

**SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION**

**May Minutes**

**May 7, 2018**

**REGULAR MEETING 7:00 P.M.**

**I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT**

Mr. Moscatello called the meeting to order at 7:09 p.m.

**II. ANNOUNCEMENT OF NOTICE**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

**III. FLAG SALUTE**

Mr. Moscatello led the salute to the flag.

**IV. MISSION STATEMENT**

The Sussex County Educational Services Commission is a public agency that seeks to create partnerships with public and nonpublic schools and local communities. The Sussex County ESC develops and provides meaningful programs for young people with unique challenges and their families. Our goals are designed to shape our students into productive independent adults. Sussex County ESC provides opportunities for the professionals in our communities to stay current with their educational practices while supporting districts with both cost effective programs and a wide array of services.

**V. ROLL CALL**

ANDOVER	MIKE MOREL	ABSENT
BYRAM	MARY ANN RISLEY	PRESENT
FRANKLIN	SUZANNE ROSS	ABSENT
FREDON	CATHERINE HIGGINS	PRESENT
HAMBURG	CHARLOTTE AMBROSE	PRESENT
HAMPTON	JOYCE ANDERSON	PRESENT
HOPATCONG	PHILIP DISTEFANO	ABSENT
KITTATINNY	MOIRA DOUGLAS	ABSENT

LAFAYETTE	LISA CARLSON	PRESENT
LENAPE VALLEY	RICHARD KUNCKEN	ABSENT
NEWTON	JOANIE FAYE	PRESENT
STANHOPE	GIL MOSCATELLO	PRESENT
SUSSEX CO-TECH	GUS MODLA	ABSENT
SUSSEX-WANTAGE	SUSAN LANGAN	ABSENT
VERNON	BRAD SPARTA	PRESENT

ALSO PRESENT: Andrea Romano - Superintendent  
 Erin Siipola - Business Administrator / Board Secretary  
 Jennifer Cook - Principal  
 Katie Tackaberry - Speech Therapist  
 Jennifer Satmaria - Occupational Therapist  
 Casey Smith - CODA  
 Jeannie Ortiz - Physical Therapist

**VI. APPROVAL OF THE MINUTES**

Motion by Ms. Carlson, Seconded by Ms. Faye, to approve the following minutes:

April 9, 2018 Regular Meeting  
 April 9, 2018 Executive Session

Voice vote: All voiced in favor. Motion is carried.

**VII. PRESIDENT’S COMMENTS:**

Mr. Moscatello stated the weeks are flying by. This past month was a very busy month. We have completed negotiations and will ratify the agreement tonight. Also, there were personnel matters with rehiring of staff.

**VIII. CORRESPONDENCE**

1. NHA Paw Prints Issue 3
2. May Calendar- NHA
3. NHA May Spirit Days
4. May Staff Appreciation Luncheon Invite
5. Dr. Lamonte letter of Congratulations 2018 Innovation in Special Education Award

**IX. COMMITTEE REPORTS-**

Personnel & Negotiations – Met 5/3/18  
 Buildings and Grounds / Finance - Met 5/3/18

## **X. SUPERINTENDENT'S REPORT**

Sussex County ESC has some amazing staff! We celebrated Autism Awareness Month, Occupational Therapy Month and celebrated our Innovators in Special Education Award. We also celebrated Administrative Assistant's Day for Stacey Fazio, Jackie Klinger, and Kathleen Fugaro

Students participated in PARCC testing and DLM testing. The staff trained on school security test measures and took the state assessments seriously.

Non Public Programming saw an increase in requests for referrals and evaluations as we near the end of the school year. We held all of our Non Public Consultation meetings collaboratively with school districts and the Superintendent attended state meetings to review the criteria for programming for 2018-2019. In collaboration with Sussex County Roundtable, Superintendent chaired the \$1000 scholarship committee. Applications have been reviewed and the announcement will be out shortly.

This is a busy time of the year for personnel matters included completing final rounds of teacher evaluations and meeting with staff to review. Administrative meetings to secure staffing and programming needs for ESY 2018 and School year 2018-2019 occurred.

Itinerant consultations for services for 2018-2019 occurred and interviews with candidates to fill positions in anticipation of those needs continues to be ongoing. Contracts for Ancillary Services were sent out to all districts so the contracts can be BOE approved in their districts and services can begin as soon as July 1, 2018.

### **Northern Hills Academy**

April was Awesome! April's Monthly Curricular Themes were Autism Awareness, Differences & Acceptance, Poetry, Biology: Animal Life Cycles, Physical Science: Push and Pull and Earth Day. Swimming picked back up again at the Sussex County YMCA and our students were very excited to be back in the water. April's Scouting Pack Meeting for the month was "The Science of Spring." Students along with the leadership of Ms. Jeanne and Ms. Karra worked on several NHA beautification projects and spring activities. We also had our monthly visits from our furry friends with Pet Therapy. NHA monthly clubs were held and filled with activities based on a variety of themes.

Ms. Karra's and Ms. Michelle's classes collected canned good in preparation for their donation and CBI trip to the Sparta food pantry. The students collected several boxes of non-perishable goods to donate and sort at the pantry. It was a successful experience for all participants! Thank you to Ms. Karra Hansen-Mueller, Michelle Hennelly, and their paraprofessionals for a great trip!

NHA celebrated Autism Awareness Month with many special events and activities. Staff donated \$2 on special days for a Dress Down Day that raised money for AutismNJ. Parents, Families, Staff, and Students donated \$1 towards our Autism Awareness Walk-a-Thon on April 19th. A total of \$128.00 was raised for this great cause. Throughout the month, students created several craft items to sell at their Autism Awareness Craft Sale. They were able to raise \$125.00 for their Ice Cream Social. Thank you to Ms. Michelle Hennelly and Ms. Karra Hansen-Mueller for leading the Autism Awareness Committee this month!

For our April Professional Development meeting, staff were provided training in Complex Feeding Issues, PARCC, Dynamic Learning Maps, and Autism. Occupational Therapist Emily Thomas did an amazing job presenting to staff on Feeding issues. She is going to work with Speech Therapists to pair this as part of our Professional Development for area schools. The PARCC assessment was scheduled for Mid-April and was successfully completed online by multiple students. DLM testing began on April 23rd and is finishing up the third week of May. 3rd Marking Period report cards and progress reports were sent home as we headed into the 4th and last Marking period of the regular school year.

We finished up the month with an amazing experience on April 26th. Our culminating activity for Autism Awareness Month was joined together with our Staff's Take Your Daughters and Sons to Work Day. Our theme for this day was "Promoting Positive Change." We had 20 children of SCESC and NHA employees participate in this special day. The day started with a group activity in the MPR with Principal Jenny. Visiting students were scheduled throughout the morning to visit classrooms to observe in, read to, and play with. Visitors also participated in NHA Clubs alongside our students. They were then treated to a Pizza Party lunch by the administration. In the afternoon, they joined NHA students for an Ice Cream Social outside on the playground with music. It was a beautiful day at NHA in many ways!!! Thank you to Andrea Romano, Erin Siipola, Jackie Klinger, and Stacey Fazio for all their participation and support of this district-wide program.

At the end of the month, we received some really exciting and amazing news. NHA Girls Club was chosen for the Innovations in Special Education Award!!! Some staff and students will be heading down to Princeton, NJ, on May 21st to receive this very special award! Thank you to Ms. Jennifer Satmaria for founding the Girls Club and having our students inspire innovative ideas! Thank you to Ms. Katie Tackaberry for all her hard work and dedication to running the Girls Club the past few years alongside Ms. Jen OT! Thank you to Ms. Casey Smith for joining the duo this year in their Girls Club journey! Lastly, thank you to Superintendent Romano for letting inspiration blossom and supporting the staff in their innovative ideas!

We are looking forward to a Motivating month of May!

## **XI. BUSINESS ADMINISTRATOR'S REPORT**

The Business Office has had an extremely busy month with preparations for the installation of the new phone system at 18 Gail Court. Erin met with Hunter Technologies for a seamless transition and is continuing to work with them for our transition at 10 Gail Court. Additional projects that the Business Office is handling include the paving project and unanticipated HVAC unit challenges. Compliancy concerns were discussed and reviewed at our Safety meeting with George Morville. Contracts are being followed up on for the 2018-2019 school year with regards to Food Services, Consultants and employees.

## **XII. PRESENTATION by Northern Hills Academy Girl's Club Teacher Leader- Jennifer Satmaria**

Ms. Satmaria, Mrs. Tackaberry, and Ms. Smith presented on the Girls Club. The Girls Club was started during an occupational therapy session and they meet once a month for thirty minutes. After the presentation they showed The Mother's Day tea video.

**XIII. PUBLIC PARTICIPATION**

Mrs. Ortiz stated she likes going to Girls Club when she has a female student at that time.  
Mrs. Ortiz stated she heard the nurses contract is not going to be renewed. She found her to be professional and levelhead and staff will miss her.

**XIV. RESOLUTION FOR EXECUTIVE SESSION (Closed)**

**Motion by Ms. Risley, seconded by Ms. Faye,** to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at 7:43 p.m.:

*WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and*

*WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.*

*NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on May 7, 2018 for the purpose of Matters of Personnel and Negotiations.*

*BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.*

**Motion by Ms. Risley, seconded by Ms. Anderson,** to close the Executive Session, all voiced in favor at 8:13 p.m.:

The Board entered into Regular Session entered into Regular Session at 8:13 p.m.

**XV. BOARD ACTION ON AGENDA ITEMS:**

**A. PERSONNEL**

- 1. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following tenured certificated staff members for employment for the 2018-2019 school year:

NAME	POSITION	STEP	18-19 SALARY	NOTES
Jennifer Beshada	Teacher	10BA	\$52,520	
Dawn DiLascio	Social Worker	17MA	\$62,790	Non-public
Kathleen Grennan	LDTC	21MA	\$69,990	Non-public

Karra Hansen-Mueller	Teacher	19BA	\$62,170	
Caitlin Diaz	Teacher	8BA	\$51,620	
Jeanne Ortiz	Physical Therapist	21MA	\$69,990	
Amber Werner	Teacher	7BA	\$51,170	

\*18/19 salary is based upon the negotiated agreement that expires June 30, 2018.

2. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following non-tenured certificated staff members for employment for the 2018-2019 school year:

NAME	POSITION	STEP	18-19 SALARY	NOTES
Ricki Block	Speech Therapist	21MA	\$69,990	
Erica Langert	Speech Therapist	1MA	\$52,095	
Katie Tackaberry	Speech Therapist	3MA	\$52,995	
Jennifer Merkler	Speech Therapist	15MA	\$59,990	
Deirdre Romano	Speech Therapist	2MA	\$52,545	
Samantha Hansen	Teacher	1BA	\$48,475	
Rebecca DeFeo	Teacher	4BA	\$49,825	
Patti Murphy	Teacher	10MA	\$56,140	
Alyssa Summer	Teacher	3BA	\$49,375	
Michelle Hennelly	Teacher	1BA	\$48,375	
Jennifer Satmaria	Occupational Therapist	4MA	\$53,445	
Casey Smith	COTA	1BA	\$48,475	
Emily Thomas	Occupational Therapist	3MA	\$52,995	
Sara Klejmont	Social Worker	12MA	\$57,240	
Paige Ortega	Social Worker	6MA	\$53,340	

\*18/19 salary is based upon the negotiated agreement that expires June 30, 2018.

3. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following non-certificated staff member for employment for the 2018-2019 school year:

NAME	POSITION	STEP	18-19 SALARY	NOTES
Dana Nucera	Behavior Specialist	5BA	\$50,275	

\*18/19 salary is based upon the negotiated agreement that expires June 30, 2018.

4. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the following part-time, non-public, non-tenured certificated staff members for employment for the 2018-2019 school year, not to exceed 28 hours a week, pending grant fund entitlements:

NAME	POSITION	STEP	18-19 SALARY	NOTES
Stephanie DeFelice	Part-time Non-public Teacher	9	\$27.35 per hour	
Stephanie Breuer	Part-time Non-public Teacher	14	\$31.05 per hour	
Kerry Winfield	Part-time Non-public Teacher	17	\$33.27 per hour	
Catherine Kohansby *Added	PT Non Public Teacher	10	\$28.09 per hour	

\*18/19 salary is based upon the negotiated agreement that expires June 30, 2018.

5. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve Pam Brillante as a non-tenured, part time supervisor, for the 2018-2019 school year, at a rate of \$80.38 per hour to assist with teacher evaluations, curriculum and professional development, not to exceed 28 hours a week.
6. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve Jennifer Cook as a non-tenured principal for the 2018-2019 school year at a salary of \$97,000.00.
7. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve Erin Siipola as a tenured business

administrator / board secretary for the 2018-2019 school year at a salary of \$135,726 (100,726 SCESS - \$35,000 Lafayette), pending Department of Education approval.

8. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve salary correction for Lisbet Todd from \$21.10 to \$21.75 per the union agreement.
  
9. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors hereby approves a Family Medical leave of absence for Kathleen Fugaro commencing on May 18, 2018 until August 18, 2018 using accumulated sick days with benefits followed by unpaid days.
  
10. **RESOLVED**, upon the recommendation of the Superintendent, that the Sussex County Educational Services Commission Board of Directors approve the following home instructors for the 2018-2019 school year:

NAME	POSITION	SALARY	EFFECTIVE DATE
Jennifer Beshada	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Stephanie Breuer	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Stephanie DeFelice	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Kara Hansen-Mueller	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Caitlin Diaz	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Rebecca DeFeo	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Samantha Hansen	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Patti Murphy	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Amber Werner	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Kerry Winfield	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Jeanne Ortiz	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Jennifer Satmaria	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Emily Thomas	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Casey Smith	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Ricki Block	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Erica Langert	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Katie Tackaberry	Home Instruction	\$35 per hour	7/1/18 - 6/30/19



Alyssa Summer	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Jennifer Merkler	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Deirdre Romano	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Kaitlin Goetchius	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Jeanne Sevean	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Lorey Deebs	Home Instruction	\$35 per hour	7/1/18 - 6/30/19
Dom Gaston	Home Instruction	\$35 per hour	7/1/18 - 6/30/19

11. **RESOLVED**, upon the recommendation of the Superintendent that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following staff not to exceed 28 hours a week pending completion of paperwork.

NAME	POSITION	STEP	2017-2018 Salary	Effective Date
Catherine Kohansby	PT Non Public Teacher	10	\$28.09 per hour	5/1/18- 6/30/18

12. **RESOLVED**, upon the recommendation of the Superintendent, that the Sussex County Educational Services Commission Board of Directors approve the following home instructors for the 2017-2018 school year:

NAME	POSITION	SALARY	EFFECTIVE DATE
Kaitlin Goetchius	Home Instruction	\$35 per hour	4/15/18-6/30/18
Jeanne Sevean	Home Instruction	\$35 per hour	4/15/18-6/30/18

13. **RESOLVED**, upon the recommendation of the Superintendent, that the Sussex County Educational Services Commission Board of Directors accept with regret the resignation of Ami Dash, effective June 30,, 2018.

14. **RESOLVED**, upon the recommendation of the Superintendent, that the Sussex County Educational Services Commission Board of Directors accept with regret the resignation of Robyn Bezold, effective May 18, 2018. **\*Added**

MOVE: Ms. Anderson		2ND: Ms. Risley	
Andover	Byram Aye	Franklin	Fredon Aye
Hamburg Aye	Hampton Aye	Hopatcong	Kittatinny
Lafayette Aye	Lenape Valley	Newton Aye	Stanhope Aye
Sussex County Technical	Sussex-Wantage	Vernon Aye	

**Motion carried.**

**B. FINANCE**

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

April Payroll	\$ 290,463.84
April Additional Bills	\$ 5,796.00
May Bills List (Fund 10)	\$ 85,503.97

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for March 2018 (as attached).
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for March 2018.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget increase in the amount of \$17,600.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors hereby renews its health and dental insurance plans with the Public Employer Trust for the 2018-2019 school year, per the terms of its proposal dated April 19, 2018; and

**BE IT FURTHER RESOLVED**, that the Business Administrator is hereby authorized to execute the applicable plan documents on behalf of the Commission.

6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the renewal of Ameriflex as the Board's COBRA and retiree billing services administrator for the period of June 1, 2018 through May 31, 2019.
7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the proposal with Industrial Appraisal for fixed asset inventory in the amount of \$1,995.00.

8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the 2018-2019 consultant rates for LDTC, Speech Therapist, School Psychologist, and Social Worker as follows:

Hourly Services:	\$55.00 per hour
Initial or Reevaluation	\$205.00
Annual Review	\$110.00
Evaluation Planning Meeting	\$55.00
Additional Per Case for Case Manager (Initials and Re-evaluation only)	\$160.00

9. **WHEREAS**, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

**WHEREAS**, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

**WHEREAS**, the Sussex County Educational Services Commission desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to become a member of the MCCPC for the period of October 1, 2016 through September 30, 2021.

**BE IT RESOLVED**, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey as follows:

1. The Board of Directors of the Sussex County Educational Services Commission hereby authorizes the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2016 pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is to become a member of the MCCPC for a five (5) year period from October 1, 2016 through September 30, 2021.

2. The Sussex County Educational Services Commission Business Administrator / Board Secretary is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.

3. This Resolution shall take effect immediately upon final passage according to law.

4. All appropriate Sussex County Educational Services Commission officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

10. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors hereby ratifies the Memorandum of Agreement with the Educational Service Employees' Association, Inc., dated May 7, 2018, for the contracted period July 1, 2018 through June 30, 2021, including related mutual adopted salary guides, which was previously ratified by the Association which is on file in the office of the Business Administrator; and be it

Further resolved, that the Board authorizes its Board President to execute an appropriate successor collective negotiations agreement upon approval of the form of same by the Board's Labor Counsel.

**\*Added**

MOVE: Ms. Risley		2ND: Ms. Anderson	
Andover	Byram Aye	Franklin	Fredon Aye

Hamburg Aye	Hampton Aye	Hopatcong	Kittatinny
Lafayette Aye	Lenape Valley	Newton Aye	Stanhope Aye
Sussex County Technical	Sussex-Wantage	Vernon Aye Abstain #10	

Motion is carried.

### C. PROGRAMS AND SERVICES

1. **RESOLVED**, that the Sussex County ESC Board of Directors approve the following professional development activities:

Staff Member	Date	Workshop	Location	Cost	Mileage
Erin Siipola	6/6/18-6/8/18	NJASBO Conference	Atlantic City, NJ	\$275.00	TBD
Sara Klejmont	5/4/18	Abilities Expo	Edison, NJ	\$0	TBD
Tania Perez	6/19/18	Nutritional & Integrative Interventions for Mental Health Disorders	Parsippany, NJ	\$0	TBD
Casey Smith	5/4/18	Abilities Expo	Edison, NJ	\$0	TBD
Jeanne Ortiz	4/12/18	Progressive Gait Training	Webinar	\$0	\$0
Sara Klejmont	6/19/18 * Rescheduled from 5/1/18	Challenging Cognitive Distortions in School-Age Children	Parsippany, NJ	\$129.00	TBD

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approves the submission of the Student Safety Data System Report 1 covering the period of time of September 1-December 31, 2017.

MOVE: Ms. Risley		2ND: Ms. Anderson	
Andover	Byram Aye	Franklin	Fredon Aye
Hamburg Aye	Hampton Aye	Hopatcong	Kittatinny
Lafayette Aye	Lenape Valley	Newton Aye	Stanhope Aye

Sussex County Technical	Sussex-Wantage	Vernon Aye	
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Motion is carried.

**D. BUILDINGS AND GROUNDS**

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the proposal with Tilcon for parking lot paving in the amount of \$99,733.50, as attached.

MOVE: Ms. Risley		2ND: Ms. Anderson	
Andover	Byram Aye	Franklin	Fredon Aye
Hamburg Aye	Hampton Aye	Hopatcong	Kittatinny
Lafayette Aye	Lenape Valley	Newton Aye	Stanhope Aye
Sussex County Technical	Sussex-Wantage	Vernon Aye	

Motion is carried.

**XVI. OLD BUSINESS:**

**NEW BUSINESS:**

**XVII. PUBLIC PARTICIPATION**

There was no public participation.

**XVIII. RESOLUTION FOR EXECUTIVE SESSION (Closed)**

**Motion by Ms. Carlson, seconded by Ms. Higgins**, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at 8:18 p.m.:

*WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and*

*WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.*

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on May 7, 2018 for the purpose of Matters of Attorney-Client Privilege, and Superintendent Evaluation.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

**Motion by Ms. Risley, seconded by Ms. Carlson, to close the Executive Session, all voiced in favor at 8: 46 p.m.:**

The Board entered into Regular Session entered into Regular Session at 8:46 p.m.

### **XIX. OTHER BOARD ACTION**

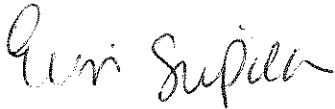
There was no other board action.

### **XX. ADJOURNMENT**

There being no further business to come before the Board, the Meeting was called to adjourn by Ms. Risley, and Seconded by Ms. Anderson, all voiced in favor.

**At 8:46 P. M.**

Respectfully submitted,



Erin Siipola  
Business Administrator / Board Secretary

**Important dates:**

**NEXT BOARD MEETING:**

**June 4, 2018**

**REORGANIZATION MEETING- All Representative Assembly Districts MUST Attend 7:00 pm  
Northern Hills Academy**