

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

February Minutes

February 6, 2017

REGULAR MEETING 7:00 P.M.

I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT

II. ANNOUNCEMENT OF NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

III. FLAG SALUTE

Mr. Moscatello led the salute to the flag.

IV. ROLL CALL

ANDOVER	MIKE MOREL	ABSENT
BYRAM	MARY ANN RISLEY	PRESENT
FRANKLIN	SUZANNE ROSS	PRESENT
FREDON	THOMAS KNUTELSKY	PRESENT
HAMBURG	CHARLOTTE AMBROSE	PRESENT
HAMPTON	JOYCE ANDERSON	PRESENT
HARDYSTON	SUSANA POHL	ABSENT
HIGH POINT	DEB ANDERSON	ABSENT
HOPATCONG	ANTHONY FASANO	ABSENT
KITTATINNY	MOIRA DOUGLAS	PRESENT
LAFAYETTE	LISA CARLSON	PRESENT
NEWTON	JOANIE FAYE	ABSENT
STANHOPE	GIL MOSCATELLO	PRESENT
SUSSEX-WANTAGE	SUSAN LANGAN	PRESENT
VERNON	BRAD SPARTA	PRESENT

ALSO PRESENT: Andrea Romano - Superintendent
Erin Siipola - Business Administrator / Board Secretary
Jennifer Cook - Principal
Alyssa Summer - Teacher
Christine Rudinsky - Teacher
Karelann Herkaler Artale - Parent

V. **OATH OF OFFICE** - Mrs. Siipola administered the oath of office to Brad Sparta.

VI. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the ratification of items 1 through 14 below from the January 9, 2017 board meeting:

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors hereby renews the employment contract of Andrea Romano subject to the terms of a mutually agreeable employment contract and final approval of same by the County Superintendent of Schools.
2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the hiring of Dominique Gaston, as a substitute teacher at an hourly rate of \$23.19 step 1, effective January 3, 2017 through June 30, 2017.
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the placement of Gianna Masino, student teacher from Seton Hall University for a clinical experience, a minimum of 60 hours from January 10, 2017 - April 28, 2017, pending completion of all required paperwork.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the placement of Melissa Serna, Entry Level OTA from Eastwick College, for a clinical experience from January 10, 2017 - June 30, 2017, pending completion of all required paperwork.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following, pending completion of all required paperwork:

Name	Position	Rate	Effective Date	Memo
TBD	Part-time Paraprofessional	Not to exceed step 26 \$25.60 per hour	January 10, 2017 - June 30, 2017	Not to exceed 28 hours a week
Raymond Rios	Part-time Custodian	Step 6 \$19.18 per hour	January 10, 2017 - June 30, 2017	Not to exceed 25 hours a week
TBD	Part-time Music Teacher	Not to exceed step 19 \$35.25 per hour	January 10, 2017 - June 30, 2017	Not to exceed 28 hours a week
TBD	Part-time Adaptive PE Teacher	Not to exceed step 19 \$35.25 per hour	January 10, 2017 - June 30, 2017	Not to exceed 28 hours a week

6. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the first readings of the following bylaw, policy, and regulation updates:

Bylaws 0121 - Commission Membership
 P1510 - Americans with Disabilities Act - Policy
 R1510 - Americans with Disabilities Act - Regulation (M)
 P2418 - Section 504 of the Rehabilitation Act of 1973 - Students - Policy
 R2418 - Section 504 of the Rehabilitation Act of 1973 - Students - Regulation (M)
 P5116 - Education of Homeless Children - Policy
 R5116 - Education of Homeless Children - Regulation
 P8330 - Student Records - Policy (M) Bylaws 0167
 P8330 - Student Records - Regulation (M) Bylaws 0167

7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

December Payroll	\$ 239,665.36
December (Fund 10) Check Register	\$ 500.00
January (Fund 10) Bills List	\$ 89,695.57
January (Fund 20) List of Bills	\$ 568.90

8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for November 2016 (as attached).
9. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for November 2016.
10. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget decrease in the amount of \$7,599.00.
11. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the rates for the 2017-2018 school year, as attached.
12. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the HIB-ITP Data Collection Report period 1 with a total of zero (0) HIB incidents affirmed as submitted.
13. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors rescind the following workshops.

Staff Member	Date	Location	Program	Cost
Chris Rudinsky	12/13/16	Morris Plains, NJ	IEP Development	Cost: \$0.00 Mileage: TBD
Karra Hansen - Mueller	10/11/16	Stanhope,, NJ	Introduction to Positive Behavior Supports	Cost: \$75.00 Mileage: \$4.55

14. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following professional development activities.

Staff Member	Date	Location	Program	Cost
Jackie Klinger	2/23/17	Morristown, NJ	Payroll Law 2017	Cost: \$149.00 Mileage: TBD
Erin Siipola	2/23/17	Morristown, NJ	Payroll Law 2017	Cost: \$149.00 Mileage: TBD
Jackie Klinger	12/8/16	Ogdensburg, NJ	GAFE Crash Course Workshop	Cost: \$140.00 Mileage: TBD
Stacey Fazio	12/8/16, 12/9/16	Ogdensburg, NJ	GAFE Crash Course Workshop	Cost: \$140.00 Mileage: TBD
Alyssa Summer	12/8/16, 12/9/16	Ogdensburg, NJ	GAFE Crash Course Workshop	Cost: \$140.00 Mileage: TBD

Jennifer Cook	12/8/16, 12/9/16	Ogdensburg, NJ	GAFE Crash Course Workshop	Cost: \$140.00 Mileage: TBD
Caitlin Diaz	12/8/16, 12/9/16	Ogdensburg, NJ	GAFE Crash Course Workshop	Cost: \$140.00 Mileage: TBD
Andrea Romano	2/23/17	Edison, NJ	Unacceptable Employee Behavior	Cost: \$199.00 Mileage: TBD
Jennifer Beshada	1/13/17	Lenape Valley Regional High School	Understanding Financial Literacy	Cost: \$0.00 Mileage: TBD
Erin Siipola	1/24/17	Trenton, NJ	The Power of Legal Information: Practical Issues to Keep School Administrators Current & Compliant	Cost: \$150.00 Mileage: TBD
Andrea Romano	1/24/17	Trenton, NJ	The Power of Legal Information: Practical Issues to Keep School Administrators Current & Compliant	Cost: \$150.00 Mileage: TB

MOVE: Ms. Carlson		2ND: Ms. Risley	
Andover	Byram Aye	Franklin Aye	Fredon Aye
Hamburg Aye	Hampton Aye	Hardyston	High Point
Hopatcong	Kittatinny Aye	Lafayette Aye	Newton
Stanhope Aye	Sussex-Wantage Aye	Vernon Aye	

Motion is carried.

VII. APPROVAL OF THE MINUTES

Motion by Ms. Carlson, Seconded by Ms. Ross, to approve the following minutes:

January 9, 2017 Executive Committee Meeting

Voice vote: All in Favor

Abstain: Ms. Langan

VIII. PRESIDENT'S COMMENTS:

Mr. Moscatello stated it has been a busy month at Sussex ESC. Ms. Faye, Mr. Zweier, and Mr. Moscatello worked with the attorney on the Superintendent's contract. There will be three committee meetings held on February 27th. Mr. Moscatello thanked everyone for making it to the meeting tonight.

IX. CORRESPONDENCE

1. Thank you from Seely Family
2. Thank you from Fadden Family
3. Revised NHA Parent Training- Feb 16, 2017 flier
4. February Calendar
5. February Lunch Menu
6. Updated NHA Scout Pack Meeting Schedule
7. NHA 100th Day of School Penny Challenge

X. COMMITTEE REPORTS

Personnel & Negotiations – Next meeting 2/27/17 12 pm
Buildings and Grounds / Finance - Next meeting 2/27/17 1 pm
Programs and Services / Policy - Tentative next meeting 2/27/17 3:45 pm

XI. SUPERINTENDENT'S REPORT

January has been a very busy month. The administrative team has met with several businesses about our technology issues. We met with Broadview to review our current contract and contract how to terminate that contract. We met with Planet Networks about internet access and Cross River about dark cable. 20-20 Technology has been part of our meetings and working with us to identify the most appropriate path for SCEESC. We are working to establish financially the best approach.

So many parents took advantage of the first ever school dance at NHA. We have had so many parents state how wonderful the dance was for the students to be part of and for the parents to have a break for themselves. We had over 35 volunteers and about 10 typical students here to help out with socialization. It was a huge success.

Administration has been working on budget. Several school districts have toured the NHA program for summer/fall placements. We have restructured some of the related services schedules with future growth in mind that also allows us to be cost effective.

Northern Hills Academy

It was once again a busy month with a lot of extracurricular activities and events. January's Monthly Curricular Themes were Arctic Animals, Winter: Snow and Ice, Penguins, and Winter Fun!

Our Special Olympics Bowling Bears Team went bowling twice this month at Sparta Lanes and did a wonderful job.

January's Scouting Pack Meeting for the month was themed Famous African-Americans in preparation for February's Black History Month. Ms. Jeanne Ortiz, PT, ran the program and a great time was had by all the students.

During the month of January we welcomed a new student at NHA and look forward to growing with him and his family. For our January In-service, staff was provided training in The Right to Know and Hazardous Communications. Also that day SchoolCraft Studios in Sparta, donated their time, resources, and materials to NHA and are working on Employee IDs.

NHA held it's 1st ever Winter Ball on Saturday, January 28th. A special thank you to Ms. Sara Klejmont and Ms. Andrea Romano for chairing the whole event along with me. A big thank you to all of the staff that volunteered their time! Thank you to Ms. Amber Werner and Ms. Lisa Zerner for chairing our Food Committee and providing a delicious meal. Several other staff members and parents donated several food items. Thank you to Ms. Cathy Zalewski and Mr. Andrew Tisdale for chairing our Decorations Committee. A special thank you to Joanna Portella and Nicole Yori for photographing this special event for our students and parents. A big thank you to Mr. Mike Matthews for being our DJ and to Ms. Tami Glander for being our nurse for the night. It took many hands to make this incredible event happen! Thank you to everyone who had a hand in helping!

Non-Public and Public Itinerant

The end of the marking period/trimesters in non public schools brought staff working on midterms with students. This is a time for staff to support the students with study guides and test taking with extended time. The non-public teachers reach out to the school staffs to see in what other ways they can be supported.

Meetings with Pope John High School and Middle School continue to go well. With all the transitions and changes on their physical campus, the administrative assistant and liaison to special education have really developed a positive relationship so that all changes can be seamless. Many add/drops of students have occurred based on student needs.

There has been a decrease in programming in public itinerant as a school district determined they no longer need our services for speech. The services were contracted with another agency and the agency will be providing services stand alone to the district. Unfortunately this is part of what happens when working with agencies and why the preference is to hire our own staff members, so there is better controls in place.

Ms. Cook gave a curriculum update presentation.

XII. BUSINESS ADMINISTRATOR'S REPORT

All 1099's have been mailed to contractors and to the IRS. All W-2's have been mailed and the Affordable Care Forms have been sent to all applicable employees.

We are in the process of working on the 2017-2018 budget.

XIII. RESOLUTION FOR EXECUTIVE SESSION (Closed)

Motion by Ms. Risley, seconded by Ms. Carlson, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at 7:28 p.m.:

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on February 6, 2017 for the purpose of the Superintendent's Contract.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

Motion by Ms. Carlson, seconded by Ms. Ross, to close the Executive Session, all voiced in favor at 7:34 p.m.:

The Board entered into Regular Session entered into Regular Session at 7:34 p.m.

XIV. PUBLIC HEARING ON CONTRACT

Mr. Moscatello gave a brief overview of the Superintendent's contract that will be a five year contract. The negotiations committee modeled standards on a smaller district. The Chapter 78 contributions tier 4 will remain in effect for the five years on the contract. The mileage reimbursement payments will be on a monthly basis. The number of bereavement days changed from four to five days. The committee also added in a payment towards a disability policy and tuition reimbursement.

There was no public comment on the Superintendent's contract.

XV. SUPERINTENDENT OF SCHOOLS REAPPOINTMENT

RESOLVED, that the Board of Education hereby approves the reappointment of Andrea Romano as Superintendent of Schools, as well as the Employment Contract between Ms. Romano and the Educational Services Commission, dated July 1, 2017 through June 30, 2022, which has been approved by the Executive County Superintendent of Schools; and

BE IT FURTHER RESOLVED, that Ms. Romano's starting salary shall be one hundred and thirty-nine thousand two hundred and sixty-five dollars (\$139,265.00) and increased each year thereafter according to the terms of the contract; and

BE IT FINALLY RESOLVED, that the Board President is authorized to execute Ms. Romano's contract on behalf of the Commission.

MOVE: Ms. Carlson		2ND: Ms. Risley	
Andover	Byram Aye	Franklin Aye	Fredon Aye
Hamburg Aye	Hampton Aye	Hardyston	High Point
Hopatcong	Kittatinny Aye	Lafayette Aye	Newton
Stanhope Aye	Sussex-Wantage Aye	Vernon Aye	

Motion is carried.

XVI. PUBLIC PARTICIPATION

Presentation of Slide Show by Teacher Alyssa Summer on the Winter Ball.

Ms. Herkaler - Artale confirmed her daughter could still get on the bowling the team.

XVII. BOARD ACTION ON AGENDA ITEMS:

A. PERSONNEL

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept with regret the resignation of Edward Adzima, part-time non-public teacher, effective March 27, 2017.
2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept with regret the resignation of Judy Vogel substitute teacher, effective January 25, 2017.
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the hiring of Andrew Tisdale, as a long term substitute teacher at an hourly rate of \$23.19, step 1, not to exceed 28 hours a week, effective January 30, 2017 - June 30, 2017.
4. **RESOLVED**, that the Sussex County Educational Services Commission rescind the following contract/position:

Name	Position	Effective
TBD	Music Teacher	

5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following, pending completion of all required paperwork:

Name	Position	Rate	Effective Date	Memo
Lisa Zemer	COTA	\$23.19 per hour, step 1	February 7, 2017 - June 30, 2017	Not to exceed 28 hours a week
April Beauchamp - Castellucci	Part-time Paraprofessional Non-public	\$20.42 per hour, step 19	January 10, 2017 - June 30, 2017	Not to exceed 28 hours a week

Ms. Romano stated Sussex ESC will be moving away from an agency and hiring a part-time COTA.

MOVE: Ms. Joyce Anderson		2ND: Ms. Ross	
Andover	Byram Aye	Franklin Aye	Fredon Aye
Hamburg Aye	Hampton Aye	Hardyston	High Point
Hopatcong	Kittatinny Aye	Lafayette Aye	Newton
Stanhope Aye	Sussex-Wantage Aye	Vernon Aye	

Motion is carried.

B. POLICY

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the first readings of the following bylaw, policy, and regulation updates:

Bylaws 0121 - Commission Membership
 P1510 - Americans with Disabilities Act - Policy
 R1510 - Americans with Disabilities Act - Regulation (M)
 P2418 - Section 504 of the Rehabilitation Act of 1973 - Students - Policy
 R2418 - Section 504 of the Rehabilitation Act of 1973 - Students - Regulation (M)
 P5116 - Education of Homeless Children - Policy
 R5116 - Education of Homeless Children - Regulation
 P8330 - Student Records - Policy (M) Bylaws 0167
 P8330 - Student Records - Regulation (M) Bylaws 0167

MOVE: Ms. Carlson		2ND: Ms. Risley	
Andover	Byram Aye	Franklin Aye	Fredon Aye
Hamburg Aye	Hampton Aye	Hardyston	High Point

Hopatcong	Kittatinny Aye	Lafayette Aye	Newton
Stanhope Aye	Sussex-Wantage Aye	Vernon Aye	

Motion is carried.

C. FINANCE

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

January Payroll	\$ 250,640.30
January (Fund 10) Check Register	\$ 2,233.00
February (Fund 10) Bills List	\$ 167,626.03
February (Fund 20) List of Bills	\$ 323.90

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for December 2016 (as attached).
3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for December 2016.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget decrease in the amount of \$200,111.00.

MOVE: Ms. Carlson		2ND: Ms. Risley	
Andover	Byram Aye	Franklin Aye	Fredon Aye
Hamburg Aye	Hampton Aye	Hardyston	High Point
Hopatcong	Kittatinny Aye	Lafayette Aye	Newton
Stanhope Aye	Sussex-Wantage Aye	Vernon Aye	

Motion is carried.

D. PROGRAMS AND SERVICES

1. **RESOLVED**, that the following appointment be made for the period of February 7, 2016 – June 30, 2017:
 WHEREAS, there exists a need for a Social Worker consultant, and
 WHEREAS, the funds are available for these purposes, and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 18A:18A-5 requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE BE IT RESOLVED, by the Sussex County Educational Services Commission Board of Directors as follows:

Patricia Delgado be appointed to provide Social Worker Services at a rate \$55 an hour for hourly services, \$205 for Initial or reevaluation assessment, \$110 for annual reviews, \$55 for evaluation planning meeting and \$160 for additional – per case for case manager (initials and reevaluations only) for a maximum amount not to exceed \$100,000 for the period of February 7, 2016 – June 30, 2017.

These appointments are made without Competitive bidding as "Professional Services" under the provisions of N.J.S.A. 18A:18A-5. because such services are recognized professions licenses and regulated by law not allowing for competitive bids.

Notice of Award of Professional Services

The Sussex County Educational Services Commission Board of Directors have awarded the following FY 2016-2017 contracts for a maximum amount not to exceed \$100,000, without competitive bidding for professional services pursuant to N.J.S.A. 18A:18A-5 at its February 6, 2017 regular meeting:

Patricia Delgado – School Psychologist

This contract and board resolution authorizing this professional service is available for public inspection in the Office of the Board Secretary.

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following NHA field trips:

Staff Member	Date	Field Trip	Location	Cost:
Jennifer Cook Jeanne Ortiz	3/7/17, 3/8/17, 4/4/17, 4/5/17, 5/2/17, 5/3/17, 6/6/17, 6/7/17	Sussex County YMCA - Swim Trips	Hardyston, NJ	Cost: \$250.00 per trip Transportation: Approximately \$3,000.00

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors rescind the following workshops.

Staff Member	Date	Location	Program	Cost
Andrea Romano	1/24/17	Trenton, NJ	The Power of Legal Information:	Cost: \$150.00 Mileage: TBD

			Practical Issues to keep School Administrators Current & Complaint	
Erin Siipola	1/24/17	Trenton, NJ	The Power of Legal Information: Practical Issues to keep School Administrators Current & Complaint	Cost: \$150.00 Mileage: TBD

4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following professional development activities.

Staff Member	Date	Location	Program	Cost
Jackie Klinger	5/3/17	Washington, NJ	CDK Personnel Training	Cost: \$0.00 Mileage: TBD
Stacey Fazio	5/3/17	Washington, NJ	CDK Personnel Training	Cost: \$0.00 Mileage: TBD
Dawn DiLascio	3/10/17	Sparta, NJ	Hot Topics in Special Education	Cost: \$0.00 Mileage: N/A
Kathy Grennan	3/10/17	Sparta, NJ	Hot Topics in Special Education	Cost: \$0.00 Mileage: N/A

5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors enter into ancillary services under Public School Itinerant Programming with Walkkill Valley Regional School District for the 2016-2017 school year.

MOVE: Ms. Risley		2ND: Ms. Douglas	
Andover	Byram Aye	Franklin Aye	Fredon Aye
Hamburg Aye	Hampton Aye	Hardyston	High Point
Hopatcong	Kittatinny Aye	Lafayette Aye	Newton
Stanhope Aye	Sussex-Wantage Aye	Vernon Aye	

Motion is carried.

E. BUILDINGS AND GROUNDS

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the proposal from Karl Environmental Associates to prepare the 2016-2017 Right to Know Survey update in the amount of \$795.00, as attached.
2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors/ approve the proposal from Greco Landscaping for lawn maintenance from March 2017 - November 2017 in the amount of \$4,735.00.

MOVE: Ms. Risley		2ND: Ms. Langan	
Andover	Byram Aye	Franklin Aye	Fredon Aye
Hamburg Aye	Hampton Aye	Hardyston	High Point
Hopatcong	Kittatinny Aye	Lafayette Aye	Newton
Stanhope Aye	Sussex-Wantage Aye	Vernon Aye	

Motion is carried.

XVIII. OLD BUSINESS:

1. Filing of 2017 Personal/Relative and Financial Disclosure Statements

NEW BUSINESS:

1. NJSBA Rep - Kathleen Helewa - April 3rd board meeting at 7 pm.

XIX. PUBLIC PARTICIPATION

There was no public participation.

XX. RESOLUTION FOR EXECUTIVE SESSION (Closed)

Motion by Ms. Risley, seconded by Ms. Ross, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at 7:56 p.m.:

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on February 6, 2017 for the purpose of Legal.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

Motion by Ms. Carlson, seconded by Ms. Joyce Anderson, to close the Executive Session, all voiced in favor at 8:09 p.m.:

The Board entered into Regular Session entered into Regular Session at 8:09 p.m.

XXI. OTHER BOARD ACTION

There was no other board action.

XXII. ADJOURNMENT

a. There being no further business to come before the Board, the Meeting was called to adjourn by Ms. Carlson, and Seconded by Ms. Risley, all voiced in favor.

At 8:08 P. M.

Respectfully Submitted,



Erin Siipola
Business Administrator / Board Secretary

Important Dates:

NEXT BOARD MEETING:

**March 6, 2017 at 7 PM - Regular Meeting
FULL REPRESENTATIVE ASSEMBLY AND BUDGET PRESENTATION**