

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

March Minutes

March 14, 2022

**REGULAR MEETING of FULL REPRESENTATIVE ASSEMBLY
4:00 P.M. - VIRTUAL REMOTE MEETING**

Topic: March Board Meeting

Time: Mar 14, 2022 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

https://us04web.zoom.us/j/74686922867?pwd=35AUVFuLhWkAsg6kCkQ_mMBBpnr5-m.1

Meeting ID: 746 8692 2867

Passcode: 5weCDN

I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT

Mr. Moscatello called the meeting to order at 4:02 pm.

II. ANNOUNCEMENT OF NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger on March 6, 2022, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy and on the Sussex County Educational Services Commission Website on March 3, 2022.

III. FLAG SALUTE

Mr. Moscatello led the salute to the flag.

IV. MISSION STATEMENT

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

V. ROLL CALL

BOARD OF DIRECTORS

ANDOVER	MARIA DUNBAR	PRESENT
BYRAM	MARY ANN RISLEY	PRESENT
FRANKLIN	JR GIACCHI	PRESENT
FREDON	CATHERINE HIGGINS	ABSENT
GREEN	MARIE BILIK	PRESENT
HAMBURG	KIM SIGMAN	PRESENT
HARDYSTON	RON HOFFMAN	PRESENT
KITTATINNY	MOIRA DOUGLAS	PRESENT
LAFAYETTE	LISA CARLSON	PRESENT
LENAPE VALLEY	RICHARD KUNCKEN	PRESENT
NEWTON	JOANIE FAYE	PRESENT
STANHOPE	GIL MOSCATELLO	PRESENT
SUSSEX-WANTAGE	MICHAEL GALL	ASENT
VERNON	THERESA SCURA-COUGHILIN	PRESENT
WALLKILL VALLEY	VIRGINIA JONES	PRESET

REPRESENTATIVE ASSEMBLY

FRANKFORD	BRAYDEN HIRSCH	PRESENT
HAMPTON	JOYCE ANDERSON	ABSENT
HIGH POINT	SCOTT RIPLEY	PRESET
HOPATCONG	NICOLE FALCONI - SHUBERT	PRESENT
MONTAGUE	JOHN NITTOLO	PRESENT
NORTH WARREN	TRACY ALBERTSON	PRESENT
OGDENSBURG	HEATHER SCHINN	PRESENT
SANDYSTON / WALPACK	WILL KOCHIS	PRESENT (left meeting at 4:20pm)
SPARTA	PATRICK MCKERNAN	PRESENT
SUSSEX VOTECH	GUS MODLA	PRESENT

ALSO PRESENT: Andrea Romano - Superintendent
Erin Siipola - Business Administrator
Jennifer Cook - Principal
Thomas Ferry - Auditor

VII. BUDGET

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the 2022-2023 budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$4,807,713.00
Special Revenue	<u>\$ 18,600 .00</u>
Total	\$4,826,313.00

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Workshop, Meeting, and Travel budget for the 2022-2023 school year as per attached document A, and Professional Services budget for the 2022-2023 school year as per attached document B.

MOVE: Ms. Carlson		2ND: Ms. Faye	
Board of Directors			
Andover Aye	Byram Aye	Franklin Aye	Fredon
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Lenape Valley Aye	Newton Aye	Stanhope Aye
Sussex-Wantage	Vernon Aye	Walkkill Valley Aye	
Representative Assembly			
Frankford Aye	Hampton	High Point Aye	Hopatcong Aye
Montague Aye	North Warren Aye	Ogdensburg Aye	Sandyston/Walpack
Sparta Aye	Sussex Votech Aye		

Motion is carried.

Representative Assembly Members may leave the meeting at this time but are more than welcome to stay.

Representative Assembly Members left the meeting.

Mr. McKernan stayed for the remainder of the meeting.

VIII. APPROVAL OF THE MINUTES

Motion by Ms. Risley, Seconded by Ms. Faye, to approve the following minutes:

February 7, 2022 Regular Meeting

Voice vote: All voiced in favor. Motion is carried.

IX. PRESIDENT’S COMMENTS:

Mr. Moscatello stated it has been a busy month. Negotiations has been completed and we are finalizing the MOA. We hope to have it signed as soon as possible so we can approve it at our April meeting. Negotiations for Ms. Romano’s contract is also completed. Mr. Moscatello hopes to have her contract at the April Board meeting also.

Mr. Moscatello thanked the entire negotiations team for all their hard work.

X. CORRESPONDENCE

1. Northern Hills Academy Extended School Year
2. Read Across America March Events Calendar
3. Read Across America Calendar
4. March Calendar
5. Special Education Monitoring Report - Correction of Noncompliance
6. "How to Grow a Monster" Resource Grant

XI. COMMITTEE REPORTS-

Personnel & Negotiations – Met on February 23, 2022 - The committee discussed resignations and new hires.

Buildings and Grounds / Finance - Met on February 22, 2022 and March 10, 2022 - The committee met and reviewed the quotes that were received for seal coating, cement work, railings. It was hard finding companies that are able to quote with the new prevailing wage requirements and it is becoming problematic to generate quotes. Mrs. Siipola put in a lot of work, only frustrated to not find many companies.

Programs and Services / Policy - Ms. Carlson and Ms. Romano worked on the policies that are on the agenda for first reading tonight.

XII. SUPERINTENDENT'S REPORT

Programmatically SCESC and all of our educational programs are doing very well. A shift in the paradigm of thinking of Covid has helped to make the school day feel more traditional. We have been able to have additional activities come back live to the school.

Superintendent activities have included leading the Sussex County Superintendent Roundtable Association's initiative for substitute teachers. Throughout the month, many professional development activities were attended.

The following core components of programming occurred with full superintendent support.

Northern Hills Academy

Even though February was a shorter month, we managed to fill it with amazing opportunities and instructional activities for our students at NHA. February's Monthly Themes were Diversity & Inclusion, Famous African-American and Black Inventors, US Presidents, Love & Kindness, Dental Hygiene, and the Circulatory System. NHA celebrated our 100th Day of School on February 18th with many activities and projects.

We had our weekly Dance2Learn Program and our Martial Arts Program on Fridays. Our Cub Scout Den, lead by Brian Wittman, teacher, and Principal Jenny Cook, collaborated with Jefferson's Pack #49 Tiger Den in Milton on collecting lip balms and chapsticks for a joint Community Service Project entitled, "Senior Citizens are the Balm." Over 200 chapsticks and lip balms were collected. 100 gift bags were made and donated to The Chelsea at Sparta and to Jefferson Township's Senior Citizen Program. It was a very successful project and brought a lot of smiles to our community friends' faces. A grant for the continuation of this program was submitted.

Students participated in a school-wide assembly from Mad Science and were able to learn about air and forces at work. This hands on activity was one of our first larger gatherings back on campus.

For our February Professional Development meetings, staff reviewed and assessed policies and protocols regarding our Crisis Management Team. Many of our staff members also participated in a few fun culture and climate building activities. Staff celebrated each other with a 'Secret Snowflake' or secret pal activity in the beginning of February. Over 20 staff members participated and a fun time was had by all. Valentine's Day also played an important part in our kindness themes this month.

Also this month, we made time to reach out to our community partnerships. Ms. Karra's class organized classes in making beautiful Valentine's Day creations for our friends at The Chelsea at Sparta and our veterans. Thank you to Ms. Karra Hansen-Mueller and Ms. Stephanie DeFelice for their hard work. Girls Club was also held under the guidance of Ms. Katie Tackaberry, Speech, Ms. Jennifer Babus, OT, and Ms. Casey Smith, COTA. The students worked together on pre-planned themes and activities. We were also able to hold NHA's Walking Club under the direction of Ms. Sarah McCarthy, OT.

Parent-Teacher Conferences were on February 10th and very successful with 70% of our parents in attendance either in-person, virtually or on a phone conference. We had many parents coming out and calling in to keep abreast of the progress their child is making this year at NHA.

PROJECT SEARCH

Throughout the months of February and March, a weekly information session was held for Project Search to CST members and for them to share the fliers for the meetings with their parents/students. Supervisor John O'Hara offers an info session every Wednesday from 10am-11am and again in the evening from 7pm-8pm. Marketing efforts continue through emails, phone calls, zoom meetings and Virtual Open House/small group tours to all high school districts. The outreach from our end is never ending, while the cooperation from the schools has been great. Mr. O'Hara has been able to give small tours of the program. He has shared emails with all CST high school team members so that they are aware of Project Search. The small group or individual tours have been a great way for all to see the program. Small groups make it much more personable. Both potential interns and parents feel like they can ask the necessary questions. Four tours in February had one student send their application in and that same CST suggested they may have two more applications on the way. Mr. O'Hara attended the Youth Investment Council meeting and was able to give information about Project SEARCH and answer questions.

Interns are progressing each day in their internship and discussing with each other the different aspects of their internships and the skills that they are learning. These shared sessions are beneficial to the whole group so interns have some ideas about each department and job skills necessary to become successful in those internships. The interns have also continued putting patient admission bags together for Patient Experience & Volunteer Services and the interns feel great that they are helping the hospital care for the patients. The hospital has been very impressed with our participation and are in the process of possibly having us put the bags together for Hackettstown Hospital also. By having interns complete these tasks, the interns are showing effective productivity and completion of tasks as a larger group.

One of the department members of an internship has sent a nice email about our intern in materials. The email was praising him for a job well done and concluded with how much this department head loved that Project SEARCH is here in NMC.

During classroom instruction time, Mr. O'Hara has been discussing Financial Literacy with the interns. They have recently reviewed credit card vs cash purchases and making good consumer purchases. These are ideal skills that interns can practice and implement at Newton Medical Center.

Discussions with Human Resources continue to be had regarding the placement for 2 of our current Adult Interns with the HR department. They are interested in possibly hiring them at Atlantic Health. We have constructed resumes and the interns have filled out the online application and the HR representative has spoken with us about possible onboarding.

Through communications with the Supervisor of Special Education at NHA, Mr. O'Hara set up a zoom Parent Info Session with Jerisa Maseko, the Director of Planning For Adult Life from The Arc of New Jersey. Her presentation deals with "Planning is Vital". This presentation is helpful for all parents of secondary high school special education students. Working collaboratively with SCESC and inviting other school districts complements the SCESC mission statement for being a "hub of special education information in the county."

An exciting partnership is in the making with the IT Department at Newton Medical Center. We have spoken with the supervisor of the IT department and have introduced Project Search to him. The department supervisor is willing to open up their department for our interns to assist with delivery and installation of printer cartridges to the Administrative offices in the hospital. They will also be involved in the packing out process for old equipment. We are excited about the opportunities that this offers our interns.

Finally one of our latest endeavors also includes sharing the positive with Atlantic Health employees. We are involved in visiting each department with a cart full of free snacks for Atlantic Health employees with Reverend Randy. The administration has this initiative to thank all employees for their hard work and dedication. This is yet another aspect of Atlantic Health/NMC incorporating Project SEARCH interns into the daily routine at the hospital. We couldn't be more excited to join the Atlantic Health executives in fulfilling this initiative.

NON-PUBLIC

Now that spring has arrived, the non-public program has begun planning our consultation meetings. At this time we meet to discuss the programming for the following school year. Communication regarding issues/concerns has been requested throughout the school year, monthly by the Superintendent. The only issues that have come include absences/quarantine status of staff, which SCESC continues to follow the NJDOH guidelines.

XIII. BUSINESS ADMINISTRATOR'S REPORT

Audit Presentation for the 2020-2021 Audit Report - Mr. Ferry presented the 2020-2021 audit report and reviewed schedule C-1. He stated the Commission is in good financial standing and there were no findings or recommendations. Mr. Ferry stated the business office and Ms Romano run the school very well.

A copy of the audit synopsis is available on the website.

Ms. Romano acknowledged Mrs Siipola and the business office for all their hard work for getting contracts together and numbers for the budget. Mrs. Siipola is a shared service Business Administrator and hasn't had any audit comments in 6 years.

The Business office has completed the filing of all ACA forms to all employees.

We have been working on the budget for the 2022-2023 fiscal year. Also, we have been exploring facility updates at NHA and expanding board office space at 18 Gail Court.

We have been busy meeting with contractors to get quotes on repairs at NHA such as sidewalks, installing railings in front of the school and the back by the playground around the walkways, seal coating the parking lot, and prices on renting and purchasing a bus.

Mr. Moscatello stated we are renting the bus to make sure purchasing is the right decision.

XIV. PUBLIC PARTICIPATION

There was no public participation.

XV. BOARD ACTION ON AGENDA ITEMS:

A. PERSONNEL

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept with regret the following resignations:

Katie Tackaberry - Speech Therapist - Effective April 22, 2022
Danielle Gould - Part time Occupational Therapist - Effective March 30, 2022

2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the payment of mentoring fee for Chloe DeLuca-Knighton in the amount of \$500 to be paid to Stephanie DeFelice.
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve an unpaid leave of absence for employee #19053610, effective March 7, 2022 through June 30, 2022.
4. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the 2022-2023 holiday calendar for administration and office staff, as attached.
5. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve June 17, 2022 as the Juneteenth holiday.
6. **RESOLVED**, as recommended by the Superintendent, the Sussex County ESC Board of Directors approve the hiring of the following certificated staff, prorated, for the 2021-2022 school year, pending completion of paperwork

NAME	POSITION	STEP	DATES	SALARY	NOTES
Laura Steiner	Teacher - Student with Disabilities	BA 12 *prorated	4.19.22- 06.30.22	\$65,650	*carrying 15 sick days over
Wade Dendy	Social Worker	MA 15 *prorated	05.09.22-06.30.22	\$76,000	

7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the hiring of Dorothy Domasky as a part - time nonpublic nurse at step 15, \$40.01 per hour effective 3/7/2022 - 6/30/2022, not to exceed 28 hours a week, pending grant funding.

MOVE: Ms. Carlson		2ND: Mr. Hoffman	
Andover Aye	Byram Aye	Franklin Aye	Fredon
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Lenape Valley Aye	Newton Aye	Stanhope Aye
Sussex-Wantage	Vernon Aye	Wallkill Valley Aye	

Motion is carried.

B. FINANCE

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

February Payroll	\$322,071.26
March Bills List (Fund 10)	\$126,166.14
March Bills List (Fund 20)	\$ 3,209.47

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for December (as attached).
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for December 2022.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget increase for December in the amount of \$41,779.00..
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the 2022-2023 Timesheet schedule, as attached.
6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept the Comprehensive Annual Financial Report and Auditors' Management Report on Administrative Findings as presented by the Districts auditing firm Wielkotz, & Company, LLC. for the fiscal year ending June 30, 2021.

MOVE: Ms. Risley		2ND: Ms. Faye	
Andover Aye	Byram Aye	Franklin Aye	Fredon
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Lenape Valley Aye	Newton Aye	Stanhope Aye
Sussex-Wantage	Vernon Aye	Wallkill Valley Aye	

Motion is carried.

C. PROGRAMS AND SERVICES

1. **RESOLVED**, that the Sussex County ESC Board of Directors approve the following professional development activities:

Staff Member	Date	Workshop	Location	Cost	Mileage
Lisa Christiansen	2/25/22	NJDOE & NJDOH Governor's Office	webinar	\$0	0
Jennifer Cook	3/3/22	School Safety & Security Webinar	webinar	\$0	0
Andrea Romano	2/25/22	NJDOE & NJDOH Governor's Office	webinar	\$0	0
Andrea Romano	5.19.22-5.20.22	NJASA/NJAPSA Spring Conference	Harrah's Atlantic City	Hotel-~\$275.00 ~Parking \$50.00	As per contract
Stephanie DeFelice	3.2.22	Special Education Strategies for Inclusive Environments	webinar	\$0	0
Jennifer Cook	3.3.22	Shadowing Principal at MOESC	Monmouth County, NJ		TBD
Jacqueline Klinger	3.16.22	One man HR	Webinar	\$0	\$0
Andrea Romano	4.6.22-4.8.22	District Administrator Superintendent Summit	White Sulfur Springs, West Virginia	Trip is reimbursed through DA Administrator- 70 Superintendents selected from USA	415 miles each way x 2 = 830 miles
John O'Hara	7.25.22-7.29.22	Project Search 15th Annual Conference	Baltimore, MD	\$375.00 conference Hotel \$149 per night Parking-TBD	TBD
Andrea Romano	3.19.22	Good Grief Spring Institute	Basking Ridge, NJ	\$125.00	As per contract
Andrea Romano	3.16.22	NJ Project Search Meeting	Virtual	\$0	\$0
John O'Hara	3.16.22	NJ Project Search Meeting	Virtual	\$0	\$0
Andrea Romano	4.5.22	An Intro to Creating Trauma-Informed Learning Environments	Virtual	\$0	\$0
Andrea Romano	3.24.22	Promoting the Mental Wellness of our Students	Virtual	\$0	\$0
Jennifer Cook	4.5.22	An Intro to Creating	Virtual	\$0	\$0

		Trauma-Informed Learning			
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2. **RESOLVED**, that the the Sussex County Educational Services Commission Board of Directors rescind the following professional development activities:

Staff Member	Date	Workshop	Location	Cost	Mileage
Erin Siipola	2/22/22	School Law & Legislation Update	Whippany, NJ	\$100	0

3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the annual contract for Teacher of the Deaf and Hard of Hearing with Bergen County Special Services School District at a rate not to exceed \$495 unless otherwise agreed upon for the 2021-2022 school year, funded through nonpublic IDEA, pending available funds.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the contract with Horizon Staffing Resources, as attached effective February 15, 2022, not to exceed \$50,000.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the submission of the New Jersey Child Assault Prevention Program Application for the 2022-2023 school year, as attached.
6. **RESOLVED**, that the following appointment be made for the period of March 15, 2022– June 30, 2022:

WHEREAS, there exists a need for an Educational Consultant, and

WHEREAS, the funds are available for these purposes, and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 18A:18A-5 requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Dr. Pamela Brillante, LLC. be appointed to provide Educational Consulting Services at a rate \$125 an hour for hourly services for a maximum amount not to exceed \$100,000 for the period of March 15, 2022 – June 30, 2022.

These appointments are made without Competitive bidding as "Professional Services" under the provisions of N.J.S.A. 18A:18A-5. because such services are recognized professions licenses and regulated by law not allowing for competitive bids.

Notice of Award of Professional Services

The Sussex County Educational Services Commission Board of Directors have awarded the following FY 2021-2022 contracts for a maximum amount not to exceed \$50,000, without competitive bidding for professional services pursuant to N.J.S.A. 18A:18A-5 at its March 14, 2022 regular meeting:

Dr. Pamela Brillante, LLC. - Educational Consultant

This contract and board resolution authorizing this professional service is available for public inspection in the Office of the Board Secretary.

7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept the grant "How to Grow a Monster" educator pack from the American Farm Bureau Foundation for Agriculture.
8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the revised school calendar for the 2021-2022 school year as attached.
9. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the submission of the WE Volunteer Grant in the amount of \$200.00 for Northern Hills Academy Community Club.

MOVE: Ms. Risley		2ND: Ms. Faye	
Andover Aye	Byram Aye	Franklin Aye	Fredon
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Lenape Valley Aye	Newton Aye	Stanhope Aye
Sussex-Wantage	Vernon Aye	Wallkill Valley Aye	

Motion is carried.

D. POLICY

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the first reading of the following policies and regulations:

P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
P 2451	Adult High School (M) (Revised)
R 2460.30	Additional/Compensatory Special Education and Related Services (M) (New)
P 2622	Student Assessment (M) (Revised)
R 2622	Student Assessment (M) (New)
P 3233	Political Activities (Revised)
P 5460	High School Graduation (M) (Revised)
P 5541	Anti-Hazing (M) (New)
P 7540	Joint Use of Facilities (Revised)
P & R 8465	Bias Crimes and Bias-Related Acts (M) (Revised)
P 9560	Administration of School Surveys (M) (Revised)

MOVE: Ms. Faye		2ND: Mr. Hoffman	
Andover Aye	Byram Aye	Franklin Aye	Fredon
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Lenape Valley Aye	Newton Aye	Stanhope Aye
Sussex-Wantage	Vernon Aye	Wallkill Valley Aye	

Motion is carried.

E. BUILDINGS AND GROUNDS

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the contract with Grecco Landscaping and Maintenance for the Lawn care in the amount of \$5,849.91.
2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the contract with Vaughan Sealcoating & Painting for Sealcoating, crack filling and line striping of the parking at NHA in the amount of \$11,812 for the 2022-2023 school year, as attached.
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve Zitone Construction & Supply Co., Inc. to perform sidewalk repairs in the amount of \$5,975.00.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve Zitone Construction & Supply Co., Inc. to install black handrails in the front of the building in the amount of \$6,490.00
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve Zitone Construction & Supply Co., Inc. to install black handrails in the rear of the building on each side of the sidewalk in the amount of \$6,160.00

MOVE: Mr. Hoffman		2ND: Ms. Risley	
Andover Aye	Byram Aye	Franklin Aye	Fredon
Green Aye	Hamburg Aye	Hardyston Aye	Kittatinny Aye
Lafayette Aye	Lenape Valley Aye	Newton Aye	Stanhope Aye
Sussex-Wantage	Vernon Aye	Wallkill Valley Aye	

Motion is carried.

XVI. OLD BUSINESS

1. Superintendent Evaluation- Pre Conference - Mr. Moscatello had the pre conference with Andrea on Friday.
2. Reminder to complete the School Ethics Disclosure Forms

NEW BUSINESS: There was no new business.

XVII. PUBLIC PARTICIPATION

There was no public participation.

XIX. OTHER BOARD ACTION

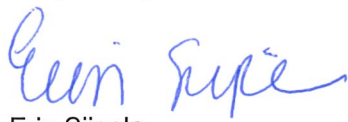
There was no other board action.

XX. ADJOURNMENT

There being no further business to come before the Board, the Meeting was called to adjourn by Ms. Carlson, and Seconded by Ms. Faye, all voiced in favor.

At 5:11 P. M.

Respectfully submitted,



Erin Siipola

Business Administrator / Board Secretary

**Important dates: NEXT BOARD OF EDUCATION MEETING:
April 4, 2022 at 7 PM at Northern Hills Academy**