

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

April Agenda

April 3, 2023

REGULAR MEETING 7:00 P.M.

I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT

II. ANNOUNCEMENT OF NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

III. FLAG SALUTE

IV. MISSION STATEMENT

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

V. ROLL CALL

ANDOVER	JANE BYRON
BYRAM	MARY ANN RISLEY
FRANKLIN	KATHLEEN CLOHESSEY
GREEN	MARIE BILIK
HAMBURG	ROBERT JONES
HARDYSTON	RON HOFFMAN
KITTATINNY	DEBRA COOK
LAFAYETTE	LISA CARLSON
LENAPE VALLEY	RICHARD KUNCKEN
NEWTON	JOANIE FAYE
SPARTA	WALTER KNAPP
STANHOPE	GIL MOSCATELLO
SUSSEX-WANTAGE	NICK D'AGOSTINO
VERNON	RUSS ROGERS
WALLKILL VALLEY	VIRIGINIA JONES

VI. APPROVAL OF THE MINUTES

Motion by _____, Seconded by _____, to approve the following minutes:

March 6, 2023 Regular Meeting
March 6, 2023 Executive Session

Voice vote:

VII. PRESIDENT’S COMMENTS:

VIII. CORRESPONDENCE

1. Donation letter from Mr. Patel

IX. COMMITTEE REPORTS-

Personnel & Negotiations – None
Buildings and Grounds / Finance - None
Programs and Services / Policy -None

X. SUPERINTENDENT’S REPORT

XI. BUSINESS ADMINISTRATOR’S REPORT

The business office has been busy scheduling facility items such as mulching the grounds, septic pumping & tick spraying. The windows in the nurse's office are scheduled to be installed over spring break. We also met with the P/T staff to introduce the Health Savings Account for those eligible employees. We held 3 different dates for staff to attend. The staff was appreciative of the board giving money for HSA account for them. We have also reached out to Iron Mechanical to have them install the water filling system.

XII. PUBLIC PARTICIPATION

XIII. BOARD ACTION ON AGENDA ITEMS:

A. PERSONNEL

1. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part-time paraprofessionals up to 28 hours, for the 2022-23 school year pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Lisa Ferrante	PT Paraprofessional	7	\$17.80 per hour	April 4, 223 - June 30, 2023	
Devan Ferrante	PT Paraprofessional	1	\$15.25	April 4, 2023 - June 30, 2023p	
TBD	PT Paraprofessional	Not to exceed step 16	Not to exceed \$23.35 per hour		
TBD	PT Paraprofessional	Not to exceed step 16	Not to exceed \$23.35 per hour		
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TBD	PT Paraprofessional	Not to exceed step 16	Not to exceed \$23.35 per hour		

2. **Resolved**, upon the recommendation of the Superintendent, the Sussex County Educational Services Commission Board of Directors approve the hiring of the following full time certificated staff, prorated, for the 2022-2023 school year, pending completion of paperwork

NAME	POSITION	STEP	DATES	SALARY	NOTES
Colette Duprex-Aluotto	Teacher of Handicapped Project Search	Step 15	April 4, 2023-June 30, 2023	\$73,100	Position was approved at March 6, 2023 BOE meeting.

MOVE:		2ND:	
Andover	Byram	Franklin	Green
Hamburg	Hardyston	Kittatinny	Lafayette
Lenape Valley	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass

B. FINANCE

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

March Payroll	\$ 332,632.83
April (Fund 10)	\$ 775,869.30
April (Fund 20)	\$ 5,600.00

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for January 2023 (as attached).
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for January 2023.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget increase in the amount of \$58,567 for January 2023.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for February 2023 (as attached).
6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for February 2023.
7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget increase in the amount of \$43,957 for February 2023.
8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept the donation from Patel Pharmacy in the amount of \$100.00

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Motion pass

C. PROGRAMS AND SERVICES

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following professional development activities:

Staff Member	Date	Workshop	Location	Cost	Transportation/ Mileage Cost
Andrea Romano	6.2.23	Strauss Esmay School Law and Policy Seminar	Lincroft	\$0	as per contract
Erin Siipola	6.2.23	Strauss Esmay School Law and Policy Seminar	Lincroft	\$0	TBD
Kathleen Fugaro	4.5.23 and 4.6.23	How to communicate with Tact and Professionalism	Online	\$0 with Fred Pryor Membership	N/A
Andrea Romano	4.19.23	Addictive Technology and Its Impact on Teen Brains	Online	\$0	N/A
Andrea Romano	4.22.23	Exploring Staff Shortage Impact on Education	Online	\$0	N/A
Andrea Romano	4.20.23	Special Education Webinar Series: Overview on ABA	Online	\$0	N/A
Andrea Romano	5.5.23	Abilities Expo	Edison, NJ	\$0	as per contract
Andrea Romano	4.25.23	The Impact of Physical Health Conditions on Mental Health in Individuals with IDD	Online	\$0	N/A

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the revised school calendar for the 2022-2023 school year, as attached.

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Lenape Valley	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass

D. POLICY

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the first reading of the following policies as attached:

- P 0144 Board Member Orientation and Training (Revised)
- P & R 2520 Instructional Supplies (M) (Revised)
- P 3217 Use of Corporal Punishment (Revised)
- P 4217 Use of Corporal Punishment (New)
- P 5305 Health Services Personnel (M) (Revised)
- P & R 5308 Student Health Records (M) (Revised)
- P & R 5310 Health Services (M) (Revised)
- P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- R 6115.01 Federal Awards/Funds Internal Controls – Allowability Of Costs (M) (New)
- P 6115.04 Federal Funds – Duplication of Benefits (M) (New)
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
- P 7440 School District Security (M) (Revised)
- P 9100 Public Relations (Abolished)
- P 9140 Citizens Advisory Committees (Revised)
- R 9140 Citizens Advisory Committee (M) (Abolished)

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Lenape Valley	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Wallkill Valley	

Motion pass

E. BUILDINGS AND GROUNDS

MOVE:		2ND:	
Andover	Byram	Franklin	Green
Hamburg	Hardyston	Kittatinny	Lafayette

Lenape Valley	Newton	Sparta	Stanhope
Sussex-Wantage	Vernon	Walkkill Valley	

XIV. OLD BUSINESS:

1. Superintendent Evaluation - Due April 20, 2023
2. School Ethics Disclosure Statements Due April 30, 2023

NEW BUSINESS:

XV. PUBLIC PARTICIPATION

XVI. ADJOURNMENT

There being no further business to come before the Board, the Meeting was called to adjourn by _____ and Seconded by _____, all voiced in favor.

At P. M.

Important dates:

NEXT BOARD MEETING

Important dates:
Regular Board of Directors Meeting:
May 1, 2023 at 7 PM