Part time Paraprofessional	Not to exceed step 16	Not to exceed \$23.50 per hour	9/1/23 - 6/30/24	

3. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following certificated staff for the 2023-2024 school year program pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Ellina Ryzhik	School Psychologist	MA+30 Step 10	\$73,650	October 3,2023 -June 30, 2024	

4. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part-time certificated staff for the 2023-2024 school year program pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Jacqueline Kartanos	Part-time non-public teacher	15	\$42.29/hour	September 1, 2023-June 30, 2024	Position approved in August 2023

5. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following stipends for the Green and Blue Team members at Northern Hills Academy from September 1, 2023- June 30, 2024.

Green Team Members:			
Lead:	Wade Dendy	no stipend	
Administrators:	Andrea Romano Greg Farley	no stipend	
Member:	Noah McGowan	Year 2 Stipend	\$200.00
Member:	Brian Wittman	Year 2 Stipend	\$200.00
Member:	Elizabeth Williams	Year 2 Stipend	\$200.00
Member:	Melanie Radice	Year 2 Stipend	\$200.00
Member:	Carolyn Ackerson	Year 1 Stipend	\$100.00
Nurses:	Julia Devore Kristina Swyryt	no stipend	

Blue Team Members:			
Lead:	Wade Dendy	no stipend	
Administrators:	Andrea Romano Greg Farley	no stipend	
Member:	Meghan Murphy	Year 2 Stipend	\$200.00
Member:	Brian Wittman	Year 2 Stipend	\$200.00
Member:	Janet Magistro	Year 2 Stipend	\$200.00
Member:	Christine Lombardo	Year 2 Stipend	\$200.00
Member:	Morgan Kervatt	Year 1 Stipend	\$100.00
Member:	Dawn Kuncken	Year 1 Stipend	\$100.00

Member:	Phoebe Livingston	Year 1 Stipend	\$100.00
Member:	Anna Gelpke	Year 1 Stipend	\$100.00
Member:	Rebecca Nitka	Year 1 Stipend	\$100.00
Member:	Ashley Ell	Year 1 Stipend	\$100.00
Nurses:	Julia Devore Kristina Swyryt	no stipend	

6. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the the following part-time certificated staff as a substitute teacher for the 2023-2024 school year program pending completion of all paperwork:

NAME	POSITION	ADDITIONAL PAY	EFFECTIVE DATE	NOTES
Meliza Guzman	Substitute Teacher	additional \$5.00 per hour when substituting	October 3, 2023- June 30, 2024	
Carolyn Ackerson	Substitute Teacher	additional \$5.00 per hour when substituting	September 1, 2023 - June 30, 2024	
Meghan Murphy	Substitute Teacher	additional \$5.00 per hour when substituting	September 1, 2023 - June 30, 2024	
Keely Schmerber	Substitute Teacher	additional \$5.00 per hour when substituting	September 1, 2023 - June 30, 2024	
Hema Patel	Substitute Teacher	additional \$5.00 per hour when substituting	September 1, 2023 - September 22, 2023	

7. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the termination of the following staff:

NAME	POSITION	EFFECTIVE DATE	NOTES
Employee # 98877954	Para-Professional	9.07.23	



8. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the additional pay for substitute certificates for the following part time paraprofessionals:

NAME	POSITION	STEP	ADDITIONAL PAY	EFFECTIVE DATE	NOTES
Meliza Guzman	Substitute	5	\$.35 per hour	10/3/23	

9. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following certificated staff for the 2023-2024 school year with acceptance into the NJ New Pathways to Teaching with completion no later than June 30, 2024.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Hannah Storbeck-Vooght	Teacher	2BA	\$56,450.00	9/1/23 - 6/30/24	

10. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following home instructors for the 2023-2024 school year:

NAME	POSITION	SALARY	EFFECTIVE DATE
Stephanie DeFelice	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Tessa Bedkowski	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Hannah Storbeck-Vooght	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Rachel Tucker	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Jaimie Donahue	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Brian Wittman	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Shaun Colavita	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Dawn Kuncken	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Lia Kondos	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Anna Gelpke	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Elizabeth Boyle	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Rebecca Nitka	Home Instruction	\$35 per hour	7/1/23 - 6/30/24

Ashley Ell	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Samantha Bakelmum	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Noah McGowan	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Christine Lombardo	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Kristen Dempsey	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Catherine Kohansby	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Laura Steiner	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Nanette Turner	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Donna Iannelli	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Courtney Mulder	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Jacqueline Kartanos	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Vanessa Bisco	Home Instruction	\$35 per hour	7/1/23 - 6/30/24
Chloe Deluca - Knighton	Home Instruction	\$35 per hour	7/1/23 - 6/30/24

11. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the sidebar agreement with the Educational Employees Association for a summer pay option, as attached.
12. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors rescind the hiring of the following certificated staff for the 2023-2024 school year program pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Devore, Julia	Nurse	BA11	\$67,550	September 1, 2023-June 30, 2024	
Swyryt, Kristina	Nurse	MA11	\$72,050	September 1, 2023-June 30, 2024	Approved for emergency certification

13. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following certificated staff for the 2023-2024 school year program pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
------	----------	------	--------	----------------	-------

Devore, Julia	Nurse	BA14	\$72,350	September 1, 2023-June 30, 2024	
Swyryt, Kristina	Nurse	BA14	\$72,350	September 1, 2023-June 30, 2024	

14. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the step correction for Michelle Kozlowski from Step 9, \$19.40 per hour (includes .35 for associates degree) to Step 15, \$22.50 ( includes .35 for associates degree) effective July 1, 2023 - June 30, 2024.

15. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors rescind the following additional per diem summer hours for the following staff:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Devore, Julia	Nurse	BA11	\$367.12 per diem	Up to 4 days	
Swyryt, Kristina	Nurse	MA 11	\$391.58 per diem	Up to 4 days	

16. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve additional per diem summer hours for the following staff:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Devore, Julia	Nurse	BA14	\$393.21 per diem	Up to 4 days	
Swyryt, Kristina	Nurse	BA14	\$393.21 per diem	Up to 4 days	

MOVE: Ms. Carlson		2ND: Mr. Jones	
Andover Aye	Byram	Franklin	Frelinghuysen Aye
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Newton Aye	Sparta	Stanhope Aye
Sussex-Wantage Aye	Vernon	Wallkill Valley Aye	

**Motion is carried.**

**B. FINANCE**

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

July 15th Payroll	\$ 46,939.49
August 30th & September Payroll	\$496,408.59
October (Fund 10)	\$178,481.42

MOVE: Mr. Hoffman		2ND: Mr. D'Agostino	
Andover Aye	Byram	Franklin	Frelinghuysen Aye
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Newton Aye	Sparta	Stanhope Aye
Sussex-Wantage Aye	Vernon	Walkkill Valley Aye	

Motion is carried.

**C. PROGRAMS AND SERVICES**

- RESOLVED**, upon recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following professional development activities:

Staff Member	Date	Workshop	Location	Cost	Transportation/ Mileage Cost
Greg Farley	10/4/23	NJ School Climate Improvement Survey	Virtual	\$0	\$0
Andrea Romano	11/2/23	Considering the Causes of Youth Aggression	Morristown , NJ	\$0	\$0
Andrea Romano	10/4/23	Sustaining and Retaining Special Educators: Systemic and Turnkey Strategies for District Leaders	Virtual	\$0	\$0
Andrea Romano	10/4/23	Operationalizing a School Threat Assessment Team	Sparta Public Schools	\$0	\$0
Andrea Romano <b>**ADDED**</b>	10/3/23	10 Ways to Appreciate School Staff & Boost Morale	Virtual	\$0	\$0
Andrea Romano <b>**ADDED**</b>	10/12/23	5 Ways to Get School Discipline Right	Virtual	\$0	\$0
Andrea Romano <b>**ADDED**</b>	11/21/23	Chronic Absenteeism: 5 Solutions that Every School Needs to Consider	Virtual	\$0	\$0

2. **RESOLVED**, upon recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following field trips for students at NHA:

Staff Member	Date	Field Trip	Location	Cost	
Tessa Bedkowski	October 1, 2023- June 30, 2024	Dunkin Donuts	Sparta	\$0	Part of the students community based instruction program

3. **RESOLVED**, that the following appointment be made for the period of July 1, 2023– June 30, 2024:

WHEREAS, there exists a need for an LDTC consultant, and

WHEREAS, the funds are available for these purposes, and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 18A:18A-5 requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Joyce Neubig be appointed to provide LDTC Services at a rate \$55 an hour for hourly services, \$240 for Initial or reevaluation assessment, \$150 for annual reviews, \$55 for evaluation planning meeting and \$160 for additional – per case for case manager (initials and reevaluations only) for a maximum amount not to exceed \$100,000 for the period of July 1, 2023 – June 30, 2024.

These appointments are made without Competitive bidding as “Professional Services” under the provisions of N.J.S.A. 18A:18A-5. because such services are recognized professions licenses and regulated by law not allowing for competitive bids.

**Notice of Award of Professional Services**

The Sussex County Educational Services Commission Board of Directors have awarded the following FY 2023-2024 contracts for a maximum amount not to exceed \$100,000 without competitive bidding for professional services pursuant to N.J.S.A. 18A:18A-5 at its June 26, 2023 regular meeting:

Joyce Neubig - LDTC

This contract and board resolution authorizing this professional service is available for public inspection in the Office of the Board Secretary.

4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following ancillary agreements for the 2023-2024 school year:

Andover	Butler
High Point	Sussex County Technical School
North Warren	

5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve Abilities of Northwest New Jersey Inc. to provide Pre-Employment Transition Services funded through the Workforce Development, NJDVRS for one hour per week for six weeks, for up to 15 students ages 14-21.

MOVE: Ms. Carlson		2ND: Ms. Byron	
Andover Aye	Byram	Franklin	Frelinghuysen Aye
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Newton Aye	Sparta	Stanhope Aye
Sussex-Wantage Aye	Vernon	Walkkill Valley Aye	

Motion is carried.

#### E. POLICY

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the first reading and waive the second reading of the following policy:

P&R 1642.01 Sick Leave

2. **RESOLVED**, , upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following policies and regulations as a first reading:

P 2270	Religion in the Schools (Revised)
P & R 2419	School Threat Assessment Teams (M) (New)
P 3161	Examination for Cause (Revised)
P & R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P & R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)

3. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors abolish the following policies and regulations:

P 1524	School Leadership Councils (Abolished)
P & R 3432	Sick Leave (Abolished)
P & R 4432	Sick Leave (Abolished)
P & R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

MOVE: Ms. Carlson		2ND: Mr. D'Agostino	
Andover Aye	Byram	Franklin	Frelinghuysen Aye
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Newton Aye	Sparta	Stanhope Aye
Sussex-Wantage Aye	Vernon	Walkill Valley Aye	

Motion is carried.

**XV. OLD BUSINESS:**

**NEW BUSINESS:**

1. New Jersey School Boards Conference - Tuesday October 24, 2023 at 10 am Andrea Romano and John O'Hara will be presenting on Project Search.

**XVI. PUBLIC PARTICIPATION**

There was no public participation.

**XVII. ADJOURNMENT**

There being no further business to come before the Board, the Meeting was called to adjourn by Ms. Carlson, and Seconded by Ms. Byron, all voiced in favor.

At 7:38 P. M.

Respectfully submitted,

Erin Siipola  
Business Administrator / Board Secretary

Important dates:

**NEXT BOARD MEETING**

Important dates:  
Regular Board of Directors Meeting:  
November 6, 2023 at 7 PM