

SUSSEX COUNTY EDUCATIONAL SERVICES COMMISSION

March Minutes

March 2, 2015

REGULAR MEETING 7:00 P.M.

I. CALL TO ORDER BY MR. MOSCATELLO, PRESIDENT

II. ANNOUNCEMENT OF NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Sussex County Educational Services Commission has caused advance notice of this meeting by having the date, time and place published in the NJ Herald, Star Ledger, and at the County of Sussex Clerk's Office. Meeting notice was posted on the door at the Northern Hills Academy.

III. FLAG SALUTE

Mr. Moscatello led the salute to the flag.

IV. ROLL CALL

Board of Directors:

ANDOVER	MIKE MOREL	PRESENT
BYRAM	MARY ANN RISLEY	PRESENT
FRANKLIN	JEANINE PASZKIEL	ABSENT
FREDON	THOMAS KNUTELSKY	PRESENT
HAMBURG	CHARLOTTE AMBROSE	PRESENT
HAMPTON	JOYCE ANDERSON	PRESENT
HIGH POINT	DEBBIE ANDERSON	PRESENT
HOPATCONG	FRANK FARRUGGIA	PRESENT
KITTATINNY	MOIRA DOUGLAS	PRESENT
LAFAYETTE	LISA CARLSON	PRESENT
NEWTON	JOANIE FAYE	PRESENT Arrived 7:09
OGDENSBURG	STACY WALSH	ABSENT
SPARTA	BRENDA BEEBE	ABSENT
STANHOPE	GIL MOSCATELLO	PRESENT
SUSSEX-WANTAGE	TOM CARD	PRESENT Arrived 7:18

Representative Assembly:

GREEN	JENNIFER CINOTTI	PRESENT
HARDYSTON	DOROTHY BELTRAMINE	PRESENT
LENAPE VALLEY	ANNE KEENAN	PRESENT
MONTAGUE	TACIA JOHNSON	ABSENT
SUSSEX VO-TECH	GUS MODLA	PRESENT
WALLKILL VALLEY	ROBERT CARLSON	ABSENT

Also Present: Andrea Romano – Superintendent
Robin McMahon – Esq.
Erin Dunstan – Business Administrator / Board Secretary

Christine Rudinsky – Teacher
Jeanne Ortiz – Physical Therapist
Cathy Lubey – Para-professional
Barbara Bajkowsky – Para-professional

V. OATH OF OFFICE NEW BOARD MEMEBERS

Ms. Dunstan administered the oath of office to new board member Mr. Knutelsky.

VI. APPROVAL OF THE MINUTES

No minutes were submitted for approval.

VII. PRESIDENT'S COMMENTS:

Mr. Moscatello thanked members from the representative assembly for coming tonight.

VIII. CORRESPONDENCE

No correspondence.

IX. COMMITTEE REPORTS-

Personnel & Negotiations - none
Buildings and Grounds / Finance - none
Programs and Services- none
Policy- none

X. SUPERINTENDENT'S REPORT / BUSINESS ADMINISTRATOR'S REPORT

Ms. Romano and Ms. Dunstan presented the 2015-2016 budget.

XI. PUBLIC PARTICIPATION

There was no public participation.

XII. BOARD ACTION ON AGENDA ITEMS:

A. BUDGET

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the 2015-2016 budget as follows:

General Fund	\$4,489,265.00
Special Revenue Fund	<u>\$ 23,100.00</u>
Total	\$4,512,365.00

MOVE: Ms. Carlson		2ND: Mr. Morel	
Andover Aye	Byram Aye	Franklin	Fredon Aye
Hamburg Aye	Hampton Aye	High Point Aye	Hopatcong Aye
Kittatinny Aye	Lafayette Aye	Newton Aye	Ogdensburg
Stanhope Aye	Sparta	Sussex-Wantage Aye	

Motion is carried

Mr. Moscatello asked if the summer school remedial program is included in the budget. Ms. Romano stated no because we don't know enrollment yet.

Ms. Douglas asked what type of summer remedial program SCESC will be running. Ms. Romano stated it will be for grades 9-12 in subject areas of World Language, Math, English, and Physical Education.

Ms. Cinotti, Ms. Keenan, and Mr. Modla left the meeting at 7:30 p.m.

B. PERSONNEL

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payout of accumulated sick days for Mary DeMeulenaere for retirement in the amount of \$562.50.
- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept with regret the following certified staff resignations.

NAME	POSITION	EFFECTIVE
Scott Dubiel	Part-time Non-public Teacher	4/2/15

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve a medical leave of absence under the FMLA for the following staff member(s):

- Sharon Haggerty, Confidential Administrative Assistant, from March 4, 2015 through May 27, 2015, subject to adjustment to reflect actual dates of absence (with continuation of medical benefits).

(Note FMLA leave is unpaid but runs concurrent with any unused, accumulated paid leave available to the employee.)

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the hiring of the following Non-Public Part-time Paraprofessionals, not to exceed 29.75 hours a week.

NAME	STEP	SALARY	EFFECTIVE DATE
Serina Klotz	1	\$13.35 per hour	3/2/15
Sarah Bates	1	\$13.35 per hour	3/2/15
Alicia Lamberson	1	\$13.35 per hour	3/2/15
Nanette Turner	1	\$13.35 per hour	3/2/15

- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the advertising for a Part-time Non-public Teacher, HQT Math grades 8-12 / TOSD / TOH.
- RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the advertising for a Part-time Non-public Teacher, HQT Language Arts Literacy, grades 8-12 / TOSD / TOH.

7. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the hiring of TBD for a Part-time Non-public Teacher, HQT Math grades 8-12 / TOSD / TOH, not to exceed 29.75 hours per week, per the negotiated agreement, effective April 1, 2015 – June 30, 2015.
8. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the hiring of TBD for a Part-time Non-public Teacher, HQT Language Arts Literacy, grades 8-12 / TOSD / TOH, not to exceed 29.75 hours per week, per the negotiated agreement, effective April 1, 2015 – June 30, 2015.

MOVE: Ms. Risley		2ND: Mr. Card	
Andover Aye	Byram Aye	Franklin	Fredon Aye
Hamburg Aye	Hampton Aye	High Point Aye	Hopatcong Aye
Kittatinny Aye	Lafayette Aye	Newton Aye	Ogdensburg
Stanhope Aye	Sparta	Sussex-Wantage Aye	

Motion is carried

C. FINANCE

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the payment of the following bills:

February Payroll	\$239,337.76
March (Fund 10) List of Bills	\$182,642.57
March (Fund 20) List of Bills	\$ 384.00

3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the Board Secretary's Report and Treasurer's Report for January 2015 (as attached).
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the attached list of budget transfers for January 2015.
5. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the budget increase in January 2015 of \$104,500.00.

MOVE: Mr. Morel		2ND: Ms. Carlson	
Andover Aye	Byram Aye	Franklin	Fredon Aye
Hamburg Aye	Hampton Aye	High Point Aye	Hopatcong Aye
Kittatinny Aye	Lafayette Aye	Newton Aye	Ogdensburg
Stanhope Aye	Sparta	Sussex-Wantage Aye	

Motion is carried

D. PROGRAMS AND SERVICES

1. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following requests for Northern Hills Academy field trips:

STAFF MEMBER	DATE	FIELD TRIP	LOCATION	COST
School-wide	3/11/15, 3/13/15, 4/15/15, 4/17/15, 5/13/15, 5/15/15, 6/5/15	YMCA Swimming Trip	Hardyston, NJ	Cost: \$875 (\$125 per trip Transportation: TBD

2. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the following professional development activities.

Staff Member	Date	Location	Program	Cost
Christine Rudinsky	5/7/15	Fairfield, NJ	Early Intervention Strategies to Help Young Children with Challenging Behaviors and Pervasive Developmental Disorders	Cost: \$235.00 Mileage: TBD

3. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors approve the 2015-2016 school calendar, as attached.
4. **RESOLVED**, that the Sussex County Educational Services Commission Board of Directors accept the request of membership by the Sandyston -Walpack Consolidated School District for the 2015-2016 school year.

MOVE: Ms. Carlson		2ND: Ms. Ambrose	
Andover Aye	Byram Aye	Franklin	Fredon Aye
Hamburg Aye	Hampton Aye	High Point Aye	Hopatcong Aye
Kittatinny Aye	Lafayette Aye	Newton Aye	Ogdensburg
Stanhope Aye	Sparta	Sussex-Wantage Aye	

Motion is carried

XIII. OLD BUSINESS:

1. Superintendents Evaluation
2. April's Board of Directors meeting is rescheduled for April 13, 2015 at 7 pm.

NEW BUSINESS:

XIV. PUBLIC PARTICIPATION

There was no public participation.

XV. RESOLUTION FOR EXECUTIVE SESSION (Closed)

Motion by Mr. Card, seconded by Mr. Morel, to adopt the following resolution and enter into closed Executive Session, all voiced in favor, at 7:42 p.m.:

WHEREAS, The Open Public Meetings Act, Chapter 231, PL. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Sussex County Educational Services Commission is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Educational Services Commission, County of Sussex, State of New Jersey that a closed session will be held on March 2, 2015 for the purpose of legal and negotiations.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved, and would not result in a possible invasion of their right to privacy.

Motion by Ms. Carlson, seconded by Mr. Morel, to close the Executive Session, all voiced in favor, at 8:05 p.m.:

The Board entered into Regular Session entered into Regular Session at 8:05 p.m.

XVI. OTHER BOARD ACTION

There was no other board action.

XVII. ADJOURNMENT

- a. There being no further business to come before the Board, the Meeting was called to adjourn by Mr. Card and Seconded by Ms. Debbie Anderson.

At 8:05 P. M.

Respectfully Submitted,



Erin Dunstan
Business Administrator / Board Secretary

Important dates:

NEXT BOARD MEETING:

April 13, 2015 at 7 PM