

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION**  
**June Minutes**  
**June 2, 2025**  
**REORGANIZATION / REGULAR MEETING FULL REPRESENTATIVE ASSEMBLY 7:00 P.M.**  
**\*ADDED & REVISED\***

**I. CALL TO ORDER BY Mrs. Ross, PRESIDENT**

**II. ANNOUNCEMENT OF NOTICE**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

**III. FLAG SALUTE**

**IV. MISSION STATEMENT**

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

**V. ROLL CALL**

**BOARD OF DIRECTORS**

District	Board of Director Member	Present	Absent
ANDOVER	JANE BYRON	X	
BYRAM	LAUREN PEDERSEN	X	
FRANKLIN	KATHLEEN CLOHESSEY	X	
GREEN	CHRISTOPHER BILIK	X	
HAMBURG	ROBERT JONES	X	
HARDYSTON	CLARISSA MAROTTA	X	
KITTATINNY	DEBRA COOK	X	
LAFAYETTE	SUZANNE ROSS	X	
NEWTON	JOANIE FAYE	X	
OGDENSBURG	BRENDAN DONEGAN	X	
SPARTA	CHAD WOOD / LEIGH MCMICHAEL	X	

STANHOPE	AVERY BADOLATO	X	
SUSSEX TECH	GUS MODLA	X	
VERNON	STEPHANIE VECHARELLO	X	
WALLKILL VALLEY	TRACI DRESSNER		X

## REPRESENTATIVE ASSEMBLY

District	Representative Assembly Member	Present	Absent
FRANKFORD	KEVIN NEWMAN		X
FREDON	ARNE OLSEN	X	
FRELINGHUYSEN	KIM NEUFFER	X	
HAMPTON	JOHN NELSON	X	
HIGH POINT	WAYNE DUNN	X	
HOPATCONG	JENNIFER POLOWCHENA		X
LENAPE VALLEY	RICHARD KUNKEN	X	
MONTAGUE	ANDREE CAMPBELL		X
NORTH WARREN	KEVIN BRENNAN	X	
SANDYSTON	STEVIE COLLINS		X
SUSSEX/WANTAGE	TAYLOR DELY	X	
WARREN HILLS	LISA MARSHALL	X	

**Also in attendance: Kim Gallagher - Principal**

## VI. ACTION ON AGENDA ITEMS

- RESOLVED**, that the representative Assembly set the number of Board of Directors at fifteen (15) and call for members to serve the Board for the period June 2, 2025 through June 1, 2026.

MOVE: Christopher Bilik		2ND: Debra Cook	
Andover Y	Byram Y	Frankford	Franklin Y
Fredon Y	Frelinghuysen Y	Green Y	Hamburg Y
Hampton Y	Hardyston Y	High Point Y	Hopatcong

Kittatinny Y	Lafayette Y	Lenape Valley Y	Montague
Newton Y	North Warren Y	Ogdensburg Y	Sandyston
Sparta Y	Stanhope Y	Sussex Wantage Y	Sussex Tech Y
Vernon Y	Wallkill Valley	Warren Hills Y	

**Motion Passed**

## **VII. NOMINATIONS**

### **A. CALL FOR THE NOMINATION FOR THE BOARD OF DIRECTORS**

MOVE: Kathleen Clohessey		2ND: Jane Byron	
Andover Y	Byram Y	Frankford	Franklin Y
Fredon Y	Frelinghuysen Y	Green Y	Hamburg Y
Hampton Y	Hardyston Y	High Point Y	Hopatcong
Kittatinny Y	Lafayette Y	Lenape Valley Y	Montague
Newton Y	North Warren Y	Ogdensburg Y	Sandyston
Sparta Y	Stanhope Y	Sussex Wantage Y	Sussex Tech Y
Vernon Y	Wallkill Valley	Warren Hills Y	

**Motion Passed**

### **B. OATH OF ALLEGIANCE**

### **C. CALL FOR THE NOMINATION FOR THE POSITION OF BOARD PRESIDENT**

Nomination of: Suzanne Ross

Nominated by: Joanie Faye

Seconded by: Debra Cook

MOVE: Joanie Faye		2ND: Debra Cook	
Andover Y	Byram Y	Frankford	Franklin Y
Fredon Y	Frelinghuysen Y	Green Y	Hamburg Y

Hampton Y	Hardyston Y	High Point Y	Hopatcong
Kittatinny Y	Lafayette Y	Lenape Valley Y	Montague
Newton Y	North Warren Y	Ogdensburg Y	Sandyston
Sparta Y	Stanhope Y	Sussex Wantage Y	Sussex Tech Y
Vernon Y	Wallkill Valley	Warren Hills Y	

**Motion Passed**

**D. CALL FOR THE NOMINATION FOR THE POSITION OF BOARD VICE PRESIDENT**

Nomination of: Joanie Faye

Nominated by: Suzanne Ross

Seconded by: Debra Cook

MOVE: Suzanne Ross		2ND: Debra Cook	
Andover Y	Byram Y	Frankford	Franklin Y
Fredon Y	Frelinghuysen Y	Green Y	Hamburg Y
Hampton Y	Hardyston Y	High Point Y	Hopatcong
Kittatinny Y	Lafayette Y	Lenape Valley Y	Montague
Newton Y	North Warren Y	Ogdensburg Y	Sandyston
Sparta Y	Stanhope Y	Sussex Wantage Y	Sussex Tech Y
Vernon Y	Wallkill Valley	Warren Hills Y	

**Motion Passed**

**THE NEW PRESIDENT ASSUMES AND PRESIDES OVER THE REMAINDER OF THE MEETING**

**VIII. APPOINTMENT OF REPRESENTATIVES AND COMMITTEES BY THE PRESIDENT**

1. Buildings and Grounds / Finance
2. Negotiations and Personnel
3. Programs and Services / Policy
4. Executive Committee

**IX. ACTION ON MATTERS PERTAINING TO REORGANIZATION**

1. **RESOLVED**, by the Board of Directors of the Sussex County Educational Services Commission that all existing bylaws and policies and regulations, contracts and agreements as established by act and practice of previous Boards of Directors and courses of study are to remain in force and effect until such time as the present Board necessitates change by way of resolution.
2. **RESOLVED**, that the following appointments be made for the period July 1, 2025 through June 30, 2026, or until a replacement is named:

WHEREAS, there exists a need for auditing, legal services and architectural services

WHEREAS, there are funds available for these purposes, and,

WHEREAS, 18A:18A-5 et seq. requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Parette Somjen Architects be appointed to provide architectural services at a rate of \$186 per hour for Principal and Partner License Architects for the period July 1, 2025 – June 30, 2026, for a maximum amount not to exceed \$100,000.00.

Schenck, Price, Smith & King, LLP be appointed as to provide legal services at a rate of \$195.00 per hour for the period of July 1, 2025 – June 30, 2026, for a maximum amount not to exceed \$100,000.00.

Wielkott & Company, LLC be appointed as to provide auditing at a cost of \$17,750 for the period of July 1, 2025 – June 30, 2026, for a maximum amount not to exceed \$25,000.00.

These appointments are made without competitive bidding as "Professional Services" under the provisions of N.J.S.A. 18A-18A-5 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

**BE IT FURTHER RESOLVED** that a brief notice of this action shall be printed in the New Jersey Herald as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount and that the resolution and terms of their appointment are on file in the office of the Board of Education in the following form:

3. **RESOLVED**, that the following appointments be made for the period July 1, 2025 through June 30, 2026, or until a replacement is named:

WHEREAS, there exists a need for medical, OT/PT/Speech, and consultant services and

WHEREAS, the funds are available for these purposes, and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 18A:18A-5 requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

J&B Therapy be appointed to provide OT/PT/Speech Services at a rate of \$98.50 per hour for the period of time of July 1, 2025 - June 30, 2026 for a maximum not to exceed \$300,000.

Miriam Skydell and Associates be appointed to provide Speech and Occupational Therapy Services at a rate of \$120 an hour for hourly services for up to 5 days a week, 7 hours a day and \$450 per evaluation for a maximum amount not to exceed \$100,000 for the period of July 1, 2025 – August 12, 2025 to be extended if both parties agree.

Miriam Skydell and Associates be appointed to provide Speech and Occupational Therapy Services at a rate of \$125 an hour for hourly services for up to 5 days a week, 7 hours a day and \$450 per evaluation for a maximum amount not to exceed \$100,000 for the period of September 1, 2025 – June 30, 2026.

These appointments are made without Competitive bidding as “Professional Services” under the provisions of N.J.S.A. 18A:18A-5. because such services are recognized professions licenses and regulated by law not allowing for competitive bids.

**BE IT FURTHER RESOLVED** that a brief notice of this action shall be printed in the New Jersey Herald as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount and that the resolution and terms of their appointment are on file in the office of the Board of Education.

4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors, move to authorize the Business Administrator / Board Secretary to invest the Commission’s funds in such instruments as he/she legally empowered under the Statutes of the State of New Jersey through the following eligible financial depository institutions and governmental agencies; and any other institution eligible to act as a depository for public funds when in the best interest of Sussex County Educational Services Commission, noting entities are in compliance with Chapter 271 NJSA 19:44A-20.26 where applicable:

Provident Bank

5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors move to approve the designation of the Commission's Accounts and required signatures for the period July 1, 2025 – June 30, 2026.

GENERAL FUND ACCOUNT

3 Signatures

Board President, Treasurer of School Monies, School Business Administrator, Superintendent

NET PAYROLL ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator, Superintendent

AGENCY ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,  
Superintendent

STUDENT ACTIVITY ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,  
Superintendent

FLEXIBLE SAVINGS ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,  
Superintendent

SUMMER PAY ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,  
Superintendent

6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors shall from time to time enter into such agreements with Provident Bank as any person(s) named below deems appropriate to facilitate Electronic Banking services for the management of cash resources.

Kathleen Kane, School Treasurer of Monies  
Andrea Romano, Superintendent  
Anthony DeFelice, Business Administrator / Board Secretary

7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors designate the New Jersey Herald as the Official newspaper. The Star Ledger will be designated as the official alternate newspaper.
8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors renew the following Joint Purchasing Agreements, per N.J.S.A. 18A:18A-11 for the period of July 1, 2025 - June 30, 2026.

Hunterdon County Educational Services Commission  
Middlesex Regional Educational Services Commission  
Monmouth Ocean Educational Services Commission

9. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following companies to provide tax-sheltered annuity agreements.

AXA Equitable  
Lincoln Financial Group

10. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors authorize the Business Administrator / Board Secretary to request bids for any

goods or services as needed by the Commission for the period of July 1, 2025 - June 30, 2026.

11. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors authorize the Business Administrator / Board Secretary to make purchases up to the bid threshold, from New Jersey State Contract Vendors.
12. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors authorize the Business Administrator / Board Secretary to audit and approve any account necessary payments prior to board approval. Any such approval shall be presented to the Board for ratification at their next meeting as per N.J.S.A. 18A:19-4.1.
13. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requirements.
14. **RESOLVED**, that the Sussex County Educational Services Commission authorize the following petty cash fund effective for the period July 1, 2025 – June 30, 2026 in the amount of \$350.00 in accordance with N.J.S.A. 18A:4-15 and :19-13 and Title 6 of the N.J.A.C. 6:20-2.10  
  
AND FURTHER BE IT RESOLVED to establish a maximum single petty cash expenditure of \$50.00 not to be exceeded without prior approval by the Board Secretary.
15. **RESOLVED**, that the Sussex County Educational Services Commission appoint Gallagher as the Commission's insurance broker for July 1, 2025 – June 30, 2026.
16. **RESOLVED**, that the Sussex County Educational Services Commission appoint Brown & Brown as the Commission's health insurance broker for July 1, 2025 – June 30, 2026.
17. **RESOLVED**, that the following appointments be made through June 30, 2026:

Title	Name
School Business Administrator/Board Secretary	Anthony DeFelice
Public Agency Compliance Officer	Anthony DeFelice
Purchasing Agent	Anthony DeFelice
Contracting Agent/Integrated Pest Management Coordinator	TBD
Right to Know Officer	Andrea Romano
Custodian of Records (OPRA)	Anthony DeFelice



Treasurer of School Monies	Kathleen Kane
Attendance Officer	Kim Gallagher
Affirmative Action Officer	Anthony DeFelice
"504" Officer	Andrea Romano
Anti Bullying Coordinator	Wade Dendy
Anti Bullying Specialist	Kim Gallagher
School Safety Officer	Kim Gallagher

**18. RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following pursuant to policy 5751 Sexual Harassment of students:

<b>Title</b>	<b>Name</b>
Title IX Coordinator	Anthony DeFelice
Investigator	Anthony DeFelice
Decision Maker	Kim Gallagher
Appeals Officer	Andrea Romano

**19. RESOLVED**, that the Board approve the following schedule of meetings to be held by the Sussex County Educational Services Commission Board of Directors at the Northern Hills Academy, 10 Gail Court, Sparta, NJ 07871:

<b>Day and Date</b>	<b>Time</b>	<b>Meeting Type</b>
Monday, August 25, 2025	7:00 P.M.	Regular Meeting
Monday, September 8, 2025	7:00 P.M.	Regular Meeting
Monday, October 6, 2025	7:00 P.M.	Regular Meeting
Monday, November 3, 2025	7:00 P.M.	Regular Meeting
Monday, December 1, 2025	7:00 P.M.	Regular Meeting
Monday, January 12, 2026	7:00 P.M.	Regular Meeting
Monday, February 2, 2026	7:00 P.M.	Regular Meeting

Monday, March 2, 2026	7:00 P.M.	Full Representative Meeting: Budget Regular Meeting
Monday, April 6, 2025	7:00 P.M.	Regular Meeting
Monday, May 4, 2025	7:00 P.M.	Regular Meeting
Monday, June 1, 2025	7:00 P.M.	Full Representative Meeting: Reorganization Regular Meeting
Monday, June 29, 2025	7:00 P.M.	Regular Meeting

MOVE: Robert Jones		2ND: Lisa Marshall	
Andover Y	Byram Y	Frankford	Franklin Y
Fredon Y	Frelinghuysen Y	Green Y	Hamburg Y
Hampton Y	Hardyston Y	High Point Y	Hopatcong
Kittatinny Y	Lafayette Y	Lenape Valley Y	Montague
Newton Y	North Warren Y	Ogdensburg Y	Sandyston
Sparta Y	Stanhope Y	Sussex Wantage Y	Sussex Tech Y
Vernon Y	Wallkill Valley	Warren Hills Y	

## Motion Passed

**\* Representative Assembly Members May be Excused. Thank you for attending this part of our meeting. We appreciate and value the time and commitment that you show to supporting the Sussex County ESC and all of our educational programming, our Administrative Team and our staff.**

## **REGULAR MEETING OF SUSSEX COUNTY ESC - June 2, 2025**

### **X. APPROVAL OF THE MINUTES**

Motion by Avery Badolato Seconded by Kathleen Clohessey, to approve the following minutes:

May 5, 2025 Regular Meeting Minutes  
May 5, 2025 Executive Meeting Minutes

Voice vote: **All present voted in favor with 2 abstentions. Motion is carried.**

### **XI. PRESIDENT'S COMMENTS:**

## **XII. CORRESPONDENCE**

1. June Parent Calendar
2. June NHA Lunch Calendar
3. Meet the New Counselor Flyer
4. Tik Tok Challenge Letter
5. May NHA Updates Letter from the Superintendent
6. NHA Field Day Flyer
7. Graduation Save the Date Flyer
8. Derby and Donuts Flyer
9. Security Drill Letter from the Superintendent

## **XIII. COMMITTEE REPORTS**

Personnel & Negotiations - Met virtually May 29, 2025

Buildings and Grounds / Finance - None

Programs and Services / Policy - None

## **XIV. SUPERINTENDENT'S REPORT**

### **Northern Hills Academy**

The school programs have been going smoothly. May had the bonus of Superintendent Romano everyday at NHA. While Principal Gallagher was out, Ms. Romano steadied the ship daily and was able to work collaboratively with each committee to ensure that the year end activities would be seamlessly completed. Support from each Administrative Assistants to BA, Principal and Superintendent were essential to making sure nothing slipped between the cracks. Each was attentive to detail and supported the process of business office and main office to ensure that field trips, parent activities, student functions and school happenings occurred.

The Book Fair was extremely successful. NHA met the goal of \$1600 and exceeded that to \$2000. Congratulations to the two teachers who planned the event and executed a successful Book Fair- Ms. Stephanie DeFelice and Ms. Chloe DeLuca-Knighton.

Staff planned Field Day for May 22nd but had to reschedule for May 30th due to the rainy season in NJ. Field Day events were coordinated and organized by Physical Therapists Dawn Kuncken and Lia Kondos. Both physical therapists planned both indoor and outdoor activities for students at a variety of ability and age levels. Coordination included an invite to Sparta Fire Department for a wetdown and the Moo Moo Ice Cream Truck.

All DLM and NJSLA testing was completed by students at NHA.

End of Year activities include a flurry of student IEP meetings, student potential intakes and prepping for Extended School Year. Each of these activities impacts different departments within the school and business office. Administration must ensure staffing, while teachers must ensure teaching resources. The business office changes contracts, related services staff look to revise schedules and the business office must adjust the budget. All of these are good problems to have but the number of changes by parents, districts and SCESC staff can be exhausting.

June prep is underway with professional development activities scheduled for the last week of school. Graduation prep is occurring at NHA by Ms. Tessa Bedkowski, teacher and John O'Hara at Project Search programs. Last minute field trips are being held for students and planning for ESY field trips is ongoing.

Student schedules, progress reports and final transcripts for students will be the focus of the next two weeks for teachers while completing all end of year activities.

## June Reorg Student District Info 2024- 2025

Number of students by district currently enrolled at Northern Hills Academy

(May 28, 2025)

DISTRICT	COUNTY	# OF STUDENTS	NON MEMBER
ANDOVER	SUSSEX		
BLAIRSTOWN	WARREN		
Butler (N/M)	MORRIS	1	1
Delaware Valley N/M	PA	2	2
FRANKFORD (N/M)	SUSSEX	1	1
FRANKLIN BORO	SUSSEX	3	
FRELINGHUYSEN N/M	WARREN		
GREAT MEADOWS (N/M)	WARREN		
HACKETTSTOWN N/M	WARREN	3	
HAMBURG BORO	SUSSEX	1	
HAMPTON	SUSSEX	1	
HARDYSTON	SUSSEX	1	
HIGH POINT	SUSSEX	5	
HOPATCONG	SUSSEX	3	
JEFFERSON(N/M)	MORRIS		
KITTATINNY HS	SUSSEX	1	
LAFAYETTE	SUSSEX	1	
LOPATCONG	WARREN		
MONTAGUE	SUSSEX	6	
NEW MILFORD N/M	BERGEN		
NEWTON	SUSSEX	3	
NORTH WARREN	WARREN	1	
OXFORD (N/M)	WARREN		
RANDOLPH (N/M)	MORRIS		
SANDYSTON/WALPACK	SUSSEX	1	

SECAUCUS (N/M)	HUDSON		
SUSSEX/WANTAGE	SUSSEX		
SPARTA	SUSSEX	2	
VERNON TWP	SUSSEX	5	
WALLKILL	SUSSEX	3	
WARREN HILLS MS	WARREN	1	
WARREN HILLS HS	WARREN	2	
WASHINGTON BORO N/M	WARREN	2	2
WEST MILFORD N/M	PASSAIC	1	1
West MORRIS CENTRAL N/M	MORRIS	1	1
		52 Students	8 non member

### Project Search

- The interns are finishing their final rotations Strong!. The department heads and mentors have relayed that they will miss the interns and feel that Project SEARCH is a great program.
- The interns continue to work on their communication skills and have been preparing for their job interviews with various questions asked of each other by the Skills Trainers.
- The interns are filling out applications and preparing for their interviews for jobs.
- Selections have been made for our new interns and applications continue to be accepted.
- I continue to work with other staff and departments of AHS for Newton and am looking for new departments to support our program. The Nursing department is a big department that may be open to us!
- Our Newton instructor continues to work on and send out our monthly Newsletter each month with the "goings on" in Newton and Hackettstown Project SEARCH!
- I am working with AHS to conduct training for mentors and any other interested hospital staff in Newton and Hackettstown to better equip them with information and techniques that they may utilize with the interns
- We have an intern that may be hired in EVS at the hospital after graduation!
- Marketing is continuous through email, zoom and phone contact.
- I have attended the Annual Boonton Transition Fair. There were over 70 vendors and one of our interns was a keynote speaker! I had a lot of people enquiring about the program and saying "I heard one of your students talking about the program-she was great!". There were many families there and an intern that will be joining us in September attended with her Dad.
- The interns are working on their final Employment Planning Meetings and their graduation speeches. They have practiced reading them aloud and it is great to see the PRIDE in their faces during and after their speech. They are AWESOME!
- We had a Corporate visit to AHS in Morristown. Tara Larkin and the staff did an incredible job. Lisa Santoro and others assisted with the day and the speakers were very impressive.
- The Director of System Nursing Operations Donna Watridge sent an email stating that they were very appreciative that we were able to represent Project SEARCH at their Magnet site visit. A roundtable

discussion with community leaders and nursing supervisors discussing what an incredible job the nurses at Newton Medical Center are doing.

- The interns are in the process of transitioning from being an intern to becoming an employee!
- Graduation is set for June 13th from 1:00pm-3:00pm in the Romano Center at Newton Medical Center.

#### **Non Public and Public Itinerant**

Non Public consultation meetings have occurred for all of the districts. All contracts for non-public programming have been shared with public school districts we provide services for. All itinerant contracts have been sent out to the districts and current proposals have been completed through the business office. Proposals consist of a breakdown of costs by employees assigned to the program and school location. It is a detailed proposal for the requested position. Collaboration with the BA and Superintendent is essential to this.

#### **Preschool Instructional Coaches (PIC)**

Both of the PIC's have been working collaboratively with the administrative teams in each assigned school to develop their end of the year survey, outcome assessment and inquiring about feedback on how to strengthen the programs. All feedback has been incredibly positive from each of the school districts we are currently providing services for. Ms. Dunnell and Ms. D'Amico meet monthly with the Superintendent to review the status of the program, identify additional training and resources and to discuss the challenges. The working relationship is very positive and this is evident based on all feedback received. All three have attended Preschool Cohort training through the NJDOE- Early Childhood Office.

#### **XV. BUSINESS ADMINISTRATOR'S REPORT**

Discussed the security drill attended at Sparta High School

#### **XVI. PUBLIC PARTICIPATION**

#### **XVII. BOARD ACTION AGENDA ITEMS:**

##### **A. PERSONNEL**

1. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors accept the resignation of the following staff:

NAME	POSITION	EFFECTIVE DATE	NOTES
Colette Duprex-Aluotto	Project Search Teacher	June 30, 2025	Project Search Program is closing at Hackettstown and position offered as ERI teacher at NHA was declined.

2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following

part-time paraprofessionals up to 28 hours a week, for the **2024-2025 regular school year program** pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Kailee Tohosky	Para-professional	1	\$20.00/hr	6/3/25-6/30/25	Actual start date TBD
Gianna Celi	Para-professional	1	\$20.00/hr	6/3/25-6/30/25	Actual start date TBD
Shannon Spinks	Para-professional	8	\$20.35/hr	6/3/25-6/30/25	
Dina Marks	Para-professional	1	\$20.00/hr	6/3/25-6/30/25	Actual start date TBD

3. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part-time paraprofessionals up to 28 hours per week for up to 30 days, for the **2025 ESY program** pending completion of all paperwork:

Para Last Name	Para First Name	NEW Step on NEW Guide	25-26 Hourly Rate	Employee Type	Assoc Deg = .35	Sub Cert = .35	Bach Deg = .50	RBT = .25	Total Hourly Rate	Effective Dates
Tami	Bright	4.5	\$22.50	PT			\$0.50		\$23.00	07/01/25-08/12/25
Tanya	Buch	5	\$25.35	PT					\$25.35	07/01/25-08/12/25
Cailin	Buckalew	1	\$20.35	PT-Seasonal					\$20.35	07/01/25-08/12/25
Ryan	Cagnassola	1	\$20.35	PT-Seasonal					\$20.35	07/01/25-08/12/25
Ava	Castellana	1	\$20.35	PT					\$20.35	07/01/25-08/12/25

Gianna	Celli	1	\$20.35	PT					\$20.35	07/01/ 25-08/ 12/25
Amanda	Conklin	1	\$20.35	PT	\$0.35				\$20.70	07/01/ 25-08/ 12/25
Barbara	Delorenzi	6	\$25.45	PT					\$25.45	07/01/ 25-08/ 12/25
Judith	Deskins	7	\$25.50	PT					\$25.50	07/01/ 25-08/ 12/25
Angel	Diaz	1	\$20.35	PT- Seasonal					\$20.35	07/01/ 25-08/ 12/25
Tea	Fairweather	2	\$20.40	PT			\$0.50		\$20.90	07/01/ 25-08/ 12/25
Brooke	Fedorka	1	\$20.35	PT					\$20.35	07/01/ 25-08/ 12/25
Gail	Fiasco	6	\$25.45	PT					\$25.45	07/01/ 25-08/ 12/25
Carol	Hakkenberg	7	\$25.50	PT			\$0.50		\$26.00	07/01/ 25-08/ 12/25
Cheyenne	Hawthorne	2	\$20.40	PT					\$20.40	07/01/ 25-08/ 12/25
Kelsey	Hintzen	7	\$25.50	PT					\$25.50	07/01/ 25-08/ 12/25
McKensie	Hughes	1	\$20.35	PT					\$20.35	07/01/ 25-08/ 12/25
Layla	Jaber	1	\$20.35	PT					\$20.35	07/01/ 25-08/ 12/25



JoAnne	Krystofiak	7	\$25.50	PT					\$25.50	07/01/ 25-08/ 12/25
Stephen	Laird	7	\$25.50	PT			.50 (has masters)		\$26.00	07/01/ 25-08/ 12/25
Karl	Ludwig	5	\$25.35	PT			\$0.50		\$25.85	07/01/ 25-08/ 12/25
Janet	Magistro	4	\$20.70	PT					\$20.70	07/01/ 25-08/ 12/25
Melissa	Manero	2	\$20.40	PT					\$20.40	07/01/ 25-08/ 12/25
Dina	Marks	5	\$25.35	PT					\$25.35	07/01/ 25-08/ 12/25
Justin	Mauro	1	\$20.35	PT					\$20.35	07/01/ 25-08/ 12/25
Danielle	Merbe	2	\$20.40	PT					\$20.40	07/01/ 25-08/ 12/25
Karen	Miller	3	\$20.55	PT					\$20.55	07/01/ 25-08/ 12/25
Meghan	Murphy	Off Guide	\$25.00	PT	\$0.35	\$0.35			\$25.70	07/01/ 25-08/ 12/25
Walker	Nittolo	1	\$20.35	PT					\$20.35	07/01/ 25-08/ 12/25
Michelle	Pietrodangelo	5	\$25.35	PT					\$25.35	07/01/ 25-08/ 12/25
Delania	Predmore	1	\$20.35	PT		\$0.35			\$20.70	07/01/ 25-08/ 12/25

Melanie	Radice	6	\$25.45	PT	\$0.35				\$25.80	07/01/ 25-08/ 12/25
Gabriella	Rodek	1	\$20.35	PT					\$20.35	07/01/ 25-08/ 12/25
Hannah	Romano	1	\$20.35	PT- Seasonal					\$20.35	07/01/ 25-08/ 12/25
Nicolas	Romano	2	\$20.40	PT					\$20.40	07/01/ 25-08/ 12/25
Jessica	Ross	3	\$20.55	PT					\$20.55	07/01/ 25-08/ 12/25
Kim	Rossi	7	\$25.50	PT	\$0.35	\$0.35			\$26.20	07/01/ 25-08/ 12/25
Nick	Short	5	\$25.35	PT			\$0.50		\$25.85	07/01/ 25-08/ 12/25
Shannon	Spinks	4.5	\$22.50	PT					\$22.50	07/01/ 25-08/ 12/25
Kailee	Tohosky	1	\$20.35	PT					\$20.35	07/01/ 25-08/ 12/25
Joan	Vince	1	\$20.35	PT- Seasonal					\$20.35	07/01/ 25-08/ 12/25
Rachel	Vorce	5	\$25.35	PT					\$25.35	07/01/ 25-08/ 12/25
Katie	Williams	2	\$20.40	PT					\$20.40	07/01/ 25-08/ 12/25
TBD	TBD	Not to exceed Step 7	Not to exceed \$25.50	PT					Not to exceed \$25.50	07/01/ 25-08/ 12/25

TBD	TBD	Not to exceed Step 7	Not to exceed \$25.50	PT					Not to exceed \$25.50	07/01/25-08/12/25
TBD	TBD	Not to exceed Step 7	Not to exceed \$25.50	PT					Not to exceed \$25.50	07/01/25-08/12/25

4. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve following Certified Staff for the **2025 ESY program** as listed:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Anjum, Amy	Teacher	11 MA	\$413.86 Per Diem	07/01/2025-08/12/2025	
Bedkowski, Tessa	Teacher	10 BA	\$380.16 Per Diem	07/01/2025-08/12/2025	Substitute Only
DeFelice, Stephanie	Teacher	12 BA	\$396.47 Per Diem	07/01/2025-08/12/2025	
Deluca-Knighton, Chloe	Teacher	5 BA	\$343.48 Per Diem	07/01/2025-08/12/2025	
Steiner, Laura	Teacher	14 BA	\$418.48 Per Diem	07/01/2025-08/12/2025	
Wittman, Brian	Teacher	10 MA	\$405.71 Per Diem	07/01/2025-08/12/2025	
Hamtil, Jake	Teacher	1 BA	\$317.93 Per Diem	07/01/2025-08/12/2025	
Harris, Michael	Teacher	11 MA	\$413.86 Per Diem	07/01/2025-08/12/2025	
Dendy, Wade	Social Worker	14 MA +15	\$456.25 Per Diem	07/01/2025-08/12/2025	Up to 15 Days
Fluri, Lia	Occupational Therapist	2 MA	\$349.46 Per Diem	07/01/2025-08/12/2025	
Gelpke, Anna	Speech Therapist	6 MA	\$375.54 Per Diem	07/01/2025-08/12/2025	

Leiby, John	Social Worker	4 MA	\$362.50 Per Diem	07/01/2025-08/12/2025	Up to 15 Days <b>*ADDED*</b>
Kondos, Lia	Physical Therapist	14 DOC	\$470.11 Per Diem	07/01/2025-08/12/2025	
Kuncken, Dawn	Physical Therapist	14 DOC	\$470.11 Per Diem	07/01/2025-08/12/2025	
Plysyk, Anna	Physical Therapist	14 DOC	\$470.11 Per Diem	07/01/2025-08/12/2025	
Nitka, Rebecca	Speech Therapist	5 MA	\$369.02 Per Diem	07/01/2025-08/12/2025	
TBD	Occupational Therapist	TBD	TBD	07/01/2025-08/12/2025	
Colavita, Shaun	Speech Therapist	7 MA	\$382.07 Per Diem Hourly rate calculated based on this rate	07/01/2025-08/12/2025	Up to 10 Days
Bisco, Vanessa	Speech Therapist	13 MA	\$432.88 Per Diem Hourly rate calculated based on this rate	07/01/2025-08/12/2025	Up to 10 Days
DiLascio, Dawn	Social Worker	14 MA	\$444.02 Per Diem	07/01/2025-08/12/2025	Up to 10 Days
Grennan, Kathleen	LDTC	14 MA	\$444.02 Per Diem Hourly rate calculated based on this rate	07/01/2025-08/12/2025	Up to 10 Days
Ryzhik, Ellina	Psychologist	11 MA +30	\$438.32 Per Diem	07/01/2025-08/12/2025	Up to 10 Days
Sibblies, Kristen	Psychologist	7 MA +30	\$406.52 Per Diem	07/01/2025-08/12/2025	Up to 10 Days
Dunnell, Naome	PreSchool Instructional Coach	14 MA +30	\$468.48	07/01/2025-08/12/2025	Up to 5 Days

D'Amico, Christina	PreSchool Instructional Coach	14 MA +30	\$468.48	07/01/2025-08/12/2025	Up to 5 Days
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5. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following Non Certified Staff for the **2025 ESY program**:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Devore, Julia	Nurse	14 BA	\$418.48 Per Diem	07/01/2025-08/30/2025	Up to 40 days
Swanson, Katie	Nurse	14 BA	\$418.48 Per Diem <b>*ADDED*</b>	07/01/2025-08/30/2025	Up to 20 Days <b>*ADDED*</b>
Donahue, Jaimie	COTA	4 BA	\$336.96 Per Diem	07/01/2025-08/12/2025	
McGowan, Noah	COTA	3 BA	\$330.43 Per Diem	07/01/2025-08/12/2025	

6. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following F/T custodian for the 2025-2026 School Year:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE
Rios, Ray	Full Time Custodian	10	\$55,400.00	07/01/25 - 06/30/2026

7. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following P/T custodian for the 2025-2026 School Year:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE
Miller, William	Part Time Custodian	10	\$25.10/hr	07/01/25 - 06/30/2026

8. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors **rescind** the renewal hiring of the following Non-Tenured Full-Time Certificated staff for the **2025-2026 Regular School Year Program**.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE
Anjum, Amy	Teacher	5 MA	\$76,150.00	09/01/25 - 06/30/2026
Dendy, Wade	Social Worker	15 MA+15	\$83,950.00	09/01/25 - 06/30/2026
Dunnell, Naome	PreSchool Instructional Coach	15 MA+30	\$86,200.00	09/01/25 - 06/30/2026
Duprex, Collette	Teacher	14 BA	\$77,000.00	09/01/25 - 06/30/2026
Fluri, Lia	Occupational Therapist	2 MA	\$64,300.00	09/01/25 - 06/30/2026
Kondos, Lia	Physical Therapist	14 MA+30	\$86,200.00	09/01/25 - 06/30/2026
Leiby, John	Social Worker	5 MA	\$64,650.00	09/01/25 - 06/30/2026
Plysyk, Anna	Physical Therapist	14 MA+30	\$86,200.00	09/01/25 - 06/30/2026
Pratt, Lauren	Speech Therapist	14 MA	\$81,700.00	09/01/25 - 06/30/2026
Sibblies, Kristen	School Psychologist	8 MA	\$71,500.00	09/01/25 - 06/30/2026

9. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the renewal hiring of the following Non-Tenured Full-Time Certificated staff for the **2025-2026 Regular School Year Program** with corrected step and salary.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE
Anjum, Amy	Teacher	11 MA	\$76,150.00	09/01/25 - 06/30/2026
Dendy, Wade	Social Worker	14 MA+15	\$83,950.00	09/01/25 - 06/30/2026
Dunnell, Naome	PreSchool Instructional Coach	14 MA+30	\$86,200.00	09/01/25 - 06/30/2026
Kondos, Lia	Physical Therapist	14 DOC	\$86,500.00	09/01/25 - 06/30/2026
Leiby, John	Social Worker	4 MA	\$66,700.00	09/01/25 - 06/30/2026
Plysyk, Anna	Physical Therapist	14 DOC	\$86,500.00	09/01/25 - 06/30/2026
Sibblies, Kristen	School Psychologist	7 MA+30	\$74,800.00	09/01/25 - 06/30/2026

10. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of Kathleen Kane as the Treasurer of School Monies in the amount of \$5773.00 for the **2025-2026 school year program**.

11. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of the Directors approve the following for the 2025-2026 school year:

NAME	POSITION	2025-2026 SALARY	EFFECTIVE DATE	NOTES
Lindy Powell	Confidential Administrative Assistant to the Business Administrator	\$59,072.56	07/01/25-06/30/26	
Barbara Talmadge	PT Administrative Assistant	\$24.90/hr	07/01/25-06/30/26	
Corrie Pisciotano	Confidential Administrative Assistant to Superintendent	\$59,072.56	07/01/25-06/30/26	
Jennifer Buckalew	Confidential Administrative Assistant to Principal	\$53,560.00	07/01/25-06/30/26	
TBD	PT Office Clerk	Not to exceed \$25.00/hr	07/01/25-06/30/26	

12. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following substitute teachers for **2025 ESY and 2025-2026 RSY**:

NAME	POSITION	SALARY	EFFECTIVE DATE
Kim Rossi	Substitute Teacher	Additional \$5.00 per hour	7/1/25 - 6/30/26
Meghan Murphy	Substitute Teacher	Additional \$5.00 per hour	7/1/25 - 6/30/25

13. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Superintendent Andrea Romano to hire personnel for **ESY 2025 program and 2025-2026 school year** and to be ratified at the next board meeting.

14. **RESOLVED**, that Sussex County Educational Services Commission Board of Directors approve the hiring of a PT Substitute Custodian for up to 25 hours per week at a rate to be determined but not to exceed \$25.75 per hour (Step 10) on the CBA effective July 1, 2025- August 30, 2025:

NAME	POSITION	STEP	EFFECTIVE DATE	SALARY	NOTES
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TBD	PT Substitute Custodian	Not to exceed Step 10	July 1, 2025-Aug 30, 2025	Not to exceed \$25.75	Not to exceed 25 hours per week
TBD	PT Substitute Custodian	Not to exceed Step 10	July 1, 2025-Aug 30, 2025	Not to exceed \$25.75	Not to exceed 25 hours per week
TBD	PT Substitute Custodian	Not to exceed Step 10	July 1, 2025-Aug 30, 2025	Not to exceed \$25.75	Not to exceed 25 hours per week

15. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part-time paraprofessionals up to 28 hours per week for the 2025-2026 RSY program pending completion of all paperwork:

Para Last Name	Para First Name	NEW Step on NEW Guide	25-26 Hourly Rate	Employee Type	Assoc Deg = .35	Sub Cert = .35	Bach Deg = .50	RBT = .25	Total Hourly Rate	Effective Dates
Tami	Bright	4.5	\$22.50	PT			\$0.50		\$23.00	09/01/25-06/30/26
Tanya	Buch	5	\$25.35	PT					\$25.35	09/01/25-06/30/26
Cailin	Buckalew	1	\$20.35	PT-Seasonal					\$20.35	09/01/25-06/30/26
Ryan	Cagnassola	1	\$20.35	PT-Seasonal					\$20.35	09/01/25-06/30/26
Ava	Castellana	1	\$20.35	PT-Seasonal					\$20.35	09/01/25-06/30/26
Gianna	Celli	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Amanda	Conklin	1	\$20.35	PT	\$0.35				\$20.70	09/01/25-06/30/26
Veronica	Cruz	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Barbara	Delorenzi	6	\$25.45	PT					\$25.45	09/01/25-06/30/26
Kaitlin	Dempsey	1	\$20.35	PT					\$20.35	09/01/25-06/30/26



Judith	Deskins	7	\$25.50	PT					\$25.50	09/01/25-06/30/26
Angel	Diaz	1	\$20.35	PT-Seasonal					\$20.35	09/01/25-06/30/26
Tea	Fairweather	2	\$20.40	PT			\$0.50		\$20.90	09/01/25-06/30/26
Brooke	Fedorka	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Gail	Fiasco	6	\$25.45	PT					\$25.45	09/01/25-06/30/26
Vanessa	Flores	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Shelby	Gaffney	7	\$25.50	PT					\$25.50	09/01/25-06/30/26
Carol	Hakkenberg	7	\$25.50	PT			\$0.50		\$26.00	09/01/25-06/30/26
Kelsey	Hintzen	7	\$25.50	PT					\$25.50	09/01/25-06/30/26
McKensie	Hughes	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Layla	Jaber	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Jessica	Juca	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Loren	Klotz	3	\$20.55	PT					\$20.55	09/01/25-06/30/26
JoAnne	Krystofiak	7	\$25.50	PT					\$25.50	09/01/25-06/30/26
Stephen	Laird	7	\$25.50	PT			.50 (has masters)		\$26.00	09/01/25-06/30/26
Karl	Ludwig	5	\$25.35	PT			\$0.50		\$25.85	09/01/25-06/30/26
Janet	Magistro	4	\$20.70	PT					\$20.70	09/01/25-06/30/26
Martin	McKernan	7	\$25.50	PT					\$25.50	09/01/25-06/30/26
Melissa	Manero	2	\$20.40	PT					\$20.40	09/01/25-06/30/26
Dina	Marks	5	\$25.35	PT					\$25.35	09/01/25-06/30/26
Kate	Mazzella	2	\$20.40	PT-Seasonal					\$20.40	09/01/25-06/30/26

Justin	Mauro	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Danielle	Merbe	2	\$20.40	PT					\$20.40	09/01/25-06/30/26
Karen	Miller	3	\$20.55	PT					\$20.55	09/01/25-06/30/26
Meghan	Murphy	Off Guide	\$25.00	PT	\$0.35	\$0.35			\$25.70	09/01/25-06/30/26
Walker	Nittolo	1	\$20.35	PT					\$20.35	07/01/25-08/12/25
Margaret	Perri	6	\$25.45	PT					\$25.45	09/01/25-06/30/26
Danielle	Petrosky	5	\$25.35	PT			\$0.50		\$25.85	09/01/25-06/30/26
Michelle	Pietrodangelo	5	\$25.35	PT					\$25.35	09/01/25-06/30/26
Delania	Predmore	1	\$20.35	PT		\$0.35			\$20.70	09/01/25-06/30/26
Melanie	Radice	6	\$25.45	PT	\$0.35				\$25.80	09/01/25-06/30/26
Sharaini	Rambaran	7	\$25.50	PT			\$0.50		\$26.00	09/01/25-06/30/26
Gabriella	Rodek	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Hannah	Romano	1	\$20.35	PT-Seasonal					\$20.35	09/01/25-06/30/26
Nicolas	Romano	2	\$20.40	PT					\$20.40	09/01/25-06/30/26
Jessica	Ross	3	\$20.55	PT					\$20.55	09/01/25-06/30/26
Kim	Rossi	7	\$25.50	PT	\$0.35	\$0.35			\$26.20	09/01/25-06/30/26
Nick	Short	5	\$25.35	PT			\$0.50		\$25.85	09/01/25-06/30/26
Shannon	Spinks	4.5	\$22.50	PT					\$22.50	09/01/25-06/30/26

Kailee	Tohosky	1	\$20.35	PT					\$20.35	09/01/25-06/30/26
Kristen	VanClief	5	\$25.35	PT			\$0.50		\$25.85	09/01/25-06/30/26
Joan	Vince	1	\$20.35	PT-Seasonal					\$20.35	09/01/25-06/30/26
Rachel	Vorce	5	\$25.35	PT					\$25.35	09/01/25-06/30/26
Katie	Williams	2	\$20.40	PT					\$20.40	09/01/25-06/30/26

16. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the renewal hiring of the following Non-Tenured Part-Time Certificated staff for the **2025-2026 Regular School Year Program**, not to exceed 28 hours per week, pending grant fund entitlements:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE
Campbell , Patricia L	PT Nurse	15	\$44.00	9/1/25-06/30/26
Fowler , Anne M	PT Nurse	15	\$44.00	9/1/25-06/30/26
Grossman , Donna S	PT Nurse	15	\$44.00	9/1/25-06/30/26
Norton , Laura J	PT Nurse	15	\$44.00	9/1/25-06/30/26

17. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the renewal hiring of the following Non-Tenured Part-Time Certificated staff for the **2025-2026 Regular School Year Program**, not to exceed 28 hours per week, pending grant fund entitlements:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE
Domasky , Dorothy	PT Nurse	15	\$44.00	9/1/25-06/30/26
Swanson , Katie N	PT Nurse	15	\$44.00	9/1/25-06/30/26
Woodell , Kristin	PT Nurse	15	\$44.00	9/1/25-06/30/26

18. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following Non-Tenured Full-Time Certificated staff for the **2025-2026 Regular School Year Program** pending completion of all required paperwork.

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE
Amanda Goldberg	Certified School Nurse	MA 11	\$76,150	9/1/25-06/30/26

MOVE: Kathleen Clohessey		2ND: Stephanie Vecharello	
Andover Y	Byram Y	Franklin Y	Green Y
Hamburg Y	Kittatinny Y	Lafayette Y	Newton Y
Ogdensburg Y	Sparta Y	Stanhope Y	Sussex/Wantage Y
Vernon Y	Wallkill Valley	Warren Hills Y	

## Motion Passed

### B. FINANCE

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:  
  

May Payroll	\$461,834.84
May (Fund 10)	\$13,233.90
May (Fund 20)	\$598.89 <b>*REVISED*</b>
2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for May 2025.
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following budget increase in the amount of \$10,317.93 for May 2025.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for January, February, March, and April 2025 as attached.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Corrective Action Plan and certify the implementation based on the recommendations of the Auditors from AMR Finding 2024-01 in the 2024 Audit Report as attached.
6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve renewal of Ameriflex as the Board's COBRA and retiree billing services administrator for the period of June 1, 2025 through May 31, 2026.
7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the 2025 - 2026 timesheet schedule as attached.

8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the renewal of licenses with CDK Systems Inc. for the amount of \$10,626.
9. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the renewal with PowerSchool School Messenger Communicate for the 2025-2026 school year for the amount of \$795.20.

MOVE: Avery Badolato		2ND: Christopher Bilik	
Andover Y	Byram Y	Franklin Y	Green Y
Hamburg Y	Kittatinny Y	Lafayette Y	Newton Y
Ogdensburg Y	Sparta Y	Stanhope Y	Sussex/Wantage Y
Vernon Y	Wallkill Valley	Warren Hills Y	

**Motion Passed**

#### **C. PROGRAMS AND SERVICES**

1. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the submission of the 2025-2028 Comprehensive Equity Plan as attached.
2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following professional development activities:

<b>Staff Member</b>	<b>Date</b>	<b>Workshop</b>	<b>Location</b>	<b>Cost</b>	<b>Transportation/ Mileage Cost</b>
Andrea Romano	6.12.25	TeachTown Virtual Summit for Administrators.	Virtual TeachTown	\$0	\$0
Andrea Romano	6.2.25	Emotional Regulation for Neurodivergent Kids!	Virtual	\$0	\$0
Nancy Daly	6.3.25	Connecting to Your Core: Creating Coherence Across Your Literacy Block	Virtual	\$0	\$0
Andrea Romano	6.3.25	Game Night: Ante up for Inclusive Technology Strategies	Virtual Inclusive Learning 365	\$0	\$0

Nancy Daly	5.13.25	Connecting to Your Core: Aligning Routines for Small Groups Within Foundational Skills Instruction	EdWeb Virtual	\$0	\$0
Anthony Defelice	5.21.25	Criticism & Discipline Skills for Managers & Supervisors	Pryor Webinar	\$0	\$0
Corrie Pisciottano	5.22.25	I-9 Compliance: What You Need To Know in 2025	HR Daily Advisor Webinar	\$0	\$0
Kim Gallagher	5.30.25	Criticism & Discipline Skills for Managers & Supervisors	Pryor Webinar	\$0	\$0
Corrie Pisciottano	6.12.25	Prep For Your Next Launch	Vector Webinar	\$0	\$0
John Leiby	5.22.25	Understanding Behavior Change and Mental Health in IDD	The Arc of New Jersey Webinar	\$0	\$0
Andrea Romano	5.29.25	How Administrators Can Partner with Teacher Preparation Programs to Develop Special Education Teachers	GoalBook Virtual	\$0	\$0
Andrea Romano	6.12.25	Transforming Co-Teaching with UDL: The “Journey Mapping” Strategy for Special Education Leaders	Goalbook Virtual	\$0	\$0
Andrea Romano	6.18.25	The Future Is Now: Adapting Special Education Compliance for a Future with AI	Goalbook Virtual	\$0	\$0
Andrea Romano	7.15.25	Using UDL to Support New Teachers in Designing Instruction for All Learners	Goalbook Virtual	\$0	\$0
Andrea Romano	8.27.25	Rethinking Behavior: Moving Beyond Compliance by Designing for Engagement with UDL	Goalbook Virtual	\$0	\$0

3. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the ancillary agreements for the 2025-2026 school year with the following districts:

Oxford Central School District  
Hackettstown Regional School District  
Fredon School District

Hampton School District  
Ridge and Valley Charter

4. **RESOLVED**, at the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the field trip as indicated below:

Staff Member	Date	Location	Cost- Trip	Cost Transportation
Tessa Bedkowski	6.3.25	Yetter's Diner Augusta, NJ	\$0	\$722.80

5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the food service contract with Lafayette for the 2025-2026 school year to provide lunches to Northern Hills Academy, as attached. **\*ADDED\***

MOVE: Christopher Bilik		2ND: Jane Byron	
Andover Y	Byram Y	Franklin Y	Green Y
Hamburg Y	Kittatinny Y	Lafayette Y	Newton Y
Ogdensburg Y	Sparta Y	Stanhope Y	Sussex/Wantage Y
Vernon Y	Wallkill Valley	Warren Hills Y	

#### **Motion Passed**

### **XVIII. EXECUTIVE SESSION**

**Motion by** Avery Badolato, **seconded by** Lauren Pedersen, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at 7:45 p.m.:

*WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and*

*WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.*

*NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on June 2, 2025 for the purpose of **CSA Evaluation**.*

*BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.*

**Motion by** Brendan Donegan, **seconded by** Joanie Faye, to close the Executive Session, all voiced in favor at 7:55 p.m.:

### **XIX. OLD BUSINESS:**

None

### **NEW BUSINESS:**

None

**XX. PUBLIC PARTICIPATION**

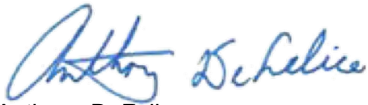
None

**XXI. ADJOURNMENT**

There being no further business to come before the Board, the Meeting was called to adjourn by Jane Byron and Seconded by Christopher Bilik, all voiced in favor.

**At 8:10 P. M.**

Respectfully submitted,



Anthony DeFelice  
Business Administrator / Board Secretary

**Important dates:**

**NEXT BOARD MEETING**

**Regular Meeting**

**June 30, 2025**

**7:00pm**

**Northern Hills Academy 10 Gail Ct Sparta, NJ 07871**