

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

June Agenda

June 3, 2024

REPRESENTATIVE ASSEMBLY/REORGANIZATION /REGULAR MEETING 7:00 P.M.

I. CALL TO ORDER BY MRS. SIIPOLA, BUSINESS ADMINISTRATOR / BOARD SECRETARY

II. ANNOUNCEMENT OF NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

III. FLAG SALUTE

IV. MISSION STATEMENT

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

V. ROLL CALL

BOARD OF DIRECTORS

ANDOVER	BRIAN HERTENSTEIN
BYRAM	LAUREN PEDERSEN
FRANKLIN	KATHLEEN CLOHESSEY
FRELINGHUYSEN	KIMBERLY NEUFFER
GREEN	CHRISTOPHER BILIK
HAMBURG	BOB JONES
HARDYSTON	RON HOFFMAN
KITTATINNY	DEBRA COOK
LAFAYETTE	SUZANNE ROSS
NEWTON	JOANIE FAYE
SPARTA	LEIGH MCMICHAEL

STANHOPE
 SUSSEX-WANTAGE
 VERNON
 WALLKILL VALLEY

GIL MOSCATELLO
 NICK D'AGOSTINO
 CARL CONTINO
 VIRGINIA JONES

REPRESENTATIVE ASSEMBLY

FREDON
 FRANKFORD
 HAMPTON
 HIGH POINT
 HOPATCONG
 LENAPE VALLEY
 MONTAGUE
 NORTH WARREN
 OGDENSBURG
 SANDYSTON / WALPACK
 SUSSEX VOTECH
 WARREN HILLS

ARNE OLSEN
 TBD
 JOHN NELSON
 TINA PALECEK
 JAYSON CITTRICH
 MIKE ROSSI
 ANDREE CAMPBELL
 KEVIN BRENNAN
 BRENDAN DONAGEN
 TBD
 GUS MODLA
 TBD

VI. ACTION ON AGENDA ITEMS

1. **RESOLVED**, that the Representative Assembly set the number of Board of Directors at fifteen (15) and call for members to serve the Board for the period June 3, 2024 through June 2, 2025.

MOVE:		2ND:	
Andover	Byram	Frankford	Franklin
Fredon	Frelinghuysen	Green	Hamburg
Hampton	Hardyston	High Point	Hopatcong
Kittatinny	Lafayette	Lenape Valley	Montague
Newton	North Warren	Ogdensburg	Sandyston / Walpack
Sparta	Stanhope	Sussex Wantage	Sussex Votech
Vernon	Wallkill Valley	Warren Hills	

Motion pass Yay / Nay

VII. NOMINATIONS

A. CALL FOR THE NOMINATION FOR THE BOARD OF DIRECTORS

MOVE:		2ND:	
Andover	Byram	Frankford	Franklin
Fredon	Frelinghuysen	Green	Hamburg
Hampton	Hardyston	High Point	Hopatcong
Kittatinny	Lafayette	Lenape Valley	Montague
Newton	North Warren	Ogdensburg	Sandyston / Walpack
Sparta	Stanhope	Sussex Wantage	Sussex Votech
Vernon	Wallkill Valley	Warren Hills	

Motion pass Yay / Nay

B. OATH OF ALLEGIANCE

C. CALL FOR THE NOMINATION FOR THE POSITION OF BOARD PRESIDENT

Nomination of _____

Nominated by: _____

Seconded by: _____

MOVE:		2ND:	
Andover	Byram	Frankford	Franklin
Fredon	Frelinghuysen	Green	Hamburg
Hampton	Hardyston	High Point	Hopatcong
Kittatinny	Lafayette	Lenape Valley	Montague
Newton	North Warren	Ogdensburg	Sandyston / Walpack
Sparta	Stanhope	Sussex Wantage	Sussex Votech
Vernon	Wallkill Valley	Warren Hills	

Motion pass Yay / Nay

D. CALL FOR THE NOMINATION FOR THE BOARD VICE PRESIDENT

Nomination of _____

Nominated by: _____

Seconded by: _____

MOVE:		2ND:	
Andover	Byram	Frankford	Franklin
Fredon	Frelinghuysen	Green	Hamburg
Hampton	Hardyston	High Point	Hopatcong
Kittatinny	Lafayette	Lenape Valley	Montague
Newton	North Warren	Ogdensburg	Sandyston / Walpack
Sparta	Stanhope	Sussex Wantage	Sussex Votech
Vernon	Wallkill Valley	Warren Hills	

Motion pass Yay / Nay

THE NEW PRESIDENT ASSUMES AND PRESIDES OVER THE REMAINDER OF THE MEETING

VIII. APPOINTMENT OF REPRESENTATIVES AND COMMITTEES BY THE PRESIDENT

1. Buildings and Grounds/Finance
2. Negotiations and Personnel
3. Programs and Services/Policy
4. Executive Committee

IX. ACTION ON MATTERS PERTAINING TO REORGANIZATION

1. **RESOLVED**, by the Board of Directors of the Sussex County Educational Services Commission that all existing bylaws and policies and regulations, contracts and agreements as established by act and practice of previous Boards of Directors and courses of study are to remain in force and effect until such time as the present Board necessitates change by way of resolution.
2. **RESOLVED**, that the following appointments be made for the period July 1, 2024, through June 30, 2025, or until a replacement is named:

WHEREAS, there exists a need for auditing, legal services and architectural services

WHEREAS, there are funds available for these purposes, and,

WHEREAS, 18A:18A-5 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Parette Somjen Architects be appointed to provide architectural services at a rate of \$183 per hour for Principal and Partner License Architects for the period July 1, 2024 – June 30, 2025, for a maximum amount not to exceed \$100,000.00.

Schenck, Price, Smith & King, LLP be appointed as to provide legal services at a rate of \$190.00 per hour for the period of July 1, 2024 – June 30, 2025, for a maximum amount not to exceed \$100,000.00

Wielkocz & Company, LLC be appointed as to provide auditing at a cost of \$17,250 for the period of July 1, 2024 – June 30, 2025, for a maximum amount not to exceed \$25,000.00

These appointments are made without competitive bidding as “Professional Services” under the provisions of N.J.S.A. 18A-18A-5 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED that a brief notice of this action shall be printed in the New Jersey Herald as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount and that the resolution and terms of their appointment are on file in the office of the Board of Education in the following form:

3. **RESOLVED**, that the following appointments be made for the period July 1, 2024, through June 30, 2025, or until a replacement is named:

WHEREAS, there exists a need for medical, OT/PT/Speech services consulting services,

WHEREAS, there are funds available for these purposes, and,

WHEREAS, 18A:18A-5 et seq. requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Dr. James Porter to provide medical consulting services for the period of July 1, 2024 – June 30, 2025 at a rate of \$500 a year.

J&B Therapy be appointed to provide OT/PT/Speech Services at a rate of \$96.50 per hour for the period of time of July 1, 2024- June 30, 2025 for a maximum not to exceed \$300,000.

These appointments are made without competitive bidding as “Professional Services” under the provisions of N.J.S.A. 18A-18A-5 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED that a brief notice of this action shall be printed in the New Jersey Herald as required by law, within ten (10) days of its passage, stating its nature, duration, service and amount and that the resolution and terms of their appointment are on file in the office of the Board of Education in the following form:

4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors, move to authorize the Business Administrator / Board Secretary to invest the Commission's funds in such instruments as he/she legally empowered under the Statutes of the State of New Jersey through the following eligible financial depository institutions and governmental agencies; and any other institution eligible to act as a depository for public funds when in the best interest of Sussex County Educational Services Commission, noting entities are in compliance with Chapter 271 NJSA 19:44A-20.26 where applicable:

Lakeland Bank

5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors move to approve the designation of the Commission's Accounts and required signatures for the period July 1, 2024– June 30, 2025.

GENERAL FUND ACCOUNT

3 Signatures

Board President, Treasurer of School Monies, School Business Administrator,
Superintendent

NET PAYROLL ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,
Superintendent

AGENCY ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,
Superintendent

STUDENT ACTIVITY ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,
Superintendent

FLEXIBLE SAVINGS ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,
Superintendent

SUMMER PAY ACCOUNT

2 Signatures

Board President, Treasurer of School Monies, School Business Administrator,
Superintendent

6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors shall from time to time enter into such agreements with Lakeland Bank as any person(s) named below deems appropriate to facilitate Electronic Banking services for the management of cash resources.

Eileen Kithcart, School Treasurer of Monies
Andrea Romano, Superintendent
TBD - Business Administrator / Board Secretary

7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors designate the New Jersey Herald as the Official newspaper. The Star Ledger will be designated as the official alternate newspaper.
8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors renew the following joint Purchasing Agreements, per N.J.S.A. 18A:18A-11 for the period of July 1, 2024 – June 30, 2025

Hunterdon County Educational Services Commission
Middlesex Regional Educational Services Commission

9. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following companies to provide tax-sheltered annuity agreements.

AXA Equitable
Lincoln Financial Group

10. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors authorize the Business Administrator / Board Secretary to request bids for any goods or services as needed by the Commission for the period July 1, 2024 – June 30, 2025.
11. **RESOLVED**, that the Sussex County Education Services Commission Board of Directors authorize the Business Administrator to make purchases up to the bid threshold, from New Jersey State Contract Vendors.
12. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors authorize the Business Administrator / Board Secretary to audit and approve any account necessary payments prior to board approval. Any such approval shall be presented to the Board for ratification at their next meeting as per N.J.S.A. 18A:19-4.1.
13. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors authorize the Business Administrator, on an as needed basis, to issue advance payment and/or partial payment to facilitate district requirements.
14. **RESOLVED**, that the Sussex County Educational Services Commission authorize the following petty cash fund effective for the period July 1, 2024 – June 30, 2025 in the amount of \$350.00 in accordance with N.J.S.A. 18A:4-15 and :19-13 and Title 6 of the N.J.A.C. 6:20-2.10

AND FURTHER BE IT RESOLVED to establish a maximum single petty cash expenditure of \$50.00 not to be exceeded without prior approval by the Board Secretary.

15. **RESOLVED**, that the Sussex County Educational Services Commission appoint Gallagher as the Commission's insurance broker for July 1, 2024 – June 30, 2025.
16. **RESOLVED**, that the Sussex County Educational Services Commission appoint Brown & Brown as the Commission's health insurance broker for July 1, 2024 – June 30, 2025.
17. **RESOLVED**, that the following appointments be made through June 30, 2025:

Title	Name
School Business Administrator/Board Secretary	TBD
Public Agency Compliance Officer	TBD
Purchasing Agent	TBD
Contracting Agent/Integrated Pest Management Coordinator	Joe Neal
Right to Know Officer	Andrea Romano
Custodian of Records (OPRA)	TBD
Treasurer of School Monies	Eileen Kithcart
Attendance Officer	Kim Gallagher
Affirmative Action Officer	TBD
"504" Officer	Andrea Romano
Anti Bullying Coordinator	Wade Dendy
Anti Bullying Specialist	Kim Gallagher
School Safety Officer	Kim Gallagher

19. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following pursuant to policy 5751 Sexual Harassment of students.

Title	Name
Title IX Coordinator	TBD
Investigator	TBD
Decision Maker	Kim Gallagher
Appeals Officer	Andrea Romano

20. **RESOLVED**, that the Board approve the following schedule of meetings to be held by the Board of Directors of the Sussex County Educational Services Commission, at the Northern Hills Academy, 10 Gail Court, Sparta, NJ 07871:

**2024-2025 Meeting Schedule for the Board of Directors
Sussex County Educational Services Commission**

<u>Day and Date</u>	<u>Time</u>	<u>Type of Meeting</u>
Monday, August 26, 2024	7:00 p.m.	Regular Meeting
Monday, September 9, 2024	7:00 p.m.	Regular Meeting
Monday, October 7, 2024	7:00 p.m.	Regular Meeting
Monday, November 4, 2024	7:00 p.m.	Regular Meeting
Monday, December 2, 2024	7:00 p.m.	Regular Meeting
Monday, January 13, 2025	7:00 p.m.	Regular Meeting
Monday, February 3, 2025	7:00 p.m.	Regular Meeting
Monday, March 3, 2025	7:00 p.m.	Regular Meeting Representative Assembly meeting: Budget
Monday, April 7, 2025	7:00 p.m.	Regular Meeting
Monday, May 5, 2025	7:00 p.m.	Regular Meeting
Monday, June 2, 2025	7:00 p.m.	Representative Assembly Reorganization/Regular Meeting
Monday, June 30, 2025	7:00 p.m.	Regular Meeting

MOVE:		2ND:	
Andover	Byram	Frankford	Franklin
Fredon	Frelinghuysen	Green	Hamburg
Hampton	Hardyston	High Point	Hopatcong

Kittatinny	Lafayette	Lenape Valley	Montague
Newton	North Warren	Ogdensburg	Sandyston / Walpack
Sparta	Stanhope	Sussex Wantage	Sussex Tech
Vernon	Walkill Valley	Warren Hills	

Motion pass Yay / Nay

*** Representative Assembly Members May be Excused. Thank you for attending this part of our meeting. We appreciate and value the time and commitment that you show to supporting the Sussex County ESC and all of our educational programming, our Administrative Team and our staff.**

REGULAR MEETING OF SUSSEX COUNTY ESC - June 3, 2024

X. APPROVAL OF THE MINUTES

Motion by _____, Seconded by _____, to approve the following minutes:

May 6, 2024 Regular Meeting
 May 6, 2024 Executive Session

Voice Vote:

XI. PRESIDENT’S COMMENTS:

XII. CORRESPONDENCE

1. Project Search Graduation
2. NHA Graduation
3. Exciting News for Sussex County ESC
4. Letter from Parent

XIII. COMMITTEE REPORTS

Personnel & Negotiations – Met on June 3, 2024
 Buildings and Grounds / Finance - Met on May 21, 2024
 Programs and Services / Policy - None

XIV. SUPERINTENDENT'S REPORT

Between the May BOE meeting and the 1st June BOE meeting many personnel decisions are required to be completed when you have programs that run year round. Acquiring staff for the ESY Program and the 2024-2025 school year have been front and center at SCESC. Program proposals have been sent out to districts for their requests for services and by working collaboratively with the business office to ensure that the amounts to be invoiced are correct have been our focus. Ancillary agreements have been shared with every public school in Sussex and Warren counties, as well as some in Morris county also.

Personnel evaluations have been completed under the Stronge system. All para-professionals have been completed under the PEPES system in Stronge. As Principal Kim Gallagher goes through the training this summer, the process will be less time consuming for 1 person to complete most of the evaluations and all of the meetings.

Working to establish a smooth transition in the business office has been the primary goal for June. With the anticipation of a new business administrator, the business office is trying to end the year and open a new school year with seamless errors for our employees. Everyone is collaborating and working to ensure that when Erin Siipola leaves and our new BA begins that the transition is smooth.

Working with a facilities manager again has been interesting. Our focus has always been to keep a safe and clean, well maintained school and school grounds. With a new manager on grounds, he is finding areas that may have been neglected and making plans to ensure the safety and maintenance of the facility are in optimal condition. Our business office has spent a significant amount of time reviewing areas of concern and cost effectiveness with Mr. Neal.

Northern Hills Academy

At Northern Hill Academy, we kicked off the month of May by honoring our excellent educators, related service providers, counselors, and paraprofessionals. Ms. Corrie Pisciotano coordinated this successful week-long event, and parents generously contributed items to recognize our outstanding staff. Our amazing staff were treated to a variety of snacks, refreshments, and prizes as a token of appreciation.

We hosted an event to recognize Mother's Day and show appreciation for the dedicated mothers and caregivers of our students at NHA.. We are delighted to announce that "Loving you is our specialTEA" was a great success. The tea party featured a selection of fruits, vegetables, sandwiches, and cookies and was enjoyed by the mothers and loved ones of our students. The expressions of joy and gratitude on the faces of our students and their families were truly heartwarming. Thank you to Ms. Chloe and Ms. Stephannie for organizing such a beautiful event!

In May, we recognized National Speech-Language-Hearing Month. At NHA, our Speech Pathologists worked to increase awareness surrounding communication disorders. Ms. Anna, Ms. Becky, and Ms. Ashley developed lessons and activities to raise awareness among our NHA community. They presented the book *A Day With No Words* to demonstrate to the students the challenges of nonverbal communication, highlighting the importance of embracing diverse forms of communication.

The NHA students observed Memorial Day by participating in reading and writing exercises to gain a deeper appreciation of the significance of the holiday. Additionally, they created artwork and composed letters to show their gratitude to the members of the military residing at a nearby assisted living facility.

We have embraced the warmer weather by taking advantage of the opportunity to spend additional time outdoors partaking in educational and recreational activities. Our physical education classes, as well as our sports club participated in outdoor soccer, kickball, and basketball games. As we are preparing for Field Day, students have enjoyed the outdoor physical activities while enhancing their collaborative skills, promoting good sportsmanship, and fostering social interactions. Additionally, many teachers took their students outdoors to complete their assignments and engage in outdoor learning activities. The students and staff appreciated the chance to get some fresh air and take part in extra physical activities during the day.

Project Search

- The internships are finishing up their rotations at both Newton and Hackettstown and preparing to transition from PS to employment!
- Interns have their resumes set for future interviews.
- Interns have been practicing interviewing techniques daily.
- The PS instructors continue to post pictures on the Atlantic Health website and Facebook - this is sparking interest in employees to open up more departments.
- IT has officially volunteered their department to PS
- Three school districts have come for a tour and are very impressed with what the program has to offer
- Info sessions are being conducted via zoom- we had 2 districts participate this month
- Our 2nd Assessment day was completed with a student intern being selected
- Applications are still being accepted until both programs are filled
- Our monthly newsletter continues to be a big marketing tool and helping with recruiting school districts love getting our information
- John O'Hara spoke at the CST Directors/ Coordinators meeting earlier this month and talked about Project SEARCH
- Instructors' observations have been completed and they are excited to take part in their first graduation.
- John O'Hara was able to attend the Statewide Project Search meeting in person and network with other state employees.
- Marketing is underway for the new Tuition Grant that the state has offered PS interns-this will definitely boost the applicant numbers
- Graduation is set in the Romano Center at Atlantic Health - June 13th!
- Interns have been invited to speak at the June 24th BOE meeting.
- Plans are being made for John O'Hara to attend the International Project Search Conference in July in New Mexico. A large number of the New Jersey delegation will be attending and receiving awards for sustainability of competitive employment. We are so proud of our program.

Current Student Enrollment 2023-2024 School Year for NHA and Project Search by School District

DISTRICT	# of Students at NHA	# of Student Interns at Project Search (indicate Hack/Newton)	MEMBER	NON MEMBER
Andover	0		x	

Boonton		1		x
Butler	1			x
Delaware Valley-PA	2			x
Frankford	1			
Franklin	1			
Hackettstown/Great Meadows	4			X
Hampton	1			
Hardyston	1		x	
High Point	5		x	
Hopatcong Boro	3		x	
Kittatinny	2			
Jefferson	0			x
Lafayette	1		x	
Lakeland Regional	1			x
Lopatcong	0			x
Montague	6		x	
Mount Olive		1		x
New Milford	1			x
Newton	1			
North Warren	0		x	
Sandyston	1			
Sparta	3		x	
Sussex/Wantage	0		x	
Vernon	5		x	
Walkkill	5	2	x	
Warren Hills Reg Middle School	2		x	
Warren Hills Reg HS	1		x	
Washington Boro	1			x

West Morris Central	1			X
Total	50	4		

XV. BUSINESS ADMINISTRATOR’S REPORT

Sussex ESC had a water pipe leaking that was coming off of the main from the Township. The water was coming up out of the ground. The water had to be shut off to make the repair and school was closed on May 10th so the repair could be made. Sussex ESC had to invoke the emergency repair statute 18A:18A-7. The county office was notified of the repair and the school closure. At this time we have not received the invoice from Iron Mountain Mechanical who performed the repair.

The lead testing has been performed and our levels are all within the normal range. The testing results can be found on our website.

We are currently holding open enrollment for Health Insurance.

Mrs. Powell and I will be meeting with staff to discuss the start up on the summer pay account. Staff will have the option to sign up for it before the end of the school year and then at orientation in September they will have a second chance.

XVI. PUBLIC PARTICIPATION

XVII. EXECUTIVE SESSION

Motion by _____, seconded by _____, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at _____ p.m.:

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on June 3, 2024 for the purpose of Personnel and Student Matters.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

Motion by _____, seconded by _____, to close the Executive Session, all voiced in favor at _____ p.m.:

XVIII. BOARD ACTION ON AGENDA ITEMS:

A. PERSONNEL

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Superintendent Andrea Romano to hire personnel for ESY 2024 program and 2024-2025 school year and to be ratified at the next board meeting.

2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the sidebar agreement between the Sussex County Educational Services Commission and the Educational Services Employees' Association, as attached.

3. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part time paraprofessionals for the 2023-2024 school year, pending completion of all required paperwork.

NAME	POSITION	STEP	SALARY	NOTES
Dana Laratta	Part time Paraprofessional	5	\$17.55 per hour	Includes .50 for bachelors degree

4. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors correct the step for Joseph Leone from 15 MA to 15 MA +15 for the 2024-2025 school year.

5. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the lateral movement on the salary guide for Ellina Ryzhik from 11 MA+15 to 11 MA+30.

6. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission rescind the following part time paraprofessionals for the 2024-2025 RSY program, not to exceed 28 hours a week:

NAME	POSITION	STEP	SALARY	NOTES
Elias Batista	Part time Paraprofessional	2	\$15.85 per hour	
Tami Bright	Part time Paraprofessional	7	\$18.45 per hour	Includes .50 Bachelors
Madison Chavarria	Part time Paraprofessional	6	\$17.65 per hour	

Judith Deskins	Part time Paraprofessional	13	\$21.30 per hour	
Barbara DeLorenzi	Part time Paraprofessional	11	\$20.30 per hour	
Tea Fairweather	Part time Paraprofessional	4	\$16.75 per hour	
Gail Fiasco	Part time Paraprofessional	12	\$20.85 per hour	
Christopher Figiel	Part time Paraprofessional	3	\$16.35 per hour	
Shelby Gaffney	Part time Paraprofessional	13	\$21.30 per hour	
Loren Klotz	Part time Paraprofessional	5	\$17.05 per hour	
Carol Hakkenberg	Part time Paraprofessional	13	\$21.80 per hour	Includes .50 Bachelors Degree
Kelsey Hintzen	Part time Paraprofessional	15	\$22.30 per hour	
Michelle Kozlowski	Part time Paraprofessional	16	\$24.00 per hour	Includes .35 associates
JoAnne Krystofiak	Part time Paraprofessional	14	\$21.80 per hour	
Kathryn Lederhaas	Part time Paraprofessional	16	\$24.50 per hour	Includes .35 for sub cert and .50 for bachelors degree
Martin McKernan	Part time Paraprofessional	16	\$23.65 per hour	
Janet Magistro	Part time Paraprofessional	7	\$18.10 per hour	
Melissa Manero	Part time Paraprofessional	3	\$16.35 per hour	
Meghan Murphy	Part time Paraprofessional	10	\$20.50 per hour	Includes .35 associates & .35 sub teacher
Margaret Perri	Part time Paraprofessional	12	\$20.85 per hour	

Michelle Pietrodangelo	Part time Paraprofessional	12	\$20.85 per hour	
Melanie Radice	Part time Paraprofessional	12	\$21.20 per hour	Includes .35 Associates
Sharaini Rambaran	Part time Paraprofessional	16	\$21.15 per hour	Includes .50 Bachelors
Nicolas Romano	Part time Paraprofessional	3	\$16.35 per hour	
Keely Schmerber	Part time Paraprofessional	8	\$19.40 per hour	Includes .50 for bachelors and .35 sub cert
Nick Short	Part time Paraprofessional	9	\$19.20 per hour	
Kristen VanClief	Part time Paraprofessional	7	\$18.60 per hour	Includes .50 Bachelors
Elizabeth Williams	Part time Paraprofessional	6	\$17.65 per hour	
Kathryn Williams	Part time Paraprofessional	4	\$16.75 per hour	

7. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the following part time paraprofessionals for the 2024-2025 RSY program, not to exceed 28 hours a week:

NAME	POSITION	STEP	SALARY	NOTES
Elias Batista	Part time Paraprofessional	2	\$20.00 per hour	
Tami Bright	Part time Paraprofessional	7	\$20.50 per hour	Includes .50 Bachelors
Madison Chavarria	Part time Paraprofessional	6	\$20.00 per hour	
Judith Deskins	Part time Paraprofessional	13	\$25.00 per hour	
Barbara DeLorenzi	Part time Paraprofessional	11	\$25.00 per hour	
Tea Fairweather	Part time	4	\$20.50 per hour	Includes .50 for

	Paraprofessional			Bachelors Degree
Gail Fiasco	Part time Paraprofessional	12	\$25.00 per hour	
Christopher Figiel	Part time Paraprofessional	3	\$20.00 per hour	
Shelby Gaffney	Part time Paraprofessional	13	\$25.00 per hour	
Loren Klotz	Part time Paraprofessional	5	\$20.00 per hour	
Carol Hakkenberg	Part time Paraprofessional	13	\$25.50 per hour	Includes .50 Bachelors Degree
Kelsey Hintzen	Part time Paraprofessional	15	\$25.00 per hour	
Michelle Kozlowski	Part time Paraprofessional	16	\$25.35 per hour	Includes .35 associates
JoAnne Krystofiak	Part time Paraprofessional	14	\$25.00 per hour	
Kathryn Lederhaas	Part time Paraprofessional	16	\$25.85 per hour	Includes .35 for sub cert and .50 for bachelors degree
Phoebe Livingston	Part time Paraprofessional	12	\$25.35 per hour	Includes .35 for associates degree
Martin McKernan	Part time Paraprofessional	16	\$25.00 per hour	
Janet Magistro	Part time Paraprofessional	7	\$20.00 per hour	
Melissa Manero	Part time Paraprofessional	3	\$20.00 per hour	
Meghan Murphy	Part time Paraprofessional	10	\$25.70 per hour	Includes .35 associates & .35 sub teacher
Margaret Perri	Part time Paraprofessional	12	\$25.00 per hour	
Michelle Pietroangelo	Part time Paraprofessional	12	\$25.00 per hour	
Melanie Radice	Part time	12	\$25.35 per hour	Includes .35

	Paraprofessional			Associates
Sharaini Rambaran	Part time Paraprofessional	16	\$25.50 per hour	Includes .50 Bachelors
Nicolas Romano	Part time Paraprofessional	3	\$20.00 per hour	
Keely Schmerber	Part time Paraprofessional	8	\$20.85 per hour	Includes .50 for bachelors and .35 sub cert
Nick Short	Part time Paraprofessional	9	\$25.00 per hour	
Kristen VanClief	Part time Paraprofessional	7	\$20.50 per hour	Includes .50 Bachelors
Kathryn Williams	Part time Paraprofessional	4	\$20.00 per hour	

8. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve following Certified Staff for the 2024 ESY program:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Amy Anjum	Teacher	11MA	\$395.38 per diem	7/1/24 - 8/13/24	
Tessa Bedkowski	Teacher	10BA	\$368.75 per diem	7/1/24 - 8/2/24	Can only work July
Carolyn Ackerson	Teacher	2BA	\$310.59 per diem	8/1/24 - 8/13/24	August Only MWF
Stephanie DeFelice	Teacher	12BA	\$379.07 per diem	7/1/24 - 8/2/24	Can only work July
Chloe DeLuca-Knighton	Teacher	5BA	\$326.90 per diem	7/1/24 - 8/13/24	
Joe Leone	Teacher	15 MA+15	\$444.83 per diem	7/1/24 - 8/13/24	
Laura Steiner	Teacher	14BA	\$397.01 per diem	7/1/24 - 8/13/24	
Brian Wiltman	Teacher	10MA	\$393.20 per	7/1/24 - 8/13/24	

			diem		
Wade Dendy	Social Worker	15MA	\$432.60 per diem	7/1/24 - 8/13/24	Up to 20 days
Ashley Ell	Speech Therapist	5MA	\$351.35 per diem	7/1/24 - 8/13/24	
Lia Fluri	Occupational Therapist	1MA	\$327.17 per diem	7/1/24 - 8/13/24	
Anna Gelpke	Speech Therapist	6MA	\$357.33 per diem	7/1/24 - 8/13/24	
Stephanie Iannuzzelli	Social Worker	2BA	\$335.05 per diem	7/1/24 - 8/13/24	
Lia Kondos	Physical Therapist	15MA+30	\$457.06 per diem	7/1/24 - 8/13/24	
Dawn Kuncken	Physical Therapist	15 MA+30	\$457.06 per diem	7/1/24 - 8/13/24	
Rebecca Nitka	Speech Therapist	5MA	\$351.35 per diem	7/1/24 - 8/13/24	
Rachel Tucker	Occupational Therapist	4MA	\$345.10 per diem	7/1/24 - 8/13/24	
Shaun Colavita	Speech Therapist	7MA	\$52.05 per hour	7/1/24 - 8/13/24	Walkkill 2 mornings a week for 4 weeks
Vanessa Bisco	Speech Therapist	13MA	\$58.05 per hour	7/1/24 - 8/1/24	40 hours North Warren
Dawn DiLascio	Social Worker	15MA	\$457.06 per diem	7/1/24 8/30/24	Up up 10 days
Kathleen Grennan	LDTC	15MA	\$457.06 per diem	7/1/24 8/30/24	Up up 10 days
Ellina Ryzhik	Psychologist	11MA+30	\$419.83 per diem	7/1/24 8/30/24	Up up 10 days
Adriana Velez	Psychologist	2 MA+30	\$359.51 per diem	7/1/24 8/30/24	Up up 10 days
Danielle Morganroth	LDTC	16MA+30	\$457.06 per diem	7/1/24 8/30/24	Up up 10 days

9. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following Non Certified Staff for the 2024 ESY program:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Julia Devore	Nurse	15BA	\$408.15 per diem	7/1/24 - 8/13/24	Up to 20 days
Jaimie Donahue	COTA	4BA	\$320.65 per diem	7/1/24 - 8/13/24	
Noah McGowan	COTA	3BA	\$314.94 per diem	7/1/24 - 8/13/24	
Kristina Swyryt	Nurse	15BA	\$408.15 per diem	7/1/24 - 8/13/24	Up to 20 days

10. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following 2024 ESY part time paraprofessionals not to exceed 28 hours a week:

NAME	POSITION	STEP	SALARY	NOTES
Suzanne Wilde	Part time Paraprofessional	10	\$25.85 per hour	Includes BA .50 & Sub Cert = .35
Dana Laratta	Part time Paraprofessional	5	\$20.50 per hour	Includes .50 BA
Juana Sousa	Part time Paraprofessional	4	\$20.35 per hour	Includes .35 Associates
Ryan Cagnassola	Part time Paraprofessional	1	\$20.00 per hour	
Angel Diaz	Part time Paraprofessional	1	\$20.00 per hour	

11. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the following part time paraprofessionals for the 2024 ESY program, not to exceed 28 hours a week:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
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Elias Batista	Part time Paraprofessional	2	\$20.00 per hour	7/1/24 - 8/13/24	
Tami Bright	Part time Paraprofessional	7	\$20.50 per hour	7/1/24 - 8/13/24	Includes .50 Bachelors
Madison Chavarria	Part time Paraprofessional	6	\$20.00 per hour	7/1/24 - 8/13/24	
Donna Cross	Part time Paraprofessional	6	\$20.00 per hour	7/1/24 - 8/13/24	
Judith Deskins	Part time Paraprofessional	13	\$25.00 per hour	7/1/24 - 8/13/24	
Barbara DeLorenzi	Part time Paraprofessional	11	\$25.00 per hour	7/1/24 - 8/13/24	
Sophia DiCapua	Part time Paraprofessional	1	\$20.00 per hour	7/1/24 - 8/13/24	
Tea Fairweather	Part time Paraprofessional	4	\$20.50 per hour	7/1/24 - 8/13/24	Includes .50 for Bachelors Degree
Gail Fiasco	Part time Paraprofessional	12	\$25.00 per hour	7/1/24 - 8/13/24	
Carol Hakkenberg	Part time Paraprofessional	13	\$25.50 per hour	7/1/24 - 8/13/24	Includes .50 Bachelors Degree
Kelsey Hintzen	Part time Paraprofessional	15	\$25.00 per hour	7/1/24 - 8/13/24	
Michelle Kozlowski	Part time Paraprofessional	16	\$25.35 per hour	7/1/24 - 8/13/24	Includes .35 associates
JoAnne Krystofiak	Part time Paraprofessional	14	\$25.00 per hour	7/1/24 - 8/13/24	
Kathryn Lederhaas	Part time Paraprofessional	16	\$25.85 per hour	7/1/24 - 8/13/24	Includes .35 for sub cert and .50 for bachelors degree
Janet Magistro	Part time Paraprofessional	7	\$20.00 per hour	7/1/24 - 8/13/24	
Melissa Manero	Part time Paraprofessional	3	\$20.00 per hour	7/1/24 - 8/13/24	
Kate Mazzella	Part time	3	\$20.00 per	7/1/24 -	

	Paraprofessional		hour	8/13/24	
Meghan Murphy	Part time Paraprofessional	10	\$25.70 per hour	7/1/24 - 8/13/24	Includes .35 associates & .35 sub teacher
Michelle Pietroangelo	Part time Paraprofessional	12	\$25.00 per hour	7/1/24 - 8/13/24	
Melanie Radice	Part time Paraprofessional	12	\$25.35 per hour	7/1/24 - 8/13/24	Includes .35 Associates
Sharaini Rambaran	Part time Paraprofessional	16	\$25.50 per hour	7/1/24 - 8/13/24	Includes .50 Bachelors
Hannah Romano	Part time Paraprofessional	2	\$20.00 per hour	7/1/24 - 8/13/24	
Nicolas Romano	Part time Paraprofessional	3	\$20.00 per hour	7/1/24 - 8/13/24	
Keely Schmerber	Part time Paraprofessional	8	\$20.85 per hour	7/1/24 - 8/13/24	Includes .50 for bachelors and .35 sub cert
Nick Short	Part time Paraprofessional	9	\$25.00 per hour	7/1/24 - 8/13/24	
Kathryn Williams	Part time Paraprofessional	4	\$20.00 per hour	7/1/24 - 8/13/24	

12. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission approve the hiring of the following part time paraprofessionals for the 2024- 2025 RSY program, not to exceed 28 hours a week:

NAME	POSITION	STEP	SALARY	NOTES
Rosemary Carballo	Part - time Paraprofessional	3	\$20.00 per hour	
Dana Laratta	Part time Paraprofessional	5	\$20.50 per hour	Includes .50 BA
Juana Sousa	Part time Paraprofessional	4	\$20.35 per hour	Includes .35 Associates
Suzanne Wilde	Part time Paraprofessional	10	\$25.85 per hour	Includes .50 for Bachelors Degree and .35 for sub

				cert
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11. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following school nurse, Julia Devore, to be utilized as a substitute for four days in June (June 24, June 25, June 26, June 27) at the hourly rate of \$56.18.
12. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following certificated staff for the 2024-2025 school year program pending completion of all paperwork:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Lauren Pratt	Speech Therapist	15 MA	\$79,600	9/1/24-06/30/25	
Naome Dunnell	Preschool Instructional Coach	15 MA +30	\$84,100	9/1/24-6/30/25	

13. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following part-time certificated staff for the 2024-2025 school year program pending completion of all paperwork and as per grant funds:

NAME	POSITION	STEP	SALARY	EFFECTIVE DATE	NOTES
Nancy Daly	Part-Time Non Public Teacher (up to 28 hours per week)	12	\$39.14	September 1, 2024- June 30, 2025	*Changing positions from Office Clerk to Teacher

14. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following F/T custodian for the 2023- 2024 school year program:

NAME	POSITION	STEP	24-25 SALARY	Effective Date
Ray Rios	Full Time Custodian	11	\$53,400	7/1/24 - 6/30/25

15. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following P/T custodian for the 2024- 2025 school year program:

NAME	POSITION	STEP	24-25 SALARY	Effective Date
William Miller	P/T Custodian	7	\$24.19 per hour	7/1/24- 6/30/25 Up to 28 hours per week

16. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of Eileen Kithcart as the Treasurer of School Monies in the amount of \$ 5,773.00 for the 2024- 2025 school year program:

17. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of the Directors approve the following for the 2024-2025 school year:

NAME	POSITION	2024-2025 SALARY	EFFECTIVE DATE	NOTES
Lindy Powell	Confidential Administrative Assistant to the Business Administrator	\$57,352	July 1, 2024- June 30 2025	
Barbara Talmadge	PT Administrative Assistant	\$24.17 per hour	July 1, 2024- June 30 2025	
Corrie Pisciotano	Confidential Administrative Assistant to Principal	\$57,352	July 1, 2024- June 30 2025	
Nancy Daly	PT Office Clerk	\$22.66 per hour	July 1, 2024 - August 31, 2024	Will be switching to Nonpublic Part time Teacher

18. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve a paid intermittent FMLA leave using personnel, accumulated sick and family illness days followed by unpaid days for employee #10782134 from October 4, 2023 through October 3, 2024, not to exceed 60 days for the year.

19. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following interns for the 2024-2025 school year program_pending completion of all paperwork:

NAME	POSITION	EFFECTIVE DATE	COLLEGE
Jonathan Farma	Level 2 OTA student	6/10/24 - 8/13/24	Raritan Valley Community College

20. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following substitute teachers for 2024 ESY and 2024-2025 RSY:

NAME	POSITION	STEP	RATE	Effective Date
Keely Schmerber	Substitute Teacher	8	\$20.85 per hour + \$5 per hour	7/1/24 - 6/30/25
Meghan Murphy	Substitute Teacher	10	\$25.70 per hour + \$5 per hour	7/1/24 - 6/30/25
Suzanne Wilde	Substitute Teacher	10	\$25.85 per hour + \$5 per hour	7/1/24 - 6/30/25
Kathryn Lederhaas	Substitute Teacher	16	\$25.85 per hour + \$5 per hour	7/1/24 - 6/30/25

MOVE:		2ND:	
Andover	Byram	Frankford	Franklin
Fredon	Frelinghuysen	Green	Hamburg
Hampton	Hardyston	High Point	Hopatcong
Kittatinny	Lafayette	Lenape Valley	Montague
Newton	North Warren	Ogdensburg	Sandyston / Walpack
Sparta	Stanhope	Sussex Wantage	Sussex Tech
Vernon	Walkkill Valley	Warren Hills	

Motion pass Yay / Nay

B. FINANCE

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

May Payroll:	\$420,663.09
Fund 10 Bills List:	\$ 66,125.67
Fund 20 Bills List:	\$ 53.41

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary’s Report and Treasurer’s Report for April 2024 (as attached).
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for April 2024.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget increase in the amount of \$24,161.00..
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the submission of the 2024 safety grant.
6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors hereby renews its health and dental insurance plans with the Public Employer Trust for the 2023-2024 school year, per the terms of its proposal dated April 24, 2024; and

BE IT FURTHER RESOLVED, that the Business Administrator is hereby authorized to execute the applicable plan documents on behalf of the Commission.

7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the renewal of Ameriflex as the Board’s COBRA and retiree billing services administrator for the period of June 1, 2024 through May 31, 2025.
8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve rental agreement with Belair Services for a small bus at a rental fee of \$100 per day for the 2023-2024 school year, as attached.
9. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve rental agreement with Belair Services for a small bus at a rental fee of \$100 per day for the 2024-2025 school year, as attached.

MOVE:		2ND:	
Andover	Byram	Frankford	Franklin
Fredon	Frelinghuysen	Green	Hamburg
Hampton	Hardyston	High Point	Hopatcong

Kittatinny	Lafayette	Lenape Valley	Montague
Newton	North Warren	Ogdensburg	Sandyston / Walpack
Sparta	Stanhope	Sussex Wantage	Sussex Tech
Vernon	Walkill Valley	Warren Hills	

Motion pass Yay / Nay

C. PROGRAMS AND SERVICES

1. **RESOLVED**, upon recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following professional development activities:

Staff Member	Date	Workshop	Location	Cost	Transportation / Mileage Cost
Kim Gallagher	6.6.24	NJ School Safety Seminar	New Brunswick	Free	TBD
Lindy Powell Andrea Romano	5.29.24	Mastering the new DOL Overtime Rules	Online	Free	\$0
Andrea Romano	7.10.24	MSD HS Shooting Debrief	Sussex Tec, Sparta, NJ	Free	\$0
Andrea Romano	7.9.24	Beyond Class Management: Responding to Diverse Behavioral Needs.	LRC North William Paterson University, NJ	Free	\$0
Andrea Romano	6.27.24	AuDHD Guidance: Why Autism Is So Difficult to Diagnose in Women and Girls with ADHD	Online	Free	\$0
Lindy Powell	8.8.24	How to Confidentially conduct workplace Investigations	Online Pryor Learning	Pryor annual membership	\$0
Andrea Romano	6.6.24	USING SENSORY INTEGRATION STRATEGIES TO PROMOTE PARTICIPATION IN ACTIVITIES OF DAILY LIVING	Online	Free	\$0

Andrea Romano	6.13.24	INCREASING BEHAVIORAL & COGNITIVE FLEXIBILITY IN STUDENTS WITH ASD	Online	Free	\$0
Kim Gallagher	8.5, 8.6, 8/7, 8/8/24	School Safety Specialist Training	Sparta, NJ	Free	TBD

3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the revised school calendar for the 2023-2024 school year, see attached.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following 2024-2025 Itinerant contracts:

Frankford
Franklin Township
Hopatcong
Knowlton

Newton
Ridge & Valley Charter
Vernon

MOVE:		2ND:	
Andover	Byram	Frankford	Franklin
Fredon	Frelinghuysen	Green	Hamburg
Hampton	Hardyston	High Point	Hopatcong
Kittatinny	Lafayette	Lenape Valley	Montague
Newton	North Warren	Ogdensburg	Sandyston / Walpack
Sparta	Stanhope	Sussex Wantage	Sussex Tech
Vernon	Walkkill Valley	Warren Hills	

Motion pass Yay / Nay

XIX. OLD BUSINESS:

NEW BUSINESS:

XX. PUBLIC PARTICIPATION

XXI. OTHER BOARD ACTION

XVII. EXECUTIVE SESSION

Motion by _____, seconded by _____, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at _____ p.m.:

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on June 3, 2024 for the purpose of Superintendent Evaluation and Student Matters.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

Motion by _____, seconded by _____, to close the Executive Session, all voiced in favor at _____ p.m.:

XXIII. ADJOURNMENT

There being no further business to come before the Board, the Meeting was called to adjourn by _____ and Seconded by _____ all voiced in favor.

At P. M.

Next SCESC Board of Education Meeting June 24, 2024 @ 7:00pm